

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA # \*B-8

Urgent

Routine

AGENDA DATE June 29, 2010

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Issue a Request for Proposals (RFP) for Professional Architectural Design Services for Renovations to the Health Services Agency Public Health Laboratory to Accommodate the Installation of a Polymerase Chain Reaction (PCR) System; and Related Actions

STAFF RECOMMENDATIONS:

1. Authorize the Chief Executive Officer or his designee to issue a request for proposals (RFP) for professional architectural design on June 30, 2010, for the renovations at the Health Services Agency Public Health Laboratory to accommodate the installation of a Polymerase Chain Reaction (PCR) System; and to modify the issuance date if necessary.
2. Authorize the Chief Executive Officer, or his designee to open and evaluate proposals on July 21, 2010 immediately after 4:00 p.m.; and return to the Board to recommend an award.

FISCAL IMPACT:

On December 22, 2009, the Board of Supervisors approved a project to purchase, renovate and install a Polymerase Chain Reaction (PCR) system. At that time, it was estimated that the total cost of the project would be \$376,585, which included equipment costs of \$281,585, and construction costs estimated not to exceed \$95,000. The Board also approved that the project be funded by Homeland Security Grant funding to the Stanislaus County Office of Emergency Services of \$281,585, Public Facility Fees (PFF) of \$66,431 and Health Services Agency Public Health laboratory fund balance of \$28,569.

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BOARD ACTION AS FOLLOWS:

No. 2010-415

On motion of Supervisor Chiesa, Seconded by Supervisor O'Brien  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Monteith, DeMartini, and Chairman Grover

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

**FISCAL IMPACT (Continued):**

On April 6, 2010, the Board approved the rescission of the December 22, 2009 authorization for the sole source purchase authorization of a polymerase chain reaction (PCR) system with Roche Diagnostic Corporation, and authorized the Purchasing Agent to issue three separate purchase orders for the sole-source purchase as approved by the State of California: California Emergency Management Agency (CAL-EMA) Grants Management Division for Fiscal Year 09 State Homeland Security Grant Program of a PCR system to include Applied Biosystems for the ABI 7500 Fast DX; Roche MagNA Pure LC 2.0 System, and the QIAcube.

At this time, staff is requesting Board approval to issue a request for proposals (RFP) for professional architectural design services on June 30, 2010; to modify the issuance date if necessary; to open and evaluate proposals on July 21, 2010; and return to the Board to recommend an award to the lowest responsible bidder.

With the Board's approval to issue an RFP for professional architectural design services, both the project budget and funding plan remain unchanged. There is no additional impact to the General Fund associated with this item.

**DISCUSSION:**

On December 22, 2009, the Board approved minor renovations needed at the Public Health Laboratory to create an environment where staff can operate most efficiently and effectively and space where the new PCR equipment could be accommodated.

Recommended modifications to the existing space to support the PCR system were approved by the Board as follows:

- Removal of the existing door from the hall into the new lab space. The existing door into the lab will remain;
- Remove the carpet and replace with sheet vinyl with coved base;
- Remove the existing acoustical ceiling and replace with new gypsum board ceiling;
- Re-paint the room;
- Install new electrical receptacles to accommodate the new equipment;
- Modify the existing heating and air conditioning system to tie into the existing lab system;
- Provide new cabinetry and counter tops; and
- Install a new sink with eye-wash capability.

At that time, the Board also authorized the Project Manager to issue an RFP for licensed contractors for minor renovations. Capital Projects staff has reviewed the project and the complex requirements of the equipment and are recommending a

change to the project delivery method. Although the project is small, it is complex and will require professional architectural design services. The cost of the services can be funded out of existing appropriations in the Capital Project budget. Capital Projects staff has determined that the use of professional architectural design services is necessary to control the cost and the quality of the project, and to ensure the bids the County receives from Licensed Contractors are comparable.

In order to ensure the project is delivered efficiently and within budget, staff is requesting Board approval to issue a request for proposals (RFP) for professional architectural design services. The RFP will be issued on June 30, and responses will be received on July 21, 2010. Staff will negotiate a contract with the firm that best meets the County's needs. Staff is also requesting the authority to modify the date the proposals are to be received if it is in the best interest of the County.

Staff estimates the cost of the Design Services will be less than \$10,000 and the funds are available within the approved project budget.

It is anticipated that when the project is completed, the new PCR equipment will enhance the Health Services Agency Public Health Laboratory's capability in identifying viral diseases inclusive of bioterrorism, influenza, and norovirus. This is extremely important as longer wait times reduce Public Health's ability to respond to and mitigate H1N1 infections. As longer turnaround times occur due to an ever increasing number of sick people emerging, the ever-widening sphere of infection could ultimately result in an "outbreak".

**POLICY ISSUES:**

Approval of this item supports the Board priority of A Healthy Community and Efficient Delivery of Public Services.

**STAFFING IMPACT:**

Chief Executive Office Capital Projects, Health Services Agency Public Health, and Office of Emergency Services staff will collaborate to ensure the project is implemented.

**CONTACT PERSON:**

Tim Fedorchak, Senior Management Consultant. Telephone: 209-525-6333