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UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

March 30, 2011

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FROM THE DIRECTOR
U.S. CENSUS BUREAU

The U.S. Census Bureau will be conducting the 2010 Census Count Question Resolution (CQR) Program between June 1, 2011 and June 1, 2013. The 2010 Census CQR Program provides state, local, and tribal officials, or their designated representatives in the United States and Puerto Rico, an opportunity to challenge the 2010 Census counts of housing units and group quarters.

Please refer to the enclosed 2010 Census CQR brochure for a brief summary of the program. You can view the Program Announcement for the Federal Register Notice on our Web site at <http://2010census.gov/about/cqr>. The Web site also includes detailed information about the types of challenges we will accept and the submission process.

If you have questions or would like a hard copy of the Program Announcement, please contact the CQR Program Office at 1 (301) 763-9329 or send an email to dmd.cqr@census.gov.

Sincerely,

A handwritten signature in black ink that reads "Robert M. Groves".

Robert M. Groves
Director

Enclosure

United States®
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2010**

2010 CENSUS COUNT QUESTION RESOLUTION PROGRAM

IT'S IN OUR HANDS

For more information about the 2010 Census Count Question Resolution Program, please contact:

Count Question Resolution Program
Decennial Management Division
U.S. Census Bureau
Washington, DC 20233

Telephone: 301-763-9329

Fax: 301-763-9321

E-mail: dmd.cqr@census.gov

For detailed information about the 2010 Census CQR Program, visit:

<http://2010census.gov/about/cqr>

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U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU

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BASIC FACTS

SCOPE:

The Census Bureau's 2010 Census Count Question Resolution (CQR) Program provides state, local, and tribal officials, or their designated representatives, in the United States and Puerto Rico a process to challenge the census counts of housing units and group quarters.

The Census Bureau will make corrections on the basis of appropriate documentation provided by the challenging governmental units and through research of official 2010 Census records at the Census Bureau.

The 2010 CQR corrections are based on housing and population counts as of April 1, 2010, and geographic boundaries in place in the United States and Puerto Rico as of January 1, 2010. The Census Bureau will not add living quarters that did not exist in the 2010 Census universe.

The 2010 CQR Program is not a mechanism or process to challenge or revise the population counts sent to the President by December 31, 2010, which are used to apportion the U.S. House of Representatives. The Census Bureau will not make any changes to the apportionment, redistricting counts, or official 2010 Census data products.

THREE TYPES OF CHALLENGES ACCEPTED BY THE CQR PROGRAM

Boundary Challenges correct inaccurate reporting or recording of boundaries legally in effect on January 1, 2010.

Geocoding Challenges correct the placement of living quarters and associated population within the correct governmental unit boundaries and 2010 census tabulation blocks.

Coverage Challenges add or delete specific living quarters and people associated with them, identified during the census process, but erroneously included as duplicates or excluded

due to processing errors. The U.S. Census Bureau estimates that, on average, it will take 5.2 hours to prepare a CQR challenge. Send comments regarding this burden estimate or any other aspect of this burden to:

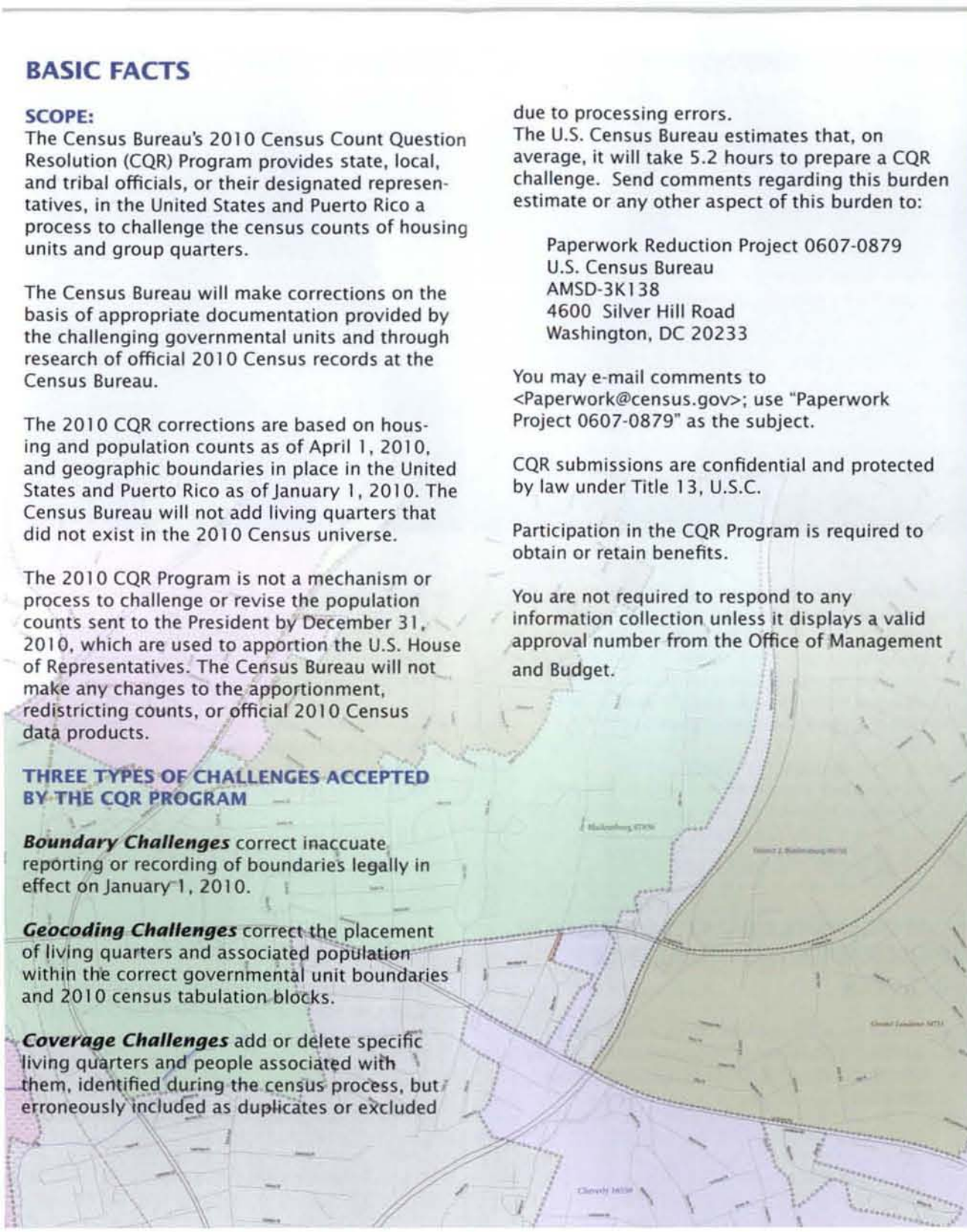
Paperwork Reduction Project 0607-0879
U.S. Census Bureau
AMSD-3K138
4600 Silver Hill Road
Washington, DC 20233

You may e-mail comments to Paperwork@census.gov; use "Paperwork Project 0607-0879" as the subject.

CQR submissions are confidential and protected by law under Title 13, U.S.C.

Participation in the CQR Program is required to obtain or retain benefits.

You are not required to respond to any information collection unless it displays a valid approval number from the Office of Management and Budget.



FREQUENTLY ASKED QUESTIONS:

1. What is the Count Question Resolution (CQR) Program?

The 2010 CQR Program is the mechanism for state, local, or tribal officials of governmental units in the United States and Puerto Rico to challenge the 2010 Census counts of housing units and group quarters.

2. When can I submit a CQR challenge?

The 2010 CQR Program will accept challenges beginning June 1, 2011, and ending with challenges that are postmarked, faxed, or e-mailed by June 1, 2013. The Census Bureau will review challenges in the order received.

3. Who can submit a CQR challenge?

The Census Bureau will only accept challenges from the highest elected or appointed official of state, local, and tribal area governmental units or those representing them or acting on their behalf.

4. Where can I submit a CQR challenge?

All 2010 CQR challenges must be submitted through the mail or electronically to the CQR Program staff at Census Bureau headquarters. The addresses are on the back panel of this brochure.

5. What documentation is required for a CQR challenge?

The Census Bureau requires specific documentation before committing resources to investigate a challenge. The submitted challenges must specify whether the challenge disputes the location of a governmental unit boundary, the location or number of housing units and/or group quarters counts in one or more 2010 census tabulation blocks, or both.

Maps must identify the state, county, 2010 census tracts, and 2010 census tabulation blocks associated with the challenge.

WHICH GOVERNMENTAL UNITS ARE ELIGIBLE TO SUBMIT A 2010 Census Count Question Resolution (CQR) CHALLENGE?

1. States and statistically equivalent entities can submit challenges for their state or equivalent, plus any counties or equivalent entities, minor civil divisions, incorporated places (including consolidated cities), state designated tribal statistical areas, state-recognized American Indian Reservations, Hawaiian Home Lands, and (in Hawaii and Puerto Rico only) census designated places within their jurisdiction. Puerto Rico may also submit challenges for sub-minor civil divisions.
2. Counties and statistically equivalent entities can submit challenges for their county or equivalent entity plus any minor civil divisions, incorporated places, and (in Hawaii and Puerto Rico

only) census designated places within their jurisdiction. Municipios in Puerto Rico may also submit challenges for sub-minor civil divisions.

3. Actively functioning minor civil divisions can submit challenges for their minor civil division plus any incorporated place within their jurisdiction.
4. Incorporated places (including consolidated cities) can submit challenges for their place.
5. Federally-recognized American Indian tribes can submit challenges for American Indian reservations or off-reservation trust lands,

tribal designated statistical areas, and Oklahoma tribal statistical areas, plus any American Indian tribal subdivisions within their jurisdiction.

6. Alaska Native Regional Corporations can submit challenges for their regional corporation and for Alaska Native Village statistical areas (ANVSAs) within their jurisdiction.
7. Alaska Native Village statistical areas can submit challenges for their ANVSA.

If a challenge involves an American Indian reservation or off-reservation trust land, the maps must identify the American Indian area and census tabulation block boundary.

The following is a list of acceptable maps:

- 2010 Census Public Law 94-171 County Block Maps,
- 2010 Census County Block Maps,
- Maps derived from 2010 TIGER/Line shapefiles, and
- Other maps or GIS data showing Census Bureau 2010 tabulation block numbers and boundaries.

Address lists of housing units and/or group quarters located in the challenged areas are also required.

Acceptable address lists include:

- City-Style Address Lists,
- Non-City-Style Address Lists, and
- Group Quarters Address Lists.

The Census Bureau requests that challengers use one or more of the address list templates provided on the 2010 CQR Web site, as appropriate, when submitting challenge documentation. In addition, mark the exact location of each challenged address on a map containing 2010 census tract and tabulation block(s).

For a more detailed explanation of the documentation requirements, refer to the 2010 CQR Federal Register Notice located on the CQR Web site at <<http://2010census.gov/about/cqr>> or call the CQR Office at 301-763-9329.

2010 CENSUS COUNT RESOLUTION PROGRAM (CQR) CHALLENGE RESULTS

- The Census Bureau will notify all affected governmental units of any corrections to their official counts as a result of a CQR Program decision.

- Corrections made to the population and housing unit counts by this program will result in the issuance of new official 2010 Census counts to the officials of governmental units affected.

- Governmental units may use CQR corrections for future programs requiring official 2010 Census data. The Census Bureau will use the CQR corrections to:

- Modify the 2010 Census file for use in annual postcensal estimates beginning in December 2012, and
- Create errata and make it available on the American FactFinder.

- The Census Bureau will not incorporate the CQR corrections into any 2010 Census data products.