

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT. COMMUNITY SERVICES AGENCY

BOARD AGENDA # B-20

Urgent _____ Routine X

AGENDA DATE NOVEMBER 20, 2001

CEO Concurs with Recommendation YES X NO _____
(Information Attached)

4/5 Vote Required YES _____ NO X

SUBJECT: APPROVAL TO ACCEPT GRANT FUNDS FROM THE STUART FOUNDATION FOR THE FAMILY TO FAMILY INITIATIVE.

- STAFF RECOMMENDATIONS:
- 1 APPROVE ACCEPTANCE OF THE THREE-YEAR GRANT #2001-236 WITH STUART FOUNDATION FOR THE PROVISION OF THE FAMILY TO FAMILY INITIATIVE.
 2. AUTHORIZE THE DIRECTOR OF COMMUNITY SERVICES AGENCY (CSA) OR HIS ASSISTANT DIRECTOR DESIGNEE TO SIGN THE AGREEMENT AND ANY AMENDMENTS NOT TO EXCEED THE GRANT AMOUNT OF \$300,000.
 3. AUTHORIZE THE AUDITOR CONTROLLER TO ESTABLISH A NON-INTEREST BEARING TRUST FUND – CSA FOUNDATION GRANTS.
 4. AUTHORIZE THE AUDITOR CONTROLLER TO INCREASE APPROPRIATIONS AND REVENUES PER THE ATTACHED BUDGET JOURNAL.

FISCAL IMPACT: The total amount awarded for the three-year Stuart Foundation Grant is \$300,000. The attached journal form includes the necessary increase in CSA Fund 1631 appropriations and estimated revenues for FY 2001/2002. Annually, Stuart Foundation will advance \$100,000 to be deposited into CSA Foundation Grants Trust. At the end of the grant term any unexpended funds must be returned to Stuart Foundation. Appropriations and corresponding estimated revenues for succeeding years will be included in the appropriate fiscal year CSA budget request to the Board. There is no in-kind associated with this grant. There is no impact to the County General Fund.

BOARD ACTION No. 2001-910

On motion of Supervisor Caruso, Seconded by Supervisor Simon
and approved by the following vote,
Ayes: Supervisors: Mayfield, Blom, Simon, Caruso, and Chair Paul
Noes: Supervisors: None
Excused or Absent: Supervisors: None
Abstaining: Supervisor: None

- 1) X Approved as recommended
- 2) _____ Denied
- 3) _____ Approved as amended

MOTION:

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk
By: Christine Ferraro Deputy

File No.

APPROVAL TO ACCEPT GRANT FUNDS FROM THE STUART FOUNDATION FOR THE FAMILY TO FAMILY INITIATIVE.

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DISCUSSION: The Board authorized \$1.2 million CalWORKs Welfare-to-Work (WTW) incentive funds on May 8, 2001 in support of the Family to Family Initiative. The incentive funds will provide staffing, wrap around funds, targeted neighborhood-based support and foster care prevention services for the next three years. On July 16, 2001 Community Services Agency (CSA) submitted a proposal to the Stuart Foundation for the Family to Family Initiative. The Stuart grant will augment the WTW Incentive funds commitment that Stanislaus County has made to the Family to Family Initiative.

The Family to Family Initiative is a best practice foster care model developed by the Casey Foundation in Cuyahoga County, Cleveland, Ohio. This model has produced an immense increase in community families who desire to become foster parents to children in their own neighborhood. Cuyahoga County increased their foster families by 100% through their Family to Family Initiative. This model integrates well with the Family Decision Model that CSA Children's Services is currently utilizing and complements the philosophy of enabling children to remain connected to their family and neighborhood even if they must leave their parent's home.

Family to Family is a model of foster care services that emphasizes community support to families with children at risk of placement or whose children were recently placed. It also emphasizes support to foster children and the foster parents caring for them. Strategic elements of Family to Family include: (1) community participation and shared decision making in recommending changes to child welfare practices; (2) family-centered practice including team meetings with family, social worker, and multiple service providers; (3) modification of policies and procedures to support a culture change within child welfare to support the recommended changes; and (4) development of neighborhood networks of support and services which promote prevention, identification and treatment of child abuse and neglect.

On September 7, 2001 the Stuart Foundation awarded CSA \$300,000 for a three-year period to implement their Family to Family proposal. The funds will be used for the creation of a Community Ambassador position(s) to be filled by community members to act as a liaison and bridge to the CSA with the identified community (ies) where children are receiving child welfare services and/or are entering foster care at the highest rates. Community Ambassadors will encourage neighborhood involvement in the shared-decision making process, recruitment of foster home resources in the community (ies) and the development of neighborhood networks of support and services. This ambassador position(s) will evolve over the three-year period to also provide training and support of the neighborhood-based foster care and preventative services that will be established. By using external funding we can create job descriptions and minimum qualifications that will allow talented community leaders to be identified and compensated for their work. It will be

APPROVAL TO ACCEPT GRANT FUNDS FROM THE STUART FOUNDATION FOR THE FAMILY TO FAMILY INITIATIVE.

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DISCUSSION
(CONT)

important for the community to be able to view these positions as connected to but not controlled by the CSA. It is our intent to contract with Community-Based organizations for these positions whenever possible. The job description and the qualifying criteria for the Community Ambassador position(s) will be jointly determined with the represented community (ies) in order to select the candidate that would best represent their needs and interests. The candidates will be screened and selected by a panel of community leaders and agency personnel.

In addition, the Annie E. Casey Foundation and the Stuart Foundation will provide CSA with technical training and assistance in the implementation of the Family to Family Initiative. This initiative will be research-based and outcome-specific. Geographical Information Systems (GIS) data will be used to identify the rates of child abuse and neglect within neighborhoods and help neighborhood partners understand the need for foster parent resources, prevention services, and support and treatment services within the neighborhood. Focus groups involving neighborhoods and community partners will be critical for developing implementation strategies which take into account the strengths and needs of the neighborhood and our current child welfare system.

We are requesting flexibility to determine how many Ambassador positions and what their compensation should be until after UC Berkeley completes their geographic information systems analysis and can clearly identify which and how many neighborhoods/ communities have children receiving child welfare services and/or are entering foster care in high numbers.

POLICY
ISSUE:

The approval of the Stuart Foundation Family to Family grant supports the Boards priority of maintaining safe, healthy communities, community service delivery, multi-jurisdictional cooperation and community leadership.

STAFFING
IMPACT:

None.

AUDITOR-CONTROLLER BUDGET JOURNAL

BUDGET JOURNAL SCREEN

Budget Organization: **Stanislaus Budget Org**
 Budget: **LEGAL BUDGET** Fund 1631 Org 45051
 Accounting Period From: **Jul-01**
 To: **Jun-02**

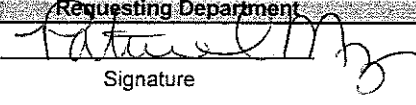
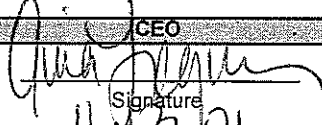
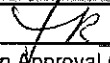


BATCH SCREEN

Journal Batch: **CSA KAD** **CON** **BO --**
 Category: **Budget**

Line	Coding Structure						Period	Description
	Fund 4	Org 7	Account 5	G/L Proj 7	Loc 6	Misc 6	AMOUNT	
1	1631	45051	63473				100,000.00	Inc CSA Appropriation: Con Ser Trust Rel
2	1631	45051	41320				100,000.00	Inc Est Revenue: Private Foundation
3							.0	
4							.0	
5							.0	
6							.0	
7							.0	
8							.0	
9							.0	
10							.0	
11							.0	
12							.0	
13							.0	
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16							.0	
17							.0	
18							.0	
19							.0	
20							.0	
21							.0	
22							.0	
23							.0	
24							.0	
25							.0	
Totals							200,000.00	

Explanation: ESTABLISH ESTIMATED APPROPRIATIONS AND ESTIMATED REVENUES TO ACCOUNT FOR THE THE STUART FOUNDATION FAMILY TO FAMILY GRANT.

Requesting Department	CEO	Auditors Office Only	
 Signature 11/5/2001 Date	 Signature 11.5.01 Date	 Prepared By Date	Admin Approval (\$75K+) 11/8/01 Date



Stuart Foundation

50 California Street, Suite 3350
San Francisco, California 94111
Telephone (415) 393-1551
Fax (415) 393-1552
www.stuartfoundation.org

September 7, 2001

Grant No. 2001-236

Teri Kook, MSW, Chief of Child Welfare
Stanislaus County Community Services Agency
251 E. Hackett Road
Modesto, CA 95358

Dear Ms. Kook:

I am pleased to report that the Board of the Stuart Foundation has approved a commitment of \$300,000 to Stanislaus County Community Services Agency for the Family to Family Initiative. The Board has approved paying the first installment of \$100,000, subject to the requirements listed below. Future installments will require Board approval based on a satisfactory review of your progress reports and updated scope of work for the next year.

You may use this grant only for the purposes described in your proposal dated July 16, 2001 and any supplementary materials; any funds not so used must be returned. Specifically, the objectives for this grant are:

- To develop a network of family foster care and preventive services that is more neighborhood-based, culturally sensitive and located primarily in communities in which the children live;
- To reduce the lengths of stay of children in out-of-home care and reduce the number of placements;
- To reunify more children with their families as soon as that can be safely accomplished, based on the children's and family's needs;
- To reduce reliance on institutional or congregate care by meeting the needs of many more children currently in those settings through relative or family foster care with necessary supports provided;
- To involve birth parents as team members in all decisions involving their children and involve foster parents in team decision meetings when placement changes are requested by the agency or the foster parent;
- To do better screening of children being considered for removal, to determine what services might be provided to safely preserve the family and thereby reduce the number of children in out-of-home care.

Ms. Teri Kook, MSW
Stanislaus County Community Services Agency
September 7, 2001
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Activities:

- To identify neighborhoods that have the most removals, recruit foster parents and issue a RFP in those communities;
- Identify and hire Community Ambassadors to work in each of the targeted neighborhoods;
- Offer community-based training for foster parents regarding Family to Family and expedite licensure by offering assistance with the process;
- Engage targeted neighborhoods in a planning process regarding supports they will provide and do training about the mandated functions of CPS and reform effort;
- Hire a facilitator to convert the Team Assessment Planning process to the Family to Family Team Decision Making model involving foster parents and birth families;
- Work with U.C. Berkeley Data Archive to identify target communities, to establish base line data, and to measure outcomes related to the Family to Family implementation.

Please discuss with Pat Reynolds-Harris any major changes in project plans, activities, or budget at an early stage. With respect to this grant, we expect you to provide:

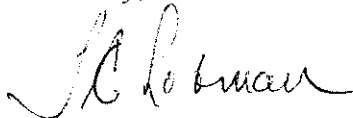
- A progress report on the project and accounting of expenditures made, due June 1, 2002;
- An updated scope of work for the next year, also due June 1, 2002 in order to be considered by our Board at its September 2002 meeting (include a budget for the new year, following your original budget format, and an estimate of any projected carry-over funds from the current installment and your proposed plan for using them).
- A complete financial report on the manner in which this installment was spent in the same format as your original budget. This is due by October 31, 2002.

Please refer to the enclosure for further clarification of the contents of these documents and to the grant number in any related correspondence. If these dates seem inappropriate, please discuss alternatives with Pat Reynolds-Harris.

Ms. Teri Kook, MSW
Stanislaus County Community Services Agency
September 7, 2001
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Please have an authorized officer sign and return the enclosed copy of this letter, which will indicate acceptance of the terms of this grant. We will then mail the first payment. We appreciate the opportunity to assist you in this important work and look forward to learning of your progress.

Cordially,



Theodore E. Lobman
President

COUNTY OF STANISLAUS
COMMUNITY SERVICES AGENCY

Name: Jeff Jue

Date

Director

Title

Enclosure

APPROVED AS TO FORM:
COUNTY COUNSEL
MICHAEL H. KRAUSNICK

By: Leeds S. May

Title: Deputy County Counsel

Dated: 11-2-01

Stuart Foundation Reporting Guidelines

Multi-Year Grant

Please follow the guidelines suggested below, if possible, to provide us with the information that is most useful to us in following your project's progress. Thank you!

INTERIM REPORTS & UPDATED SCOPE OF WORK

Interim Narrative Report

Due: 6/1/02

Please briefly describe your progress to-date on the current installment of your grant, including:

- Progress on the activities and objectives outlined in your proposal (these may have been highlighted in your grant letter).
- Successes achieved and obstacles/challenges encountered.
- Any adjustments made to your program design or work plan.
- Progress on the evaluation. (In what ways has the process been helpful? What issues have the evaluation revealed, and how will you address them?)
- Dissemination activity (information-sharing, presentations, publications, etc.).
- Collaboration. (How is the interaction among project partners? Any new ones?)

Interim Financial Report

Due: 6/1/02

- Following your original budget format, please report on the funds expended thus far from the current installment in each budget category.
- *Budget Narrative*: Please indicate if the remaining funds will be spent by the end of the installment period and explain any departures from the original budget.

Updated Scope of Work

Due: 6/1/02

- Specific objectives, activities and work plan for the coming year. Have these been adjusted based on the current year's experience?
- A budget for the next installment (in the original budget format), including an estimate of any carryforward from the current installment and plans for its use.
- Any other significant information related to the next installment.

FINAL REPORT

Final Financial Report

Due: 10/31/02

- Following your original budget format, please provide a detailed financial accounting of the current installment's expenditure.
- *Budget Narrative*: Please give information on any aspect of your spending that requires explanation, including any significant departures from the original budget. If there are any unspent funds, will they be carried forward to the next installment? On what will they be spent? *A formal, audited accounting is not necessary.*