



THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: General Services Agency

BOARD AGENDA # *B-7

Urgent Routine

AGENDA DATE December 16, 2008

CEO Concur with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Donate a Variety of Surplus Office Equipment to Center for Human Services

STAFF RECOMMENDATIONS:

Authorize the General Services Agency to donate a variety of surplus office equipment to Center for Human Services, a local community-based organization focused on youth counseling and education.

FISCAL IMPACT:

The equipment requested for donation has been declared surplus and has an estimated resale value of \$265 to the County. There is no cost to the General Fund to make the donation.

BOARD ACTION AS FOLLOWS:

No. 2008-843

On motion of Supervisor Monteith, Seconded by Supervisor Grover

and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, and Vice Chairman DeMartini

Noes: Supervisors: None

Excused or Absent: Supervisors: District Two vacant

Abstaining: Supervisor: None

- 1) Approved as recommended
- 2) Denied
- 3) Approved as amended
- 4) Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

DISCUSSION:

Center for Human Services, is a non-profit, community-based organization whose mission is to support the well being of youth and families through quality prevention, education and counseling services; through programs that build and strengthen families and the neighborhoods in which they live; and in a way that honors and respects the diversity of our community. The Center for Human Services has requested the donation of a variety of surplus office equipment, (list attached.) The General Services Agency warehouse has the requested surplus items that would fit the needs of the organization. Transfer of the surplus items to Center for Human Services will reduce the amount of surplus goods at the warehouse and assist Center for Human Services in meeting their mission to provide youth counseling and education. Alternatively, we would recycle the metal components of these items and sell the remaining portions to a junk dealer, with minimal return. The combined value of the surplus office equipment is estimated to be \$265.00.

POLICY ISSUES:

This action meets the Stanislaus County Board of Supervisors priorities of a Healthy community, Effective partnerships, and Efficient delivery of public services by helping to enhance the service of the non-profit and strengthening the county's partnership with this agency.

STAFFING IMPACT:

There is no staffing impact associated with this agenda item.

Stanislaus County – General Services Agency
Salvage Items for Transfer to Center for Human Services

ITEM	DESCRIPTION	ESTIMATED VALUE
Entertainment Center	Wood W/Glass Doors	\$50
File Cabinet, 2 Drawer (4)	Metal, Under Work Surface	\$20
Table (5)	Formica & Metal, 30"X60"	\$25
Desk W/ Return & Hutch (2)	Wood	\$20
Tables (5) W/ Transporter	60" Round	\$30
Workstation, Computer	Wood	\$10
Task Chair (3)	Fabric	\$15
Arm Chair (2)	Fabric	\$10
Stacking Chair (4)	Fabric & Metal	\$20
Table, Portable	Formica & Metal	\$5
Pamphlet Rack (2)	Metal, Wall Mounted	\$10
Pamphlet Rack	Metal, Floor	\$5
Table	Wood, 60"X34"	\$5
Bookcase	Metal, 36"X55"X15"	\$5
File Cabinet, 2 Drawer	Lateral, Metal, 36"X20"	\$5
File Cabinet, 2 Drawer	Letter, Metal	\$5
Table	Wood, 84"X21"	\$5
Table (2)	Formica & Metal, 60"X24"	\$10
Table	Formica & Metal, 60"X30"	\$5
Bookcase	Metal, 36"X42"X12"	\$5
Total		\$ 265



December 8, 2008

Julie Mefferd
Director of General Services Agency
1010 Tenth Street
Suite 5400
Modesto, CA 95354

RE: Donation of Goods

This letter is to request that Center for Human Services be the recipient of an assortment of general office supplies and furniture that you have in stock. As a local private, non-profit 501C (3) agency, we value and depend on the donations of goods and services from our community to assist in meeting our program and administrative needs. The furniture and supplies will be used by our Family Resources Centers, Shelter Services and our Administrative Offices. We appreciate your consideration of our request. Please feel free to contact us if you have questions or would like additional information.

Sincerely,

A handwritten signature in black ink that reads "KATHRYN M. USIAK".

Kathryn M. Usiak
Director of Administration
kusiak@centerforhumanservices.org





February 9, 2009

Stanislaus County Board of Supervisors
1010 10th St. Suite 6500
Modesto, CA 95354

Greetings! This letter is intended to assist you with your tax preparations. Donations from caring community members like you enables, Center for Human Services, a local non-profit agency, to serve thousands of vulnerable children and families each year.

Your support is invaluable to us and we know that much of our work would not be possible without the involvement and commitment of community members. Thank you for being a donor to Center for Human Services for the year 2008.

Center for Human Services (CHS) is a 501 (c) 3 tax exempt organization. All contributions are tax deductible to the extent allowed by law. The CHS Tax Identification number is 94-1725620. No goods or services were provided to the donor in exchange for the gift(s). Below is a list of your contributions to CHS in 2008:

12/22/2008	\$265.00	CHS In-kind Donation
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Your total amount was \$265.00.

Sincerely,

Monica Ojcius
Marketing and Fund Development Director

2009 FEB 17 12:18:56
BOARD OF SUPERVISORS