

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: CEO/Office of Emergency Services *G. HIRSHAW*

BOARD AGENDA # \*B-8

Urgent  Routine

AGENDA DATE December 22, 2009

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval of Professional Services Contracts in Excess of \$100,000 Between the Stanislaus County Office of Emergency Services and Various Contractors

STAFF RECOMMENDATIONS:

1. Approve the Personal Services Contract between Stanislaus County Office of Emergency Services/Fire Warden and contractor for Fire Prevention Services.
2. Approve the Office of Emergency Services to enter into a Personal Services Contract for National Incident Management System (NIMS) trainer.
3. Authorize the Chief Executive Officer or his designee to sign contracts included in this agenda item.

FISCAL IMPACT:

The cost for the Fire Prevention Analyst of \$32,000 is included in the 2009/2010 Fiscal Year budget for the Office of Emergency Services / Fire Warden. The cost for the Personal Service Contract for NIMS training is included in the Fiscal Year 2008 and Fiscal Year 2009 Homeland Security Grants. The contract for the NIMS trainer will not exceed \$50,000. There is no impact to the department budget associated with this contract.

BOARD ACTION AS FOLLOWS:

No. 2009-866

On motion of Supervisor Chiesa, Seconded by Supervisor Grover

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Grover, Monteith, and Chairman DeMartini

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:

*Christine Ferraro*

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

**DISCUSSION:**

The attached list of personal service contractors includes a trained and qualified Fire Prevention Analyst to fulfill the obligation of the Fire Warden's office to provide Fire Prevention Services to Stanislaus County fire districts. The contract amount is \$32,000 and covers the remainder of the fiscal year from January 1, 2010 through June 30, 2010.

Also included is a personal service contractor for National Incident Management System (NIMS) training. Stanislaus County adopted NIMS on September 19, 2006. Training is one component of maintaining compliance with NIMS. Funding was identified in the FY08 and FY09 Homeland Security Grants for NIMS training. The contract will not exceed \$50,000.

The attachment reflects the cumulative amount of the personal services contracts over \$100,000. The amount of the contracts approved in this agenda item will not exceed \$82,000.

**POLICY ISSUES:**

Execution of these Contracts continues to support the Board's priorities of *A safe community* and *Efficient delivery of public services* through effectively securing available, needed resources in a planned, organized and compliant manner.

**STAFFING IMPACT:**

There is no staffing impact associated with this request.

Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Projected Cumulative	Proposed Contract Amount	Cumulative Contract Total
CEO	OES	Dave Funk	NIMS Trainer	\$224,700 07/20/06- 01/31/2010	\$50,000 01/02/10 - 12/31/10	\$274,700
CEO	OES / County Fire Service Fund	Matthew Jenkins	Fire Prevention Analyst	\$140,000 9/4/07- 6/30/10	\$32,000 1/1/10- 6/30/10	\$140,000