

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Board of Supervisors

BOARD AGENDA # \*A-4b

Urgent

Routine

AGENDA DATE May 13, 2008

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval of Request from the Pacific Lutheran High School of Torrance, California for the Use of Woodward Reservoir, Muir Point for their Annual School Trip Camping Event on June 4 and 5, 2008

STAFF RECOMMENDATIONS:

1. Approve request from the Pacific Lutheran High School of Torrance, California for the use of Woodward Reservoir, Muir Point for their Annual School Trip Camping Event on June 4 and 5, 2008.
2. Direct the to adhere to the requirements set forth by the Department of Parks and Receptions.

FISCAL IMPACT:

There is no fiscal impact to this Department associated with this item.

BOARD ACTION AS FOLLOWS:

No. 2008-331

On motion of Supervisor Grover, Seconded by Supervisor DeMartini  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, DeMartini and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

MOTION:

ATTEST:

  
CHRISTINE FERRARO TALLMAN, Clerk

File No.



**PARKS AND RECREATION  
Administration**

**Sonya K. Harrigfeld**  
Director


**Margarita Ramos**  
Deputy Director

3800 Cornucopia Way, Suite C, Modesto, CA 95358-9492  
Phone: 209.525.6750 Fax: 209.525.6773

May 6, 2008

**MEMORANDUM**

**To:** Christine Ferraro-Tailman  
Clerk of the Board

**From:** Sonya K. Harrigfeld   
Director, Parks and Recreation

**SUBJECT: REQUEST FROM PACIFIC LUTHERAN HIGH SCHOOL OF TORRANCE,  
CALIFORNIA FOR THE USE OF WOODWARD RESERVOIR – MUIR  
POINT.**

On Thursday, April 17, 2008 a phone call was received from PACIFIC LUTHERAN HIGH SCHOOL (GROUP) of Torrance, California for the use of Woodward Reservoir, Muir Point for a one night camping stay during their Annual School Trip. The overnight stay will commence on Wednesday, June 4, 2008, after 12:00 p.m. Noon with the GROUP vacating the facility no later than 12:00 p.m. Noon on Thursday June 5, 2008.

The Department does not have any objections to this request and recommends the Board to approve the request as follows:

- By Thursday, May 29, 2008, no later than 3:00 p.m., require Pacific Lutheran High School, to provide the Department of Parks and Recreation, Attention Margarita D. Ramos, Deputy Director, its Certificate of Insurance with a minimum general liability of \$1 million and an Endorsement naming Stanislaus County as an additional insured.
- On Wednesday, June 5, 2008, prior to entering the facility, require all Hold Harmless Agreements (Individual) be given to Ms. Cheryl Jackson, Manager at Woodward Reservoir or her designee.
- The expected number of person for this event is 65 youth and 18 adults.
- There is an Exclusive Use Fee of \$90 for this event.
- There is an Administrative/Reservation Fee of \$10 for this event.
- There is a flat rate fee of \$471 for the GROUP event. This includes the overnight camping, vehicle and/or bus entrance fees, custodial and groundskeeping fees.
- The total fees for Pacific Lutheran High School's camping event is \$571. By Thursday, May 29, 2008, no later than 3:00 p.m. require Pacific Lutheran High School to provide the Department of Parks and Recreation payment for their GROUP Exclusive Use camping event.
- No alcohol is to be sold or served during the GROUP event.
- The area is to be left in a clean condition.

- While at Woodward Reservoir, Ms. Cheryl Jackson, Manager or her designee will serve as your on-site contact person. She can be reached at [cbirdsong@parksrec.org](mailto:cbirdsong@parksrec.org) or by phone at 209.847.6231.
- If portable toilets are brought in by the GROUP, they shall be placed in areas as directed by your contact person.

If you should have any questions, please do not hesitate to contact me at [mramos@parksrec.org](mailto:mramos@parksrec.org) or by phone 209.525.6771.

Thank you.

cc: Margarita D. Ramos, Deputy Director  
Cheryl Jackson, Manager, Woodward Reservoir