

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: StanCERA Tom Watson

BOARD AGENDA # *B-7

Urgent

Routine

AGENDA DATE March 25, 2008

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval of The Revision to the Stanislaus County Employees' Retirement Association's Bylaw Section 1.7

STAFF RECOMMENDATIONS:

Approve this language revision to Bylaw 1.7 regarding the structure of Board of Retirement committees as approved by the Board of Retirement on February 13, 2008.

FISCAL IMPACT:

There is no cost to the County with the adoption of this revision.

BOARD ACTION AS FOLLOWS:

No. 2008-205

On motion of Supervisor Grover, Seconded by Supervisor DeMartini
and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, DeMartini, and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No. BD-36-A-17

APPROVAL OF THE REVISION TO THE STANISLAUS COUNTY EMPLOYEES' RETIREMENT ASSOCIATION'S (StanCERA) BYLAW SECTION 1.7

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DISCUSSION:

At the January 9, 2008, Board of Retirement Administrative meeting, the Board reviewed the committee structure language in Article I, Section 1.7. The Board of Retirement determined to move forward with a committee structure resulting from the Board's strategic planning objectives set forth in 2007. Following is the former Bylaw language and the new language adopted by the Board of Retirement at its February 13, 2008 meeting.

Former Language

Bylaw Section 1.7 COMMITTEES

“The Board has determined that the following are standing committees:

- A. Retiree Benefits Committee. This committee shall consist of the retiree representative, one employee representative, one appointed member and the Administrator.
- B. Education Committee. This committee shall consist of three Board members appointed by the Chair.
- C. Due Diligence Committee. This committee shall consist of the Vice-Chair as Chair and two other Board members and staff appointed by the Vice-Chair.
- D. Bylaws Committee. This committee shall consist of no less than two Retirement Board members, the Administrator and appropriate legal counsel.

These committees shall meet at least once a year and shall make a report to the entire Board following their meeting. The Retirement Board Chair at his/her discretion may appoint staff to any committee as deemed necessary.”

New Language for Bylaw Section 1.7 as approved by the Retirement Board on February 13, 2008:

Bylaw Section 1.7 RETIREMENT BOARD COMMITTEES

“The Retirement Board has determined that the following are standing committees:

- A. Retiree Benefits Committee. This committee shall make appropriate annual reviews of retiree ad hoc benefits. The committee shall consist of the retiree representative, one employee representative, one appointed member and the Administrator. The committee shall report to the Retirement Board only to make recommendations for changes or for status quo continuances of retiree ad hoc benefits. The committee shall insure that any recommendation is provided to the Retirement Board in sufficient time for the Retirement Board to develop proposed changes for further review as provided in the 1937 Act before final determinations are made and changes are implemented.
- B. Due Diligence Committee. This committee shall consist of the Vice-Chair as Chair and two other Board members and staff appointed by the Vice-Chair. This committee shall insure that Due Diligence visits are carried out and reports provided to the Retirement Board of investment manager and other vendor business reviews on a schedule as determined by these Bylaws and the committee.

APPROVAL OF THE REVISION TO THE STANISLAUS COUNTY EMPLOYEES' RETIREMENT ASSOCIATION'S (StanCERA) BYLAW SECTION 1.7

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DISCUSSION (cont.):

New Language for Bylaw Section 1.7 as approved by the Board of Retirement on February 13, 2008 cont.)

Bylaw Section 1.7 RETIREMENT BOARD COMMITTEES (cont.)

- C. Internal Governance Committee. This committee shall consist of three Retirement Board members, the Administrator, the Operations Manager and appropriate legal counsel. At least one of the Retirement Board members of the committee shall have sufficient background in accounting, financial or managerial matters to understand, relate to and communicate accounting and organizational matters especially as they relate to audit reports. This committee shall have the responsibility for oversight of all financial audits (both external and internal), compliance audits, Bylaw revisions, Policy revisions, Retirement Board member education and training (including ethics) and other internal governance matters.

- D. Strategic Planning Objectives Committee. This committee shall consist of no less than two Retirement Board members, the Administrator, project and any other staff as the committee deems are necessary. The committee shall oversee and review staff reports related to the study and recommendations of Retirement Board approved strategic planning objectives. The committee shall have authority to survey, research, request actuarial and other studies as it deems necessary. The committee shall only make "final" reports to the Retirement Board or recommendations to the Retirement Board that require the Board's action.

The Retirement Board Chair at his/her discretion may appoint Retirement Board members or staff to any standing or ad hoc committee as the Chair deems necessary."

POLICY ISSUE:

In accordance with State law, Government Code section 31525, the Board of Supervisors approves the Bylaws of StanCERA that are not in conflict with State law. Adoption of this revision allows for a straightforward approach to achieve the objectives for the Board of Retirement and staff and ultimately StanCERA's members. This also supports the Board of Supervisors' goal of efficient delivery of public services by continuously improving business efficiencies.

STAFFING IMPACT:

There is no staffing impact associated with this item. This Bylaw revision does not add or delete any labor requirements that would require any addition or reduction in staff.