

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA # 9:15 a.m.

Urgent

Routine

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AGENDA DATE September 9, 2008

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Public Hearing to Consider the Adoption of the Final Budget for Fiscal Year 2008-2009 and Related Actions and Adjustments

STAFF RECOMMENDATIONS:

1. Accept and approve the recommended Final Budget for Fiscal Year 2008-2009 from the Chief Executive Officer as detailed in the Final Budget Addendum.
2. Conduct the scheduled Public Hearing at 9:15 a.m. on September 9, 2008, and September 10, 2008 and September 11, 2008 at 9:00 a.m., if necessary, to receive public comment and input on the final recommended spending plan.
3. Direct and approve any changes the Board of Supervisors may wish to make to the recommended Final Budget.

(Continued on Page 2)

FISCAL IMPACT:

The Proposed Budget for Fiscal Year 2008-2009, adopted June 10, 2008, totaled \$957,331,957. The recommended 2008-2009 Final Budget Addendum represents an increase of \$9,207,100 from the Adopted Proposed Budget for a total 2008-2009 Final Budget of \$966,539,057.

(Continued on Page 2)

BOARD ACTION AS FOLLOWS:

No. 2008-649

On motion of Supervisor Monteith, Seconded by Supervisor O'Brien
and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, DeMartini and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

STAFF RECOMMENDATIONS: (Continued)

4. Authorize the Chief Executive Officer and the Auditor-Controller to make the necessary technical adjustments to implement the approved Final Budget.
5. Direct the Chief Executive Officer and the Auditor-Controller to prepare the Final Budget document in accordance with State law and submit it to the State Controller prior to December 1, 2008.
6. Amend the Salary and Position Allocation Resolution to reflect the recommended changes as outlined in the Staffing Impacts section of this report and detailed in Attachment A to be effective with the start of the first pay period beginning September 13, 2008, unless specified otherwise.
7. Approve contracts and/or agreements listed on Attachment B in cumulative amounts of \$100,000 or greater as of July 1, 2003.
8. Approve decreasing designations for carryover appropriations in the General Fund by \$1,791,000 for a total of \$4,605,329 and in the Economic Development Bank by \$3,777,081 for a total of \$34,183 and increasing designations in the Community Development Fund by \$1,500,000.
9. Establish a designation in the Special Revenue Fund of \$6,472,935 for Behavioral Health and Recovery Services for capital expenses associated with mental health services.
10. Re-establish appropriations in Fiscal Year 2008-2009 for encumbrances and carry forward appropriations in all funds totaling \$24,984,259.

FISCAL IMPACT: (Continued)

General Fund

The Final Budget for the General Fund for Fiscal Year 2008-2009 is \$269,168,089, a decrease of .1 percent or \$360,531 less than the Proposed Budget. Included in this funding is an increase in County Match for the Health Services Agency deficit repayment and the mandated contribution to the Local Area Formation Commission (LAFCO). Additional recommendations include funding for the Sheriff's Department for the purchase of two trucks and trailers for the Mounted Unit, increased contract costs for the review and update of the Public Facilities Fees Program, and the County's obligations for debt service and the development of the Tuloumne River Regional Park (TRRP) per the Joint Powers Agreement with the cities of Modesto and Ceres. The Final Budget also includes a decrease in salary costs in Clerk-Recorder. General Fund appropriations of \$269,168,089 are offset by departmental revenue estimated at \$257,315,361 and fund balance/one-time funding of \$11,852,728.

Special Revenue Funds

Final Budget appropriations for the Special Revenue Funds are \$513,677,838 resulting in a 1.8 percent increase or \$9,087,063 over the Proposed Budget. This is largely due to increased State funding for Child Care provider reimbursement and the use of Public Facilities Fee (PFF)

Regional Transportation Impact Fees funding for the establishment of the budget for the North County Corridor Expressway project. Also included are use of fund balance for the Area Agency on Aging salary costs, the Library for additional teen programs and materials funded from a donation, the Planning and Community Development Department for training and certification requirements and to establish the Dangerous Building Abatement Program, the Department of Public Works for the development of a Facility Master Plan for the Morgan Road Operations Yard and the Sheriff's Department to purchase vehicles in the Civil Division. The Special Revenue Funds are funded by \$496,656,218 in estimated revenue and \$17,021,620 in departmental fund balance/one-time funding.

Capital Projects Funds

Final Budget appropriations for the Capital Project Funds remained at the same level as the Proposed Budget or \$12,923,141. The Capital Projects Funds are funded by \$8,131,267 in estimated revenue and \$4,791,874 in departmental fund balance/one-time funding.

Enterprise Funds

Final Budget appropriations for the Enterprise Funds are \$83,462,683 resulting in a 1.5 percent increase or \$1,244,007 over the Proposed Budget. This increase is attributable to additional funding in fixed assets for equipment purchases for the Fink Road Landfill and minimal employee cashout costs within that budget. The Enterprise Funds are funded by \$68,204,610 in estimated revenue and \$15,258,073 in retained earnings/one-time funding.

Internal Service Funds

Final Budget appropriations for the Internal Service Funds are \$87,307,306, a decrease of .9 percent or \$763,439 less than the Proposed Budget. The decrease is attributable to the elimination of the budget associated with the Vehicle Replacement Fund dissolved by the Board of Supervisors on June 3, 2008. The Internal Service Funds are funded by \$81,634,475 in estimated revenue and \$5,672,831 in retained earnings/one-time funding.

Final Budget

Final Budget recommendations for Fiscal Year 2008-2009 represent an overall increase of 2.2 percent over the 2007-2008 Fiscal Year Final Budget.

Following is the detail by Fund type:

Fund Type	Final Budget 2007-2008	Adopted Proposed Budget 2008-2009	Final Budget 2008-2009	Percent Difference Final Budget 2007- 2008 to Final Budget 2008-2009	Percent Difference Adopted Proposed Budget 2008-2009 to Final Budget 2008-2009
General Fund	\$ 278,901,789	\$ 269,528,620	\$ 269,168,089	-3.5%	-0.1%
Special Revenue Fund	\$ 505,387,421	\$ 504,590,775	\$ 513,677,838	1.6%	1.8%
Capital Projects Fund	\$ 13,555,354	\$ 12,923,141	\$ 12,923,141	-4.7%	0.0%
Enterprise Fund	\$ 72,654,581	\$ 82,218,676	\$ 83,462,683	14.9%	1.5%
Internal Service Fund	\$ 75,228,977	\$ 88,070,745	\$ 87,307,306	16.1%	-0.9%
Total	\$ 945,728,122	\$ 957,331,957	\$ 966,539,057	2.2%	1.0%

DISCUSSION:

Overview – Fiscal Limbo

The 2008-2009 Fiscal Year is already over two months old, yet there is no State Budget and thus many County provided programs are waiting for a clear and decisive spending allocation. In accordance with State law, the Stanislaus County Board of Supervisors adopted the Proposed Budget, our interim spending plan for 2008-2009 on June 10, 2008. Stanislaus County is a political subdivision of the State of California, and as such, abides by the State Constitution and regulations with regard to establishing and adopting a budget. Without a State Budget, the County remains in “fiscal limbo,” waiting for “the other shoe to drop.” We anticipate deep cuts may occur in many programs, including safety and public protection, and health and human services. Although the Final Budget represents the County’s spending plan for the fiscal year, it is very likely major changes will need to occur after the State adopts its budget. Those changes will be brought to the Board of Supervisors for consideration when they are known.

Adopted Proposed Budget

As part of the Proposed Budget approach, County Departments were requested to provide updated budget information and analyze the State budget impact on County programs, and address critical issues. The recommendations adopted by the Board on June 10, 2008 for the Proposed Budget were developed with an increasing level of caution as a result of the worsening economy and anticipated public funding shortfalls in the State of California. The Proposed Budget addressed and included funding for some of the departments’ unfunded critical needs at that time.

The 2008-2009 Proposed Budget was balanced with overall expenditures of \$957,331,957 and department and discretionary revenue of \$907,038,989 and the use of one-time fund balance/retained earning of \$50,292,968. The Proposed Budget anticipated the use of \$5.9 million of fund balance from the General Fund and a one-time cash transfer from the Tax Loss Reserves fund of \$3 million. Most programs took a 3% reduction after budgets were adjusted for increased approved costs. The minimal additional funding recommended was for mandated or highest priority programs.

Discretionary Revenue and Year-End Fund Balance

Revenue available to fund programs at the Board of Supervisors' discretion is referred to as discretionary revenue. Discretionary revenue was estimated at \$176,238,773 in the 2008-2009 Proposed Budget and is estimated at \$172,853,612 for the Final Budget. The primary factors in this nearly \$3.4 million reduction relate to property tax revenue. The final property assessment roll announced by the Assessor in June was lower than anticipated when the Proposed Budget was produced resulting in a reduction to estimated secured property tax revenue and property taxes received in lieu of vehicle license fees.

The majority of this discretionary revenue supports funding for Public Safety and Criminal Justice Services for the Sheriff, Probation Department, District Attorney and Public Defender. Health and Human Services departments use discretionary revenue to support maintenance of effort requirements for leveraging additional revenues for Federal and State supported programs.

The General Fund fund balance for Fiscal Year 2008-2009, including the Auditor-Controller's post closing adjustments, is \$5.4 million (or \$500,000 less than the \$5.9 million used in balancing the Proposed Budget). After undesignating \$1.8 million of carry-over appropriations from prior year-end encumbrances, fund balance available for discretionary purposes is \$7.2 million. Additionally, a change in the methodology used in the reserve set aside for tax losses will contribute another \$4.5 million to the fund balance. The Auditor-Controller makes a number of accounting adjustments each year as the financial records for the fiscal year are closed. These adjustments include issues such as reserving the amount of cash necessary to advance to the Teeter Fund for payment of property taxes, changes in market value of Treasury investments and the carrying forward of appropriations into the new year for projects or commitments that are still outstanding.

Appropriations carried forward into the new fiscal year are called encumbrances and take two forms: regular encumbrances for commitments that have a purchase order in place, and year-end carry forward appropriations for projects or commitments that have been approved by the Board but have not yet begun. Funding to meet the encumbrance commitments is known as "Fund Balance - Reserve for Encumbrances". The amount of change to encumbrances from year to year affects how much of unreserved/undesignated fund balance that is available to fund critical needs. For the year ending June 30, 2008, \$4,274,509 was reserved for encumbrances for the County's General Fund, which is down \$1,010,077 from a year ago. The Final Budget recommends *decreasing* designations for carryover appropriations in the General Fund by \$1,791,000 and in the Economic Development Bank by \$3,777,081. It also recommends *increasing* designations in the Community Development Fund by \$1,500,000. These appropriations were rolled forward to the new fiscal year at the close of Fiscal Year 2007-2008 for projects already committed by the Board of Supervisors. The carry forward appropriations are \$6,139,512 for the General Fund and \$228,413 for the Special Revenue Funds.

As stated previously, encumbrances are commitments related to signed but not completed contracts for goods or services. As part of the Accounting Standards and Procedures promulgated by the State Controller's Office, encumbrance balances at year-end may be re-established as appropriations and applicable to prior year with the approval of the Board. Commitments that did not qualify as encumbrances (no contract) at year-end are called "carry forward appropriations".

For the fiscal year ending June 30, 2008, the encumbrances and carry forward appropriations by fund were as follows:

Fund	Encumbrances	Carry Forward	Total
	June 30, 2008	Appropriations June 30, 2008	
General Fund	\$ 4,274,509	\$ 6,139,512	\$ 10,414,021
Special Revenue Fund	6,649,655	228,413	6,878,068
Capital Project Fund	5,171,137	-	5,171,137
Enterprise Funds	1,575,860	-	1,575,860
Internal Service Fund	945,173	-	945,173
Total	\$ 18,616,334	\$ 6,367,925	\$ 24,984,259

It is recommended that the encumbrances and carry forward appropriations from the fiscal year ending June 30, 2008 totaling \$24,984,259 be re-established as appropriations in Fiscal Year 2008-2009.

Designations

Designations are fund balance set-aside by the Board for specific intended uses beyond the current year. Current designations include Designated Debt Service, Designated Contingency and Designated Tobacco Settlement, among others. Designations as of June 30, 2008 were \$52,823,776.

The following chart shows the breakdown of the individual designations as well as the recommended adjustments:

Designation	2007-2008	2008-2009	2008-2009
	Fiscal Year-End Designations	Recommended Adjustments	Total Designations
Debt Service	\$ 11,779,459		\$ 11,779,459
Contingency	9,691,758		9,691,758
Tobacco Settlement	1,696,799		1,696,799
Tobacco Securitization	202,508		202,508
Restricted	1,300,000		1,300,000
Parks Projects (Other)	979,379		979,379
Litigation (Other)	2,757,614		2,757,614
Facility Mtce & Improve (Other)	1,000,000		1,000,000
State 1A Funding Exposure (Other)	4,516,707		4,516,707
Capital Impvmt Investment (Other)	8,691,959		8,691,959
Carryover Appropriations (Fund 100)	6,396,329	(1,791,000)	4,605,329
Carryover Appropriations (Fund 105)	3,811,264	(3,777,081)	34,183
Carryover Appropriations (Fund 107)		1,500,000	1,500,000
Total Designations	\$ 52,823,776	\$ (4,068,081)	\$ 48,755,695

Final Budget

As part of the County's Final Budget process, departments were asked to update their budgetary information for State budget impacts and to address any issues not resolved as part of the Proposed Budget.

The 2008-2009 Final Budget Addendum maintains the conservative approach of the Proposed Budget and reflects limited adjustments to departmental budgets for staffing changes, one-time improvements and program changes.

The Final Budget recommendations are related to issues that were identified but not resolved during the Proposed Budget process as well as addressing new issues raised by the departments and/or recommended adjustments to programs/budgets due to changes in State and/or Federal funding.

The Final Budget does not reflect the total impact associated with the late adoption of the State Budget. Additional adjustments to a number of budgets may be required and will likely occur as part of the First Quarter and/or Mid-Year Financial Review. This Final Budget Addendum, after approved by the Board of Supervisors on September 9, 2008 (and September 10 and 11 if necessary), will be combined with the Proposed Budget, adopted on June 10, 2008, into one Final Budget document that will be submitted to the State Controller's Office by the December 1, 2008 deadline.

In addition to departmental requests, the Final Budget includes an update of Fiscal Year 2007-2008 year-end fund balance from the General Fund and actual discretionary revenue as of year-end, June 30, 2008. As was stated previously, year-end fund balance was \$500,000 less than the \$5.9 million used to balance the Proposed Budget. An additional \$150,000 from Contract Cities fund balance was used in the Final Budget, creating a total undesignated/unreserved fund balance of \$5.6 million used for balancing purposes. Additionally, the undesignation of carry-over appropriations from prior year-end encumbrances and the change in the methodology used in the reserve set aside for tax losses will contribute another \$6.3 million to the fund balance. The Final Budget does recommend a \$3.4 million reduction to discretionary revenue. A thorough analysis will be conducted during the Fiscal Year 2008-2009 Mid-Year Review to determine if any additional adjustments are warranted at that time. The following outlines some of the major changes recommended in the Final Budget Addendum by priority area:

A safe community

The Departments/Programs assigned to this Board priority are Animal Services, Chief Executive Office – Office of Emergency Services/Fire Warden, Chief Executive Office – Capital Projects, Chief Executive Office – County Operations, District Attorney, Grand Jury, Integrated County Justice Information System, Probation, Public Defender and Sheriff.

Recommendations in this priority area include funding of \$230,000, from available fund balance, to purchase and equip two vehicles (Civil Division) and for the purchase of two trucks and trailers (Mounted Unit) for the Sheriff's Department. Additionally, a recommended increase in revenue in the amount of \$9,976 to accept Public Facilities Fees to offset the cost of project management software which was approved in the prior fiscal year for the Office of Emergency Services is also

included. A total of three positions are recommended to be deleted to departments assigned to A *safe community* priority area.

A healthy community

The Departments/Programs assigned to this Board priority are Area Agency on Aging/Veterans' Services, Behavioral Health and Recovery Services, Child Support Services, Children and Families Commission, Community Services Agency and Health Services Agency.

Recommendations in this priority area include funding of \$20,000 for the Area Agency on Aging, from available fund balance, for salary costs. Additionally, \$4,017,640 for the Community Services Agency is also recommended for increased salary and benefit costs and program and operation support and funding. A recommended designation of \$6,472,935 is also included for Behavioral Health and Recovery Services for capital expenses associated with mental health services.

State funding reductions have also impacted Department of Child Support Services. The Chief Executive Office and the Department will request the Board to approve a reduction in force affecting approximately 20 filled positions through a separate agenda item on September 9, 2008, when the 2008-2009 Final Budget is presented to the Board.

The Health Services Agency continues in its efforts to achieve clinic operating efficiencies while providing much-needed medical services to the community. The FQHC-LA designation increased reimbursements, and along cost-saving strategies implemented by the Agency, the gap was narrowed to a \$4.189 million additional contribution from the General Fund last fiscal year. Most encouragingly, 2007-2008 year-end close calculations indicate the Agency actually needed about \$2.98 million of the additional General Fund contribution, which is \$1.21 million less than expected, which demonstrates the growing strength of this recovery effort.

A strong local economy

The Departments/Programs assigned to this Board priority are Alliance WorkNet, Chief Executive Office – Economic Development and Library.

Recommendations in this priority area include funding of \$6,423 for children and teens programming and materials at the Modesto Library resulting from a donation received in the prior fiscal year from the Aileen Gisler Revocable Trust.

A strong agricultural economy/heritage

The Departments assigned to this Board priority are Agricultural Commissioner and Cooperative Extension.

No new issues were raised within this priority area during the preparation of the Final Budget Addendum.

A well-planned infrastructure system

The Departments/Programs assigned to this Board priority are Environmental Resources, Parks and Recreation, Planning and Community Development and Public Works.

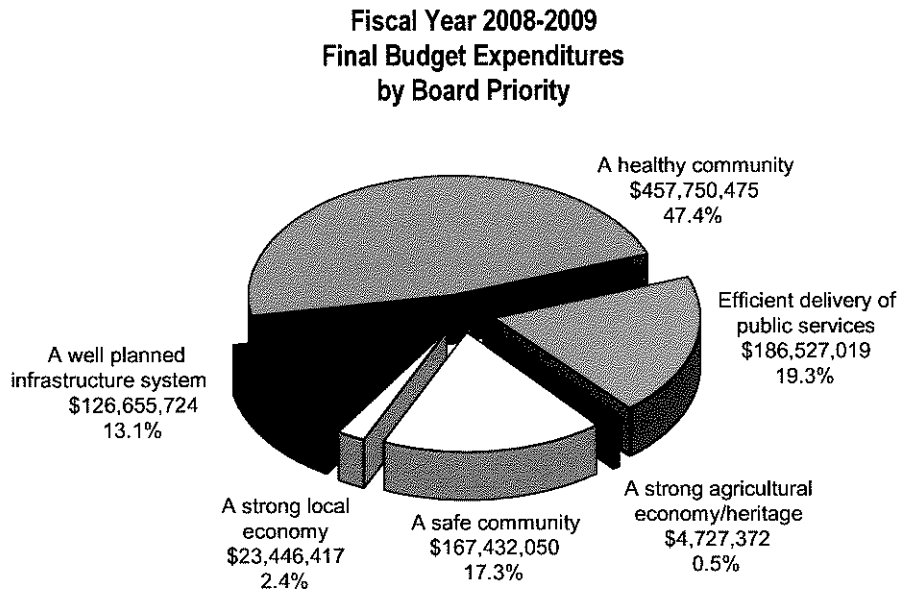
Recommendations in this priority area include funding of \$1,244,007 for the Department of Environmental Resources in the Fink Road Landfill, from available fund balance, for the purchase of equipment in support of maintaining adequate capacity for operations at the facility. The Fink Road Landfill funding also includes a small amount, or \$8,600, to fund employee cashouts. Other recommendations include \$13,293 for the Department of Parks and Recreation for the increase in the annual budget for the Tuolumne River Regional Park development and the County's obligation through the Joint Powers Agreement with the cities of Modesto and Ceres; several technical adjustments for the Planning and Community Development Department including a transfer for the CalHome grant program of \$200,000, funding for new staff certification requirements of \$3,000, and the Dangerous Building Abatement Program of \$10,000; and funding for the Department of Public Works for the development of the Facility Master Plan for the Morgan Road Operations Yard of \$50,000 and establishing the budget for the North County Expressway Corridor Project in the amount of \$4,900,000. The latter requires a transfer of Public Facility Fee Regional Transportation Impact Fees.

Efficient delivery of public services

The Departments/Programs assigned to this Board priority are Assessor, Auditor – Controller, Board of Supervisors, Chief Executive Office, Clerk-Recorder, County Counsel, General Services Agency, Strategic Business Technology and Treasurer – Tax Collector.

Recommendations in this priority area include a reduction in Appropriations for Contingencies in the amount of \$974,412 to fund the Health Services Agency deficit repayment, the County's increased annual obligations for the Local Area Formation Commission (LAFCO), Tuolumne River Regional Park JPA, debt service, and to balance the Fiscal Year 2008-2009 Final Budget. Also included was a recommended increase in Chief Executive Office – Operations and Services for an amendment to the contract with MuniFinancial for the update to the County's Public Facilities Fee Program; a technical adjustment of \$1 million in the Professional Liability Self-Insurance Fund from one account to another to offset a portion of the County Match contribution for support of the clinic system operation by the Health Services Agency; a decrease of \$108,842 in Clerk Recorder – Recorder Division due to identified salary savings; a reduction in General Services Agency – Fleet Services of \$763,439 to complete the dissolution of the Vehicle Replacement Fund; and a fixed asset transfer for Strategic Business Technology of \$22,000 for the purchase of a web-based applicant tracking solution. Lastly, a technical adjustment of interest earnings in the amount of \$272,000 is also recommended from the 2004 A Certificate of Participation in the Gallo Capital Project budget to the Chief Executive Office Plant Acquisition budget for project close out costs, litigation costs, and related professional services.

The following chart reflects the total recommended expenditures by priority area:



Conclusions

The State Budget Crisis continues as of the writing of this document. The Legislature has broken its record of 62 days overdue, and is into even greater uncharted waters of inaction. Both parties and both houses continue to disagree on how to solve California's \$15.2 billion budget problem and a conclusion does not appear to be in sight.

Because of the uncertainty of the impact of the yet-to-be-passed State budget, the County will need to be prepared for the worst.

The recommended Final Budget leaves many questions unanswered and there is a recommended additional decrease in discretionary revenue due to declining property tax collections. Several issues remain unresolved and will be addressed based on Board of Supervisors priorities and available funding, while maintaining a balanced and prudent spending plan.

In the 2008-2009 Fiscal Year, the organization will be required to analyze and address numerous challenges. These challenges are outlined in greater detail in the Executive Summary of the Final Budget Addendum and include: the need for an agenda management system for the Board of Supervisors agenda process; reductions in grant funding impacting the District Attorney's Office and the Sheriff's Department and various County programs they administer; electronic security and fire alarm infrastructure needs for the Juvenile Justice Center; the negative impact of current economic conditions on the StanCERA retirement portfolio; facility needs at both the Juvenile Detention Commitment and Adult Detention facilities; drastic State funding reductions for the Department of Child Support Services; and necessary improvements of the Heating,

Ventilating and Air-Conditioning (HVAC) system at the Community Services Facility that houses the Community Services Agency, Alliance WorkNet, the Department of Child Support Services and the Women, Infants and Children (WIC) program of the Health Services Agency.

Contracts

Current County policy requires Board approval for any contract or agreement where the total cumulative compensation exceeds \$100,000. Cumulative refers to all compensation paid by an individual department since July 1, 2003 where there has been no break in contractual services over six months. Contracts or agreements equal to \$100,000 or greater are detailed in Attachment B.

In addition, departments are required to provide a quarterly report to the Board of Supervisors for any new contract or agreement, contract extension, or amendment entered into during the quarter where the compensation exceeds \$50,000 (but is under the cumulative \$100,000 threshold) and the contract has not been previously approved by the Board of Supervisors. Contracts the departments are requesting review of in the \$50,000 range are listed in Attachment C.

POLICY ISSUES:

The Board of Supervisors should determine if the Final Budget addresses the Board of Supervisors' goals and priorities in the allocation of fiscal resources and reflects the service needs and public policy direction for our community consistent with the Board of Supervisors goals and the Stanislaus County vision to be "... a County that is respected for its service in the community and is known as the best in America."

STAFFING IMPACTS:

A recommendation is being made to change the Executive Director of Children and Families Commission classification from the Management bargaining unit to Department Head. On August 26, 2008, the Children and Families Commission took action to classify the position of Executive Director as Department Head for the purposes of calculating benefits. The Children and Families Commission has independent authority and responsibility for the program operations and fiduciary responsibility for its fiscal operations, and will therefore be responsible for all costs associated with the Executive Director position.

On November 15, 2005, the Board of Supervisors approved a plan to consolidate clinic sites in order to increase overall clinic efficiencies. This plan included the elimination of the County providing dental services at the Medical Arts Building. At that time, the only allocated Dentist position was eliminated from the Health Services Agency. The Dentist classification has not been used since at least 2005 and therefore, it is recommended for deletion.

Additionally, a recommendation is being made to delete the classifications of Election Inspector and Election Officer. The Clerk Recorder, Elections Division, currently utilizes the Administrative Clerk classification to recruit extra-help Elections staff. The Election Inspector and Election Officer classifications were set up for use in an extra-help capacity and have not been used since prior to 1998.

This report recommends classification changes to existing County positions that are the result of studies completed this past budget cycle for requests made in previous budgets and in this budget cycle. These recommendations are made because it is the County's current policy to ensure that employees are properly classified for the work they perform. Specific details for all recommendations are included in Attachment A.

The recommended changes include the deletion of three positions in *A safe community* that are unfunded and unfilled. Additionally, the recommended changes include the upward reclassification of nine positions, downward reclassification of two positions, four new requests for position classification studies, and one position transfer. A recommendation is also being made to delete three existing classifications, Dentist, Election Inspector and Election Officer. These classifications have been identified through a review of those classifications with no current allocated positions and are not currently being used in any capacity.

Total current authorized positions - 4,462

It is recommended to delete three positions.

Total recommended authorized positions - 4,459

Final Budget Addendum

**Staffing Requests Recommendations
Final Budget 2008-2009**

Attachment A

Department	Budget Unit	Fund	Position Number	Classification	Request	# of Pos.	Recommendation	# of Studies	# of Reclasses
Agricultural Commissioner	Agricultural Commissioner	GF	3526	Accounting Technician	Reclassify upward		Accountant I		1
Alliance Worknet	Alliance Worknet	SR	9566	Application Specialist III	Reclassify		Study	1	
Behavioral Health & Recovery Services	BHRS	SR	1030	Administrative Clerk III	Reclassify upward		Account Clerk III		1
		SR	3595	Storekeeper I	Reclassify upward		Account Clerk III		1
		SR	6645	Application Specialist I	Reclassify upward		Application Specialist II (block-budget)		1
Community Services Agency	Services & Support	SR	7579, 7655, 8700	Application Specialist I	Reclassify upward		Application Specialist II (block-budget)		3
		SR	7265	Account Clerk II	Reclassify downward		Administrative Clerk II		1
District Attorney	Criminal	GF	11036	Application Specialist I	Reclassify upward		Application Specialist II (block-budget)		1
		GF	10232	Attorney V (Cal-MMET)	Delete position	-1	Delete position		
Health Services Agency	Administration	SR	937	Application Specialist III	Reclassify upward		Systems Engineer II		1
		SR	6308	Senior Systems Engineer	Reclassify downward		Software/Developer Analyst III		1
Public Works	Administration	SR	8142	Administrative Clerk III	Reclassify		Study	1	
	Roads & Bridges	SR	1744	Confidential Assistant III	Reclassify		Study	1	
Sheriff	Administration	GF	10919	Manager IV	Reclassify		Study	1	
	Cal-MMET	SR	10224	Deputy Sheriff	Delete position	-1	Delete position		
	Operations	GF	10222	Deputy Sheriff	Delete position	-1	Delete position		
		GF	8530	Deputy Sheriff	Transfer out	-1	Transfer to RSCJTC		
	Ray Simon Criminal Justice Training Center	GF	8530	Deputy Sheriff	Transfer in	1	Transfer from Operations		
Total Net Staffing						-3		4	11

Classification Changes	Classification	Job Code	Request	Recommendation
	Executive Director-CFC	957000	Bargaining Unit Change	Bargaining Unit 1
	Dentist	965700	Delete Classification	Delete Classification
	Election Inspector	696100	Delete Classification	Delete Classification
	Election Officer	696000	Delete Classification	Delete Classification

Final Budget 2008-2009
 Contract Summary Sheet
 All Funds
 Contracts over \$100,000

Attachment B

Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Previous contractual amount	Proposed Contract Amount	Cumulative Contract Total
Animal Services	Animal Services	AVID	Microchip Supplier	\$151,259 7/1/03-6/30/08	\$24,685 7/1/08-6/30/09	\$175,944
Animal Services	Animal Services	D&D Disposal	Disposal Service	\$86,400 7/1/03-6/30/08	\$18,720 7/1/08-6/30/09	\$105,120
Chief Executive Office	Economic Development	WILLDAN Financial Services (formerly MuniFinancial)	Update and review of Public Facilities Fees Program	\$72,000 4/10/07-6/30/08	\$28,000 7/1/08-6/30/09	\$100,000
Chief Executive Office	Office of Emergency Services/Fire Warden	Dave Funk	National Incident Management System (NIMS) trainer	\$93,665 7/20/06-9/30/07	\$61,500 12/10/07-12/30/08	\$155,165
Chief Executive Officer-Risk Management Division	General Liability	Liebert Cassidy Whitmore	Legal Services, Costs & Expenses	N/A	\$600,000 (Increase of projected not to exceed amount)	\$600,000
Children and Families Commission	Children & Families Commission	Oak Valley Family Support Network	Family Resource Center	\$525,000 7/1/05-6/30/08	\$29,167 7/1/08-8/30/08 New Contract Amount and Period	\$554,167
Children and Families Commission	Children & Families Commission	Center for Human Services (Service previously provided by Oak Valley Family Support Network)	Family Resource Center	N/A	\$145,833 9/1/08-6/30/09	\$145,833
Community Services Agency	Services & Support	Catholic Charities Diocese of Stockton	Outreach	N/A	\$10,000 7/1/08-6/30/09	\$10,000**
Community Services Agency	Services & Support	Catholic Charities Diocese of Stockton	MSSP Money Management & Transport	\$19,000 7/1/03-6/30/09	N/A	\$19,000**
Community Services Agency	Services & Support	Catholic Charities Diocese of Stockton	APS Outreach	\$331,288 7/1/03-5/31/08	N/A	\$331,288
Community Services Agency	Services & Support	Center for Human Services	AmeriCorps Member	\$7,436 1/1/05-6/30/08	N/A	\$7,436**

**These are separate contracts but total contracted services with vendor exceed \$100,000

Final Budget 2008-2009
 Contract Summary Sheet
 All Funds
 Contracts over \$100,000

Attachment B

Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Previous contractual amount	Proposed Contract Amount	Cumulative Contract Total
Community Services Agency	Services & Support	Center for Human Services	Differential Response & Hutton House	\$511,669 7/1/04-6/30/09	N/A	\$511,669
Community Services Agency	Services & Support	Center for Human Services	Family Resource Center - Ceres	\$1,445,242 7/1/05-6/30/09	N/A	\$1,445,242
Community Services Agency	Services & Support	Center for Human Services	Family Resource Center - Westside	\$829,816 7/1/07-6/30/09	N/A	\$829,816
Community Services Agency	Services & Support	Center for Human Services	Outreach	\$20,000 3/1/07-5/31/08	N/A	\$20,000**
Community Services Agency	Services & Support	Center for Human Services	IDA Asset Manager	\$122,100 5/22/07-6/30/09	\$2,400 7/1/08-6/30/09	\$124,500
Community Services Agency	Public Economic Assistance Fund 1632	Center for Human Services	IDA Asset Manager for Transitional Housing Program Plus (THP+) for former Foster Care Youth	\$26,180 5/6/08-6/30/09	N/A	\$26,180**
Community Services Agency	Services & Support	University of California at Davis	Staff Development Training	\$599,000 7/1/03-6/30/08	\$14,720 7/1/08-6/30/09	\$613,720
Department of Environmental Resources - Landfill	Department of Environmental Resources - Landfill	N & S Tractor	Lease of Heavy Equipment	\$281,860 9/1/03-8/31/08	\$187,906 9/01/08-9/30/08	\$469,766
District Attorney	District Attorney	Hemming Morse Inc	Forensic Accounting and Expert Witness Testimony	\$90,000 1/1/08-6/30/08	\$40,000 Estimate 7/1/08-9/30/08	\$130,000
Library	Library	Stanislaus Literacy Center	Literacy services - partner agency	\$788,339 7/1/03-6/30/08	\$201,420 7/1/08-6/30/09	\$989,759
Probation	Field Services	Redwood Toxicology	Drug Testing	\$260,000 7/1/03-6/30/08	\$60,000 7/1/08-6/30/09	\$320,000
Probation	Field Services	Softchoice (Microsoft volume licensing)	Microsoft volume licensing program/ Enterprise Agreement	\$89,360 3/1/07-6/30/08	\$44,680 7/1/08-6/30/09	\$134,040
Public Defender	Public Defender	Sandra Guitierrez	Investigations	\$34,428 8/10/07-6/30/08 \$36,217 7/1/08-1/9/09	\$40,000 1/10/09-6/30/10	\$110,645
Public Defender	Public Defender	Stanley F. Ross	Investigations	\$111,303 7/1/03-1/31/08	\$40,000 2/1/08-2/1/09	\$151,303

**These are separate contracts but total contracted services with vendor exceed \$100,000

Final Budget 2008-2009
 Contract Summary Sheet
 All Funds
 Contracts over \$100,000

Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Previous contractual amount	Proposed Contract Amount	Cumulative Contract Total
Public Defender	Public Defender	Andrew Enni	Investigations	\$66,552 9/25/06-6/30/08	\$40,000 7/1/08-6/30/09	\$106,552
Public Defender	Public Defender	Robin Schaeffer PHD	Psychological Testing and Testimony on Criminal Cases	\$102,130 7/1/03-9/30/08	\$15,000 7/1/08-6/30/09	\$117,130

**These are separate contracts but total contracted services with vendor exceed \$100,000

Final Budget 2008-2009
 Contract Summary Sheet
 All Funds
 Contracts between \$50,000-\$100,000

Attachment C

Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Previous contractual amount	Proposed Contract Amount	Cumulative Contract Total
Animal Services	Animal Services	Answer America	Answering Service	\$9,144 7/1/03-6/30/04 \$9,751 7/1/04-6/30/05 \$11,479 7/1/05-6/30/06 \$10,952 7/1/06-6/30/07 \$10,736 7/1/07-6/30/08	\$11,000 7/1/08-6/30/09	\$63,062
Animal Services	Animal Services	Chameleon-HLP	Software	\$12,000 7/1/03-6/30/04 \$9,600 7/1/04-6/30/05 \$12,480 7/1/05-6/30/06 \$10,308 7/1/06-6/30/07 \$10,308 7/1/07-6/30/08	\$10,308 7/1/08-6/30/09	\$65,004
Animal Services	Animal Services	Crescent Uniforms	Provides uniforms	\$16,491 7/1/03-6/30/04 \$18,549 7/1/04-6/30/05 \$16,146 7/1/05-6/30/06	\$17,050 7/1/08-6/30/09	\$68,236
Animal Services	Animal Services	Hills Science Diet	Pet Food	\$68,365 7/1/03-6/30/08	\$13,112 7/1/08-6/30/09	\$81,477
Treasurer Tax-Collector	Treasurer Tax-Collector	Presort	Printing, folding and stuffing of tax	\$69,454 7/1/03-6/30/08	\$14,248 7/1/08-6/30/09	\$83,702