

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: ^{mf} Aging & Veterans Services

BOARD AGENDA # *B-2

Urgent

Routine

AGENDA DATE September 13, 2011

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Issue a Request for Proposal (RFP) for Older Americans Act Title III Legal Assistance Program and Title V Senior Community Service Employment Program for Fiscal Year 2011-2012

STAFF RECOMMENDATIONS:

1. Approve to issue a Request for Proposal (RFP) for Older Americans Act Title III Legal Assistance Program and Title V Senior Community Service Employment Program for Fiscal Year 2011-2012
2. Authorize the General Services Agency Purchasing Agent to issue a notice inviting proposals on September 14, 2011 for Older Americans Act Title III and Title V programs for Fiscal Year 2011-2012, beginning January 1, 2012.
3. Authorize to accept and open proposals on October 14, 2011 immediately after 2:30 p.m. and return to the Board to recommend an award.

FISCAL IMPACT:

The Stanislaus County Area Agency on Aging (AAA) expects to receive \$91,509 in Fiscal Year 2011-2012 for the Older Americans Act (OAA) aging programs that are subject to a Request For Proposal Process. Service providers that are awarded contracts must provide the minimum 10% local cash / in-kind required match. No County general funds are used to match aging programs that are contracted out to community providers.

BOARD ACTION AS FOLLOWS:

No. 2011-518

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, DeMartini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

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DISCUSSION:

The Stanislaus County Area Agency on Aging (AAA) in Stanislaus County is composed of the Department of Aging and Veterans Services; the Commission on Aging, an advisory body; and the Board of Supervisors, which acts as the AAA's governing body. The AAA is the local agency in the county mandated by Federal law to develop and manage community-based services under the Older Americans Act (OAA), which are largely funded under federal Title III and V grant programs. The Act's primary goals are to ensure seniors access to services that improve their quality of life by enhancing medical care, nutrition, socialization, recreation, legal services, transportation, and employment. Area Agencies on Aging operate under the leadership of the California Department of Aging, which sets minimum standards for service delivery. Area Agencies on Aging may choose to provide services to seniors directly, or by contracting with service providers. Such contracts shall be subject to a comparative bidding process in accordance with OAA regulations every four years for OAA programs, or when a contractor chooses not to continue with a program. The AAA was recently notified by two service providers that they did not wish to renew their existing contract: California Rural Legal Assistance, which was providing the Legal Assistance Program (Senior Law Project), and Alliance WorkNet, the provider for the Senior Community Service Employment Program (SCSEP).

Consequently, the AAA will conduct an RFP process for these two OAA Programs. The following are the programs and funding that will be included in the RFP process for Fiscal Year 2011-2012, beginning January 1, 2012 through June 30, 2012:

\$ 40,211	Title III B Legal Assistance
50,136	Title V Senior Community Service Employment Program

\$ 90,347	Total Funding Available (Approximate)

With the Board of Supervisors' approval, the following schedule will be utilized:

September 14, 2011	County Issues Request for Proposal (RFP)
September 28, 2011	Mandatory Pre-RFP Conference
September 30, 2011	Question Deadline
October 12, 2011	Assistance to Proposers with a Disability Deadline
October 14, 2011	Submission Deadline - 2:30 p.m.
October 28, 2011	Mail – Notice of Intent to Award (Tentative)
November 4, 2011	Appeals Deadline
November 10, 2011	Contract Negotiations
November 14, 2011	Commission on Aging Authorizes Contract
December 6, 2011	Board of Supervisors Authorizes Contract
January 1, 2012	Begin Contract Services

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POLICY ISSUES:

Approval of this request to issue a Request for Proposal (RFP) will meet the Board's goal of A Healthy Community and will allow the Area Agency on Aging to continue to provide senior services by contracting with local service providers and ensure the Efficient Delivery of Public Services.

STAFFING IMPACT:

Existing staff from the AAA in partnership with General Services Agency Purchasing Division and the Chief Executive Office will assist with the issuance of the RFP.

CONTACT PERSON:

Margie Palomino, Director. Telephone: (209) 525-4601