

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Planning & Community Dev./Public Works

BOARD AGENDA # \*B-18

Urgent  Routine

AGENDA DATE May 19, 2009

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Revise the Departments of Planning and Community Development and Public Works Operating Hours from Monday through Friday 7:30 a.m. to 5:00 p.m. to Monday through Friday 8:00 a.m. to 5:00 p.m. effective May 26, 2009.

STAFF RECOMMENDATIONS:

Approve the revised Department of Planning and Community Development and Department of Public Works operating hours from Monday through Friday 7:30 a.m. to 5:00 p.m. to Monday through Friday 8:00 a.m. to 5:00 p.m. effective May 26, 2009.

FISCAL IMPACT:

Modification of hours of operation will reduce potential overtime charges for employees required to provide extended counter and phone coverage.

BOARD ACTION AS FOLLOWS:

No. 2009-337

On motion of Supervisor Grover, Seconded by Supervisor Monteith

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Grover, Monteith, and Chairman DeMartini

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Revise the Departments of Planning and Community Development and Public Works Operating Hours from Monday through Friday 7:30 a.m. to 5:00 p.m. to Monday through Friday 8:00 a.m. to 5:00 p.m. effective May 26, 2009.

## DISCUSSION

The Departments of Planning and Community Development and Public Works currently maintain business hours of Monday through Friday, 7:30 a.m. to 5:00 p.m., with staff available for customer service via phone and counter. In cooperation with the City of Modesto Community and Economic Development Department, the departments request modified business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. This request will allow both County departments, currently located on the 3rd Floor of Tenth Street Place, to provide adequate customer service during normal business hours while providing greater staffing flexibility. The one-stop shop will continue to operate with Building, Planning, Public Works, Environmental Resources, and Fire Warden services available to the public during normal business hours. The modified hours would become effective May 26, 2009.

## POLICY ISSUES

This action will meet the Board's priorities of Effective Partnerships and Efficient Delivery of Services through the elimination of extended hours and related staff scheduling and potential overtime issues. Per existing policy, proposed changes to the hour of operations for County offices required Board approval.

## STAFFING IMPACTS

There are no staffing impacts associated with this item.