

*Jenkins*

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT. COMMUNITY SERVICES AGENCY

BOARD AGENDA # \*B-6

Urgent

Routine

AGENDA DATE May 20, 2008

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval of Fiscal Year 2008-2009 Renewal Agreements for Contracted Program Services for Individuals and Families Receiving Temporary Aid to Needy Families, Child Welfare, and Adult Services - Community Services Agency

STAFF RECOMMENDATIONS:

1. Approve the renewal agreements for contracted services with various local providers.
2. Authorize the Director of the Community Services Agency or her Assistant Director Designee to sign the agreements and any amendments not to exceed the original contract amounts.

FISCAL IMPACT:

The annual cost to the Community Services Agency (CSA) for the agreements total \$11,338,304 for Fiscal Year 2008-2009. Appropriations and estimated revenues to support these agreements have been included in the Agency's Fiscal Year 2008-2009 budget for CSA - Services and Support.

Attachments 1 & 2 list each vendor's individual contract amount.

BOARD ACTION AS FOLLOWS:

No. 2008-353

On motion of Supervisor Grover, Seconded by Supervisor DeMartini  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, DeMartini and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: Monteith

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:

*Christine Ferraro*

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

**DISCUSSION:**

The Community Services Agency (CSA) relies on many partner agencies to provide services to individuals and families receiving Temporary Aid to Needy Families (TANF), Child Welfare Services, Adult Services and operating contracts. These agencies provide a wide range of services designed to: remove barriers and assist families in becoming economically independent; improve family functioning which will enable children to remain in or return safely to their home; provide Family Resource Center services, train new foster parents, facilitate the Independent Living Skills Program; provide domestic violence prevention/shelter/case management; provide respite, chore, transportation and money management services for frail adult clients; provide on-site training/classes for employees, provide administrative and operating services and provide coordination services for providing basic orientation, training, coaching and monitoring of the AmeriCorps members.

CSA requests Board of Supervisors approval to renew contracts with the 30 vendors listed on Attachment 1.

Some of the Expected Outcomes include:

- Approximately 400 TANF Welfare To Work participants will receive employment services moving themselves and their families towards self-sufficiency
- Approximately 1,400 children and families will receive child abuse prevention and intervention services at community based Family Resource Centers
- Approximately 180 frail adults will remain safely in their homes and avoid institutionalized care
- Approximately 75 CSA employees will receive educational opportunities for professional growth and development; improving customer service to individuals and families

As required by the Board of Supervisors on January 24, 2006, Attachment 1 included those agreements that have a cumulative value that exceeds \$100,000 for the period beginning July 1, 2003. (Fiscal Years 2003-2004, 2004-2005, 2005-2006, 2006-2007, 2007-2008 and 2008-2009). CSA would identify any amendments to these agreements in future quarterly reports to the Board of Supervisors. CSA has listed a separate column, titled "Proposed Contract Amount and Period", that indicates the contracts that are to be approved with this Board agenda item. Several multi-year contracts with these vendors were approved previously by the Board but exceed the \$100,000 threshold and must be included in this report. The total amount of the contacts to be renewed through this Agenda item is \$11,431,980.

Approval of Fiscal Year 2008-2009 Renewal Agreements for Contracted Program  
Services for Individuals and Families Receiving Temporary Aid to Needy Families, Child  
Welfare, and Adult Services – Community Services Agency  
Page 3

We have seven contracts that span from June 1, 2008 through June 30, 2009, totaling an amount of \$93,676. The portion that spans the one month period from June 1, 2008 through June 30, 2008 totals \$93,676 and has been budgeted in Fiscal Year 2007-2008, but not previously reported as a contract amount by CSA to the Board.

Beyond the Board's requirements of the contracts that cumulative totals exceed \$100,000, the County departments are required to submit quarterly reports to the Board of any new or existing contract where the dollar value exceeds a \$50,000 threshold but is under the \$100,000 threshold. These contracts are identified in Attachment 2.

**POLICY ISSUE:**

Approval of the agreements listed on Attachments 1 and 2 will enable the Community Services Agency to provide services that promote self-sufficiency, family preservation and support through coordinated activities with other agencies and in collaboration with the community, help foster parents, train staff and improve administrative support services.

Approval of these agreements supports the Board's priority of a healthy community, effective partnerships and efficient delivery of public services.

**STAFFING IMPACT:**

There is no staffing impact associated with this request.

**Proposed Budget 2008-2009  
Contract Worksheet  
Community Services Agency  
Contracts over \$100,000**

Department	Budget Unit	Contractor	Brief Description of service provided or Position held	Contract amount for previous contractual period (list amount and period)	Proposed Contract Amount and Period	Cumulative Contract Total
Community Services Agency	Services & Supplies	Addus Assisted Care	MSSP Chore, Respite, Transport	\$169,707 7/1/03-5/31/08	\$21,500 6/1/08-6/30/09	\$191,207
Community Services Agency	Services & Supplies	Apex Care, Inc. (formerly Carequest, Inc.)	MSSP Client Communications	\$101,000 7/1/03-5/31/08	\$11,000 6/1/08-6/30/09	\$112,000
Community Services Agency	Services & Supplies	Arbor E&T LLC	WTW Employment Services	\$1,584,193 7/1/03-6/30/08	\$400,800 7/1/08-6/30/09	\$1,984,993
Community Services Agency	Services & Supplies	Arbor E&T LLC	GED Preparation or High School Diploma Services to Cal-Learn Participants	\$37,440 1/15/07-6/30/08	N/A	\$37,440**
Community Services Agency	Public Economic Assistance Fund 1632	Arbor E&T LLC	Employment Services for Transitional Housing Program Plus (THP+) for former Foster Care Youth	\$60,000 3/1/08-6/30/08	\$72,000 7/1/08-12/31/08	\$132,000
Community Services Agency	Services & Supplies	Aspira/Moss Beach Homes	Intensive In-Home Support Counseling & Family Therapy	\$6,400 10/1/07-3/31/08	N/A	\$6,400**
Community Services Agency	Services & Supplies	Aspira/Moss Beach Homes	Outreach	\$26,900 3/1/07-5/31/08	N/A	\$26,900**
Community Services Agency	Services & Supplies	Aspira/Moss Beach Homes	Family Mentoring to Families at the CAIRE Center and Parenting Education	\$42,000 9/1/07-6/30/08	N/A	\$42,000**
Community Services Agency	Services & Supplies	Aspira/Moss Beach Homes	Family Resource Center/Differential Response	\$427,045 12/12/06-6/30/08	\$278,113 7/1/08-6/30/09	\$705,158
Community Services Agency	Services & Supplies	Aspira/Moss Beach Homes	Pro Family Program	\$607,050 10/1/03-6/30/08	\$95,975 7/1/08-6/30/09	\$703,025
Community Services Agency	Services & Supplies	Catholic Charities Diocese of Stockton	MSSP Money Management & Transport	\$17,000 7/1/03-5/31/08	\$2,000 6/1/08-6/30/09	\$19,000**
Community Services Agency	Services & Supplies	Catholic Charities Diocese of Stockton	APS Outreach	\$331,288 7/1/03-5/31/08	N/A	\$331,288

**Proposed Budget 2008-2009  
Contract Worksheet  
Community Services Agency  
Contracts over \$100,000**

Department	Budget Unit	Contractor	Brief Description of service provided or Position held	Contract amount for previous contractual period (list amount and period)	Proposed Contract Amount and Period	Cumulative Contract Total
Community Services Agency	Services & Supplies	Center for Human Services	AmeriCorps Member Placements	\$7,436 1/1/05-6/30/08	N/A	\$7,436**
Community Services Agency	Services & Supplies	Center for Human Services	Differential Response & Hutton House	\$418,041 7/1/04-6/30/08	\$93,628 7/1/08-6/30/09	\$511,669
Community Services Agency	Services & Supplies	Center for Human Services	Family Resource Center - Ceres	\$1,098,713 7/1/05-6/30/08	\$346,529 7/1/08-6/30/09	\$1,445,242
Community Services Agency	Services & Supplies	Center for Human Services	Family Resource Center - Westside	\$431,898 7/1/07-6/30/08	\$397,918 7/1/08-6/30/09	\$829,816
Community Services Agency	Services & Supplies	Center for Human Services	Outreach	\$20,000 3/1/07-5/31/08	N/A	\$20,000**
Community Services Agency	Services & Supplies	Center for Human Services	IDA Asset Manager	\$112,100 5/22/07-6/30/08	\$10,000 7/1/08-6/30/09	\$122,100
Community Services Agency	Public Economic Assistance Fund 1632	Center for Human Services	IDA Asset Manager for Transitional Housing Program Plus (THP+) for former Foster Care Youth	\$12,740 5/6/08-6/30/08	\$13,440 7/1/08-6/30/09	\$26,180**
Community Services Agency	Services & Supplies	Central Valley Opportunity Center	Job Placement	\$546,079 7/01/03-6/30/08	\$140,000 7/1/08-6/30/09	\$686,079
Community Services Agency	Services & Supplies	Children's Crisis Center	TANF Childcare Slots	\$213,371 7/1/03-6/30/08	\$31,738 7/1/08-6/30/09	\$245,109
Community Services Agency	Services & Supplies	Children's Crisis Center	CWS Childcare	\$134,205 1/1/06-12/31/07	N/A	\$134,205
Community Services Agency	Services & Supplies	Children's Crisis Center	Childcare Respite	\$445,833 7/1/03-6/30/06	N/A	\$445,833
Community Services Agency	Services & Supplies	Community Housing & Shelter	Emergency Shelter	\$188,454 7/1/03-5/31/08	\$3,000 6/1/08-6/30/08 \$32,351 7/1/08-6/30/09	\$223,805
Community Services Agency	Services & Supplies	Computer Tutor Business & Technical Institute	WTW Employment Services	\$17,000 3/1/08-6/30/08	\$51,000 7/1/08-6/30/09	\$68,000**

**Proposed Budget 2008-2009  
Contract Worksheet  
Community Services Agency  
Contracts over \$100,000**

Department	Budget Unit	Contractor	Brief Description of service provided or Position held	Contract amount for previous contractual period (list amount and period)	Proposed Contract Amount and Period	Cumulative Contract Total
Community Services Agency	Services & Supplies	Computer Tutor Business & Technical Institute	ILSP Computer Training	\$92,600 1/1/04-12/31/06	N/A	\$92,600**
Community Services Agency	Services & Supplies	Doctor's Medical Center	MSSP Client Communications	\$145,000 7/1/03-5/31/08	\$39,500 6/1/08-6/30/09	\$184,500
Community Services Agency	Services & Supplies	Doctor's Medical Center	Medical Records Copying	\$1,000 7/1/07-6/30/08	\$1,000 7/1/08-6/30/09	\$2,000**
Community Services Agency	Services & Supplies	Doctor's Medical Center	MSSP Client Respite Care	\$10,500 7/1/03-5/31/08	\$1,000 6/1/08-6/30/09	\$11,500**
Community Services Agency	Services & Supplies	Doctor's Medical Center	Foster Parent CPR Training	\$36,666 7/1/03-5/31/08	\$7,470 6/1/08-6/30/09	\$44,136**
Community Services Agency	Services & Supplies	Doctor's Medical Center	Public Authority CPR Training	\$27,569 7/1/06-5/31/08	N/A	\$27,569**
Community Services Agency	Services & Supplies	Doctor's Medical Center	CPR Training for IHSS Providers	\$23,265 6/1/07-6/30/08	\$23,850 7/1/08-6/30/09	\$47,115**
Community Services Agency	Services & Supplies	Exemplar Human Services, LLC	Consulting & Analytic Services to Enhance WTW Engagement	\$99,000 1/1/08-6/30/08	\$99,000 7/1/08-6/30/09	\$198,000
Community Services Agency	Services & Supplies	Foster Parent Association, Inc.	Foster Parent & Independent Living Skills Program Training & Respite Administration	\$236,062 7/1/03-5/31/08	\$42,416 6/1/08-6/30/09	\$278,478
Community Services Agency	Services & Supplies	Goodwill Industries of San Joaquin Valley	Vocational Training Program	\$290,000 7/1/05-5/31/08	\$10,000 6/1/08-6/30/08 \$120,000 7/1/08-6/30/09	\$420,000
Community Services Agency	Services & Supplies	Haven Women's Center	Domestic Violence Trust	\$359,955 7/1/03-5/31/08	\$78,653 6/1/08-6/30/09	\$438,608
Community Services Agency	Services & Supplies	Haven Women's Center	CWS FIP	\$150,644 7/1/04-5/31/08	N/A	\$150,644
Community Services Agency	Services & Supplies	Haven Women's Center	Case Management	\$179,563 7/1/03-6/30/08	\$32,195 7/1/08-6/30/09	\$211,758

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Department	Budget Unit	Contractor	Brief Description of service provided or Position held	Contract amount for previous contractual period (list amount and period)	Proposed Contract Amount and Period	Cumulative Contract Total
Community Services Agency	Services & Supplies	Haven Women's Center	Kids Count	\$289,499 1/1/03-6/30/08	\$49,600 7/1/08-6/30/09	\$339,099
Community Services Agency	Services & Supplies	Haven Women's Center	WTW Domestic Violence	\$973,935 1/1/03-5/31/08	\$17,000 6/1/08-6/30/08 \$201,882 7/1/08-6/30/09	\$1,192,817
Community Services Agency	Services & Supplies	Interim Assisted Care, Inc.	MSSP Respite & Chore	\$170,000 6/1/07-5/31/08	\$24,500 6/1/08-6/30/09	\$194,500
Community Services Agency	Services & Supplies	Karen Servas	Personal Services Contract	\$285,634 7/1/04-6/30/08	\$86,591 7/1/08-6/30/09	\$372,225
Community Services Agency	Services & Supplies	Kelly Services Inc.	WTW Employment Services	\$1,036,928 7/1/03-6/30/08	\$238,500 7/1/08-6/30/09	\$1,275,428
Community Services Agency	Services & Supplies	Modesto City Schools	ROP/WTW Participant Advisor Services	\$546,846 7/1/03-5/31/08	\$15,000 6/1/08-6/30/08 \$107,852 7/1/08-6/30/09	\$669,698
Community Services Agency	Services & Supplies	Parent Resource Center	CCF-Young Fathers Parenting Program	\$71,169 7/1/03-12/31/05	N/A	\$71,169**
Community Services Agency	Services & Supplies	Parent Resource Center	Family Resource Center	\$1,353,877 6/1/05-6/30/08	\$451,175 7/1/08-6/30/09	\$1,805,052
Community Services Agency	Services & Supplies	Parent Resource Center	Nurturing Parent Program	\$277,961 7/1/03-6/30/08	\$67,235 7/1/08-6/30/09	\$345,196
Community Services Agency	Services & Supplies	Phillip Trompetter	Psych Evaluations and Witness Fees	\$246,850 7/1/03-6/30/08	\$41,300 7/1/08-6/30/09	\$288,150
Community Services Agency	Services & Supplies	Prevent Child Abuse	AmeriCorps Members	\$767,133 1/1/08-6/30/08	\$110,721 7/1/08-12/31/08	\$877,854
Community Services Agency	Services & Supplies	Psychiatric Medical Group	Psych Evaluations and Witness Fees	\$83,560 7/1/03-5/31/08	\$22,000 6/1/08-6/30/09	\$105,560
Community Services Agency	Services & Supplies	San Bernardino County	C-IV Maintenance & Operation	\$17,228,498 7/1/05-6/30/08	\$6,101,048 7/1/08-6/30/09	\$23,329,546
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	Counseling	\$1,424,799 7/1/03-6/30/08	N/A	\$1,424,799
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	Step Parent Adoption	\$82,200 5/22/06-5/31/08	\$40,000 6/1/08-6/30/09	\$122,200

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Community Services Agency  
Contracts over \$100,000**

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Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	AmeriCorps Member Placements	\$4,618 1/1/05-6/30/08	N/A	\$4,618**
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	Child Care Capacity Building	\$100,000 4/1/06-6/30/06	N/A	\$100,000
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	Mentoring Moms	\$120,513 7/1/03-12/31/05	N/A	\$120,513
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	CAPIT-FAST	\$123,462 7/1/03-12/31/05	N/A	\$123,462
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	Parent Education	\$277,017 7/1/03-6/30/08	\$48,757 7/1/08-6/30/09	\$325,774
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	Family Resource Center/Differential Response Modesto/Salida	\$448,669 12/12/06-6/30/08	\$315,235 7/1/08-6/30/09	\$763,904
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	3 Agency Collaborative – Center for Human Services, Parent Resource Center (Parent Education, Counseling, and Support)	\$631,994 7/1/03-6/30/08	\$119,816 7/1/08-6/30/09	\$751,810
Community Services Agency	Services & Supplies	Sierra Vista Child & Family Services	Family Resource Center – Hughson Collaborative	\$684,852 6/1/05-6/30/08	\$214,056 7/1/08-6/30/09	\$898,908
Community Services Agency	Services & Supplies	Stanislaus Literacy Center	Literacy Services	\$544,926 7/1/03-5/31/08	\$15,000 6/1/08-6/30/08 \$132,250 7/1/08-6/30/09	\$692,176
Community Services Agency	Services & Supplies	Stanislaus Multi-Cultural Community Health Coalition	Family to Family Services	\$100,214 7/1/03-5/31/08	\$19,998 6/1/08-6/30/09	\$120,212
Community Services Agency	Services & Supplies	United Way of Stanislaus County	211 Stanislaus Help Line	\$60,000 1/1/07-6/30/08	\$30,000 7/1/08-6/30/09	\$90,000**
Community Services Agency	Services & Supplies	United Way of Stanislaus County	Outreach	\$12,261 3/12/07-5/31/08	N/A	\$12,261**



**Proposed Budget 2008-2009  
Contract Worksheet  
Community Services Agency  
Contracts over \$100,000**

Department	Budget Unit	Contractor	Brief Description of service provided or Position held	Contract amount for previous contractual period (list amount and period)	Proposed Contract Amount and Period	Cumulative Contract Total
Community Services Agency	Services & Supplies	We the People of Modesto CA, LLC	CWS – FIP Paralegal	\$29,470 7/1/03-6/30/08	N/A	\$29,470**
Community Services Agency	Services & Supplies	We the People of Modesto CA, LLC	Kinship Guardianship Services	\$108,589 7/1/03-5/31/08	\$26,955 6/1/08-6/30/09	\$135,544
Community Services Agency	Services & Supplies	We the People of Modesto CA, LLC	StanWorks Paralegal	\$30,000 7/1/06-5/31/08	N/A	\$30,000**
Community Services Agency	Services & Supplies	Yosemite Community College District	Bridge Planning & Curriculum Development	\$9,375 3/1/06-6/30/06	NA	\$9,375**
Community Services Agency	Services & Supplies	Yosemite Community College District	WTW Excess Costs	\$550,000 7/1/03-6/30/06	N/A	\$550,000
Community Services Agency	Services & Supplies	Yosemite Community College District	WTW Learning Disabilities	\$1,439,383 7/1/03-5/31/08	\$21,000 6/1/08-6/30/08 \$245,728 7/1/08-6/30/09	\$1,706,111
Community Services Agency	Services & Supplies	Yosemite Community College District	WTW Technical Training	\$625,336 10/1/03-5/31/08	\$12,676 6/1/08-6/30/08 \$160,369 7/1/08-6/30/09	\$798,381
Community Services Agency	Services & Supplies	Yosemite Community College District	On Site Training	\$274,224 7/1/03-5/31/08	\$39,660 6/1/08-6/30/09	\$313,884

\*\*These are separate contracts but total contracted services with vendor exceed \$100,000

**Proposed Budget 2008-2009  
Contract Worksheet  
Community Services Agency  
Contracts over \$50,000 But Under \$100,000**

Department	Budget Unit	Contractor	Brief Description of service provided or Position held	Contract amount for previous contractual period (list amount and period)	Proposed Contract Amount and Period	Cumulative Contract Total
Community Services Agency	Services & Supplies	All Phase Home Repair	Minor Home Repairs & Maintenance	\$46,102 7/1/06-6/30/08	\$20,000 7/1/08-6/30/09	\$66,102
Community Services Agency	Services & Supplies	Arcadia Health Care Services, Inc.	APS Chore, Personal Care, & Respite	\$5,200 7/1/05-6/30/08	\$250 7/1/08-6/30/09	\$5,450**
Community Services Agency	Services & Supplies	Arcadia Health Care Services, Inc.	MSSP Chore, Personal Care, Respite, & Transportation	\$50,100 7/1/03-6/30/08	\$20,000 7/1/08-6/30/09	\$70,100
Community Services Agency	Services & Supplies	Council on Accreditation	Accreditation	\$43,564 7/1/03-6/30/08	\$35,000 7/1/07-6/30/09	\$78,564
Community Services Agency	Services & Supplies	Doerksen Investigations/Landlords Eviction Services	Eviction Notice Service/Process Serving	\$67,394 7/1/03-5/31/08	\$11,700 6/1/08-6/30/09	\$79,094
Community Services Agency	Services & Supplies	Huntington Learning Center – Modesto	Intensive Tutoring	\$31,560 7/1/05-6/30/08	\$14,000 7/1/08-6/30/09	\$45,560**
Community Services Agency	Services & Supplies	Huntington Learning Center – Modesto	Intensive Tutoring for FIP Customers	\$7,140 7/1/07-5/31/08	N/A	\$7,140**
Community Services Agency	Services & Supplies	Laboratory Corporation of America Holdings	DNA Testing for Paternity	\$51,000 7/1/03-6/30/08	\$7,500 7/1/08-6/30/09	\$58,500
Community Services Agency	Services & Supplies	NorCal Center on Deafness	Sign Language Interpreting	\$85,236 7/1/03-6/30/08	\$6,888 7/1/08-6/30/09	\$92,124
Community Services Agency	Services & Supplies	U.S. HealthWorks	Drug Testing	\$65,000 7/1/03-6/30/08	\$9,500 7/1/08-6/30/09	\$74,500

\*\*These are separate contracts but total contracted services with vendor exceed \$50,000



COMMUNITY SERVICES AGENCY

BOARD OF SUPERVISORS

Christine C. Applegate  
Director

2010 OCT 29 A 11: 52

251 E Hackett Road  
P.O. Box 42, Modesto, CA 95353-0042

Phone: 209 558 2500 Fax: 209 558 2558

MEMO TO: SUZI SEIBERT  
CLERK TO THE BOARD OF SUPERVISORS

FROM: <sup>CL</sup> SHANNEN LOVE  
<sub>TD</sub> CONTRACTS ADMINISTRATION

DATE: OCTOBER 28, 2010

SUBJECT: FULLY EXECUTED CONTRACT

=====

Enclosed for your record is the fully executed original of the following Agreement:

- ◆ CENTER FOR HUMAN SERVICES– Asset Manager Services, effective May 22, 2010 – June 30, 2011

The above contract was approved by the Board of Supervisors with Action #2008-353 on June 8, 2010 and was Board Agenda Item #B-6.

If you have any questions regarding this document, please call me at 558-1430.

Thank you.



ACCREDITED  
COUNCIL ON ACCREDITATION  
OF SERVICES FOR FAMILIES  
AND CHILDREN, INC.

STRIVING TO BE THE BEST COUNTY IN AMERICA

COUNTY OF STANISLAUS  
COMMUNITY SERVICES AGENCY  
CONTRACT TO PROVIDE  
ASSET MANAGER SERVICES  
MAY 22, 2007 THROUGH JUNE 30, 2011

It is hereby mutually agreed between the COUNTY OF STANISLAUS, COMMUNITY SERVICES AGENCY, (hereinafter referred to as "County") and CENTER FOR HUMAN SERVICES, (hereinafter referred to as "Contractor"), that the Agreement entered into on May 22, 2007, to provide Asset Manager Services, is hereby amended as follows:

WHEREAS the need for an additional allowable purchase has been requested; and

WHEREAS Paragraph 18. AMENDMENT provides for and amendment of the Agreement by mutual written consent of the parties.

EXHIBIT A, I. SCOPE OF WORK; D. Responsibilities, Paragraph 2. is hereby deleted and replaced with the following:

2. Contractor shall:

- Establish the IDA Match Fund Account in an interest-bearing account at the Bank specified by the County. Any interest earned will be rolled into the IDA Match Fund Account.
- Receive Transitional Housing Plus (THP+) Program funds on behalf of specific THP+ youth and hold in an account separate from the IDA Match Fund account until the Asset Manager is able to use these funds to open their individual IDA custodial savings account.
- Meet with the IDA program participants.
- Meet with the Aftercare Social Worker/Family Services Specialists when necessary.
- Manage the individual IDA custodial savings accounts.
- Be the point of contact with the Bank to receive monthly IDA custodial savings account statements.
- Review the monthly IDA custodial savings account statements for any inconsistencies and work with the Bank to resolve any errors.
- Provide copies of the monthly IDA custodial savings account statements to the Aftercare Social Worker, the Family Services Specialist, the participant and the County CSA accounting department.
- Collaborate with the Aftercare Social Worker/Family Services Specialists prior to any withdrawals, either face-to-face or via e-mails or phone calls.
- Process any withdrawal forms as approved by the Aftercare Social Worker/Family Services Specialists.
- Pay vendors for approved asset purchases.
- Offer "door openers" to assist with education, mentor relationships, youth leadership opportunities and expedite accessibility to community resources.
- Purchase Management Information Systems Individual Development Account (MIS IDA) database.
- Track youth participant's progress using the MIS IDA database.
- Ensure attendance of Asset Manager at all required trainings.



This Agreement has been signed by the parties or their duly authorized representatives to become effective as of the date referenced on the first page.

IN WITNESS WHEREOF, the parties have executed this Agreement in Modesto, California.

**APPROVED AS TO CONTENT:  
COUNTY OF STANISLAUS  
COMMUNITY SERVICES AGENCY**

**CENTER FOR HUMAN SERVICES**

By: Christine C. Applegate  
Christine C. Applegate

By: Cindy Duenas

Title: Director

Title: Executive Director

Dated: 1/20/10

Dated: 10/18/10

**APPROVED AS TO FORM:  
COUNTY COUNSEL  
JOHN P. DOERING**

**COUNTY PURCHASING DEPARTMENT**

By: [Signature]

By: [Signature]

Title: Deputy County Counsel

Title: Purchasing Agent

Dated: 10/12/10

Date: 10.25.10

**COUNTY OF STANISLAUS**

Approved per BOS Item #: 2007-385 2008-353

Dated: 5/22/07 5/20/08