



**OFFICE OF CLERK-RECORDER  
REGISTRAR OF VOTERS**

**LEE LUNDRIGAN**  
County Clerk-Recorder

1021 "I" Street, Suite 101, Modesto, CA 95354  
Telephone: 209-525-5200 Fax 209-525-5210

BOARD OF SUPERVISORS

2006 OCT 20 A 10:07

**CORRESPONDENCE 2**

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October 16, 2006

Mr. Ray Simon Chairman  
Stanislaus County Board of Supervisors  
1010 Tenth Street 6th Floor  
Modesto, CA 95354

Dear Mr. <sup>Ray</sup> Simon

We are in the final stages of preparation to conduct the Gubernatorial General Election, on Tuesday, November 7, 2006.

You are invited to personally participate or designate a member of your organization to serve on the Ballot Processing Panel. Please contact the Elections Division at (209) 525-5201 to obtain an identification name badge prior to the Election.

In addition, enclosed please find information regarding times, dates, and places for ballot processing. This will enable the Panel Member at his/her convenience to randomly observe the process.

***Because of lack of space and the need for security, we will strictly adhere to the enclosed Ballot Processing Procedures. Please have your Panel Member carefully review the procedures before Election Day.***

Sincerely,

Lee Lundrigan  
County Clerk-Recorder &  
Registrar of Voters

Enclosures



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October 16, 2006

Dear Election Observer,

The following is a schedule of activities for the Tuesday, November 7, 2006, Gubernatorial Primary Election.

**TUESDAY, OCTOBER 31, 2006 through MONDAY, NOVEMBER 6, 2006**

8 a.m. – 5 p.m. Process absentee ballots Elections Office 1021 I Street, Suite 101, Modesto

**TUESDAY, NOVEMBER 7, 2006**

7 a.m.	Polls open	Various locations, Countywide
8 a.m. – 5 p.m.	Process absentee ballots	Elections Office 1021 I Street, Suite 101, Modesto
7:45 p.m.	Tour of Elections Office for Election Observers	Elections Office 1021 I Street, Suite 101, Modesto
8 p.m.	Polls close	Various locations, Countywide
8:15 p.m.	Absentee ballot results available	Elections Office 1021 I Street, Suite 101, Modesto
8 p.m.	PCMCIA cards / ballots received	Elections Warehouse #909 at Oakdale Rd, Modesto
8:00 p.m. until precinct count is complete	Process PCMCIA cards / ballots	Elections Office 1021 I Street, Suite 101, Modesto

**NOTE:** Results of the first ballots counted will be released starting at approximately 8:15 p.m. on Election Day at the Election Office and on our web site [www.stanvote.com](http://www.stanvote.com) Continuous updates will be released throughout the evening until the election night count is completed.

**THURSDAY, NOVEMBER 9, 2006**

9 a.m. *Canvass of Vote commences.*  
Elections Office, 1021 I Street, Suite 101, Modesto  
The canvass will continue daily, except Saturday, Sunday, and Holidays until complete.

The foregoing schedule of activities is provided for your convenience. You may randomly observe any, or all, of the process. We will follow the schedule as closely as possible. Should you have any questions please call me (209) 525-5211 or the Elections Office at (209) 525-5200.

Sincerely,  
  
Lee Lundrigan  
Clerk Recorder & Registrar of Voters

Attachment



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## STANISLAUS COUNTY

### 2006 OFFICIAL ELECTION OBSERVER PANEL PROCEDURES

#### PURPOSE OF PANEL

The purpose of an official panel to observe the handling and counting of election ballots is to assure the public that all Stanislaus County elections are an open process, and follow election laws of the State of California.

#### **GENERAL GUIDELINES**

- ❖ For security reasons, observers will receive and must wear badges at all times while performing observation duties.
- ❖ At no time may an observer touch ballots, counting equipment, or interfere with the ballot processing.
- ❖ During the panel observation, any questions a panel member may have are to be directed to the Registrar of Voters or Assistant Registrar of Voters, or designated supervisors, rather than to an individual employee or volunteer.
- ❖ In the event of a violation of any of these guidelines, the Registrar of Voters or Assistant Registrar of Voters will direct the offending panel member to leave the vote processing and counting areas. The Registrar will also limit any continued presence in the public viewing areas.

#### **FUNCTIONS TO OBSERVE**

- ❖ Testing computer programs for logic and accuracy. To demonstrate the vote counting system hardware and software are accurately counting ballots.
- ❖ Receiving ballots at drop off site. PCMIA Card removal from M-100 ballot tabulators. Follow ballot arrival directly from polls, and ballots delivered by election officers.

**STANISLAUS COUNTY  
OFFICIAL ELECTION OBSERVER PANEL PROCEDURES**

**FUNCTIONS TO OBSERVE (cont.)**

- ❖ Preparing PCMIA cards and ballots for counting. Record precincts received, ready PCMIA cards for uploading. Ready ballots for optical scan readers, restore damaged ballots (as necessary), and prepare ballots with proper "header" cards.
- ❖ Uploading of official counts. Counting of official ballots. Process both absentee/mail ballots and precinct ballots through optical scan readers.
- ❖ Retest computer program for logic and accuracy. Demonstrate the vote counting system hardware and software has the same accuracy they had at beginning of ballot count.

**FOR YOUR INFORMATION**

The Official Observer Panel is convened specifically to observe the ballot counting process which takes place regarding absentee ballots and election night and if necessary, during an add-on count a few days after an election. However, the complete counting process involves more than what you observe election night, or during an add-on count. It includes processes such as:

- ✓ Signature verification of mail ballots (absentees)
- ✓ Opening and preparation for counting mail ballots
- ✓ Election night and add-on processing of ballots
- ✓ Computer counting
- ✓ 1% manual recount of the election
- ✓ Official Canvass of results and certification of election

All the processes listed above are open to public view. You are welcome to observe any of these procedures.

After certification of the election, panel members are encouraged to submit written comments to the Registrar of Voters, or Assistant Registrar of Voters. Panel observations and comments will be recorded for evaluation.