

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: CSA Community Services Agency

BOARD AGENDA # \*B-3

Urgent  Routine

AGENDA DATE June 10, 2008

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval of a Fiscal Year 2007-2008 Contract Amendment #3 with the California Department of Education for the Administration of the Child Care and Development Block Grant – Community Services Agency

STAFF RECOMMENDATIONS:

1. Approve the amendment to the #C2AP-7072-03 contract with the California Department of Education (CDE) for the administration of the Child Care and Development Block Grant.
2. Authorize the Director of the Community Services Agency (CSA) or her assistant director designee to sign this contract amendment and any other amendments not to exceed the total amended contract amount.
3. Direct the Auditor Controller to make the necessary adjustments to the Community Services Agency (CSA) Budget, Program Services and Support, as detailed in the Budget Journal.

FISCAL IMPACT:

The contract amendment for \$1,163,824 increases the total amount of this contract from \$6,892,217 to \$8,056,041. Appropriations and estimated revenues of \$1,163,824 to increase the Community Services Agency Program Services and Support budget for the current year are identified in the attached Budget Journal. The Child Care Program is reimbursed on the accrual basis rather than cash basis and is 100% federal/state funded. There is no impact to the County General Fund.

BOARD ACTION AS FOLLOWS:

No. 2008-417

On motion of Supervisor Grover, Seconded by Supervisor DeMartini  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, DeMartini and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None


1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

**DISCUSSION:**

The Community Services Agency (CSA) receives a program contract from the California Department of Education (CDE) to fund the CalWORKs Stage 2 Alternative Payment Program (APP). CSA administers this APP for child care and makes payments directly to child care providers for eligible families that receive subsidized child care services. CSA submits monthly claims to the CDE for reimbursement of funds. The CalWORKs Stage 2 families are provided with child care up to 24 months after leaving aid.

When the original Fiscal Year 2007-2008 Stage 2 Alternate Payment contract amount was allocated to CSA, there was a concern that the funding amount was not sufficient to provide child care to all of the CalWORKs Stage 2 families in Stanislaus County. CSA submitted a Stage 2 Child Care Reserve Funding request to CDE in August 2007. The CDE subsequently allocated CSA additional funds by means of Amendment #1 to provide continued child care services to all families who were enrolled in the General Alternative Payment Program until CDE could formally submit and receive approval from the Department of Finance for TANF Reserve funding.

In early February 2008, the Department of Finance approved a transfer of \$25.5 million from the TANF Reserve fund for use by the CDE for Stage 2 child care services. Based on caseload analysis and expenditure data, CDE prorated the Temporary Assistance to Needy Families (TANF) Reserve funding across all contracts demonstrating a need for additional funding. As a result, CDE provided CSA with contract Amendment #2. Due to increased enrollments and a shortfall in Stage 1 funding, this amendment did not completely cover projected expenditures.

In late April 2008, the Joint Legislative Budget Committee approved a realignment of funds on a one time basis, to provide \$33 million to fund Stage 2 Child Care services. These funds combined with funds recovered from agencies that had excess Stage 2 resources, were allocated by CDE for CalWORKs Stage 2 APP Contracts. Stanislaus County received a \$1,163,824 augmentation to CDE contract #C2AP-7072, increasing the total contract maximum to \$8,056,041. The original contract was approved by the Board on July 24, 2007; Amendment #1 was approved by the Board on January 29, 2008 and Amendment #2 was approved by the Board on March 25, 2008.

The additional funds will be used to provide child care to approximately 2,963 additional children for the remainder of Fiscal Year 2007-2008.

The Agency recommends accepting the contract amendment which supplements the existing CDE Child Care and Development Alternative Payment Contracts effective July 1, 2007 through June 30, 2008.

Approval of a Fiscal Year 2007-2008 Contract Amendment #3 with the California Department of Education for the Administration of the Child Care and Development Block Grant – Community Services Agency  
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**POLICY ISSUE:**

Approval of this contract amendment supports the Board's priority of a healthy community by providing child care to families that are transitioning from public assistance to self-sufficiency.

**STAFFING IMPACT:**

There is no staffing impact associated with this request.

**AUDITOR-CONTROLLER  
BUDGET JOURNAL**



Balance Type	Budget
Category	Budget - Upload
Source	
Currency	USD
Budget Name	LEGAL BUDGET
Batch Name	
Journal Name	
Journal description	CSA FY 2007/08 Budget Adjustment
Period	MAY 2008
Organization	Stanislaus Budget Org Fund 1631 - Org 0045051

Line	Coding Structure							Debit		Credit		Description
	Fund 4	Org 7	Account 5	G/L Proj 7	Loc 6	Misc 6		incr appropriations decr est revenue	decr appropriations incr est revenue			
1	1631	45051	21190	0	0	0	0			1,163,824.00	ST ADMIN CC STAGE 2	
2	1631	45051	71131	0	0	0	0	1,163,824.00			STAGE 2 CHILD CARE	
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31												
Totals								1,163,824.00		1,163,824.00		

Explanation: Appropriations and estimated revenue necessary due to proposed increase to FY 07/08 Child Care Contract #C2AP-7072

<b>Requesting Department</b>		<b>CEO</b>		<b>Auditors Office Only</b>	
<i>Patricia Lita</i>		<i>[Signature]</i>		<i>[Signature]</i>	
Signature	5/23/08	Signature	6/4/08	Prepared By	Admin Approval (\$75K+)
Date		Date		Date	5/27/08

Angelica Ramos 558-2420  
Contact Person & Phone Number



COMMUNITY SERVICES AGENCY

Christine C. Applegate  
Director

251 E Hackett Road  
P.O. Box 42, Modesto, CA 95353-0042

Phone: 209 558 2500 Fax: 209 558 2558

BOARD OF SUPERVISORS

2008 AUG 14 A 8:47

MEMO TO: CHRISTINE FERRARO  
CLERK TO THE BOARD OF SUPERVISORS

FROM:  SHANNEN MURRISON  
CONTRACTS ADMINISTRATION

DATE: AUGUST 13, 2008

SUBJECT: FULLY EXECUTED AMENDMENTS

=====

Enclosed for your records is one (1) original of the fully executed Amendment #3 with **CALIFORNIA DEPARTMENT OF EDUCATION C2AP-7072** to provide Child Development Services effective July 1, 2007 through June 30, 2008.

The above mentioned Amendment was approved on June 10, 2008 with Action #2008-417 and was Board Agenda #B-3.

If you have, any questions regarding this document please contact me at 558-1430.

Thank you.

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CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 07 - 08

Amendment 03

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

Augmentation

DATE: July 01, 2007

CONTRACT NUMBER: C2AP-7072

PROGRAM TYPE: ALTERNATIVE PAYMENT-STAGE 2

PROJECT NUMBER: 50-2250-00-7

CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

This agreement with the State of California dated July 01, 2007 designated as number C2AP-7072, Amendment #01 () and Amendment #02 (Augmentation) shall be further amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$6,892,217.00 and inserting \$8,056,041.00 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 250 (no change).

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

APPROVED AS TO FORM: STANISLAUS COUNTY COUNSEL


BY [Signature] 5/22/08


<b>STATE OF CALIFORNIA</b>		<b>CONTRACTOR</b>	
BY (AUTHORIZED SIGNATURE) <i>Margie Burke</i>		BY (AUTHORIZED SIGNATURE) <i>Christine C. Applegate</i>	
PRINTED NAME OF PERSON SIGNING Margie Burke		PRINTED NAME AND TITLE OF PERSON SIGNING Christine C. Applegate Director	
TITLE Manager, Contracts & Purchasing Svs		ADDRESS P.O. Box 42 Modesto, CA 95353-0042	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,163,824	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Department of General Services use only	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 6,892,217	(OPTIONAL USE) See Attached		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 8,056,041	ITEM See Attached	CHAPTER	STATUTE FISCAL YEAR
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE AUG - 6 2008	
OBJECT OF EXPENDITURE (CODE AND TITLE) 702			


~~CONTRACTOR'S~~ CONTRACTOR'S NAME: STANISLAUS COUNTY COMMUNITY SERVICES AGENCY

CONTRACT NUMBER: C2AP-7072

### Amendment 03

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 1,862,070	(OPTIONAL USE)0656 13880-2250	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,862,070	ITEM 30.10.020.011 6100-196-0890	CHAPTER 171	STATUTE 2007	FISCAL YEAR 2007-2008
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5061 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,163,824	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 5,030,147	(OPTIONAL USE)0656 23367-2250			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 6,193,971	ITEM 30.10.020.011 6100-196-0001	CHAPTER 171	STATUTE 2007	FISCAL YEAR 2007-2008
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6041 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER 	DATE AUG - 6 2008	