

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS

ACTION AGENDA SUMMARY

SHERIFF /ADULT DETENTION

DEPT: _____

BOARD AGENDA # *B-8 _____

Urgent _____ Routine X

AGENDA DATE August 14, 2001

CEO Concurs with Recommendation YES phx NO _____
(Information Attached)

4/5 Vote Required YES _____ NO X

SUBJECT:

APPROVAL TO PURCHASE VEHICLES AND APPROVAL TO TRANSFER TRUST FUNDS.

STAFF RECOMMENDATIONS:

1. AUTHORIZE THE SHERIFF TO PURCHASE THREE VEHICLES FOR THE SHERIFFS CIVIL BUREAU.
2. AUTHORIZE THE SHERIFF TO TRANSFER CIVIL PROCESS FEE TRUST FUNDS FOR THE PURCHASE OF THE VEHICLES.
3. DIRECT THE AUDITOR TO INCREASE REVENUES AND APPROPRIATIONS AND TRANSFER FUNDS ACCORDING TO THE ATTACHED FINANCIAL TRANSACTION FORM AND RETURN ANY UNUSED FUNDS TO THE TRUST FUND AT THE END OF THE FISCAL YEAR.

FISCAL IMPACT:

The cost for each vehicle requested is \$23,720 per vehicle. A total of 3 vehicles are requested for a vehicle purchase cost of \$ 71,160. Funds are available in the Sheriff's Civil Process Fee Trust Fund to cover these costs. There is no impact to the general fund.

BOARD ACTION AS FOLLOWS:

No. 2001-611

On motion of Supervisor Caruso , Seconded by Supervisor Blom and approved by the following vote,

Ayes: Supervisors: Mayfield, Blom, Simon, Caruso, and Chair Paul

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

MOTION:

Christine Ferraro

APPROVAL TO PURCHASE VEHICLES AND APPROVAL TO TRANSFER TRUST FUNDS.

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DISCUSSION:

The Sheriff's Department Civil Bureau utilizes marked and unmarked vehicles in conjunction with the performance of evictions and the service of civil process and other duties as required. Five vehicles are currently allocated in that detail to perform these functions.

One of the vehicles was recently taken from service as a result of an automobile collision. The Sheriff's Civil Bureau is in need of purchasing vehicles for the purposes of replacing the majority of this fleet.

Government Code Section 26746 provides for a fee to be paid amounting to \$ 5.00 assessment for each disbursement of money collected under various types of civil process. These funds are to be utilized for vehicle fleet replacement and equipment for the Sheriff.

The Sheriff desires to replace the three Civil Bureau cars with 50,000 miles with newly purchased vehicles utilizing civil process fee trust monies. Those displaced Civil Bureau cars will then be transferred to the Sheriff's Operations or Adult Detention Section where the aging, unreliable vehicles will be retired.

County Fleet Services has indicated that the cost for a 2001 Ford Crown Victoria is \$23,720. There are sufficient fees in the Civil Process Fee Trust Fund to cover the indicated costs.

POLICY ISSUES:

Approval of this Board Agenda Item reflects the Board of Supervisors' goals and priorities of a safe, healthy community and efficient government operations.

STAFFING IMPACT:

None.

COUNTY OF STANISLAUS

AUDITOR-CONTROLLER

BUDGET JOURNAL

BUDGET JOURNAL SCREEN

Budget Organization **Stanislaus Budget Org**
 Budget **LEGAL BUDGET**
 Accounting Period From **Jul-01**
 To **Jun-02**

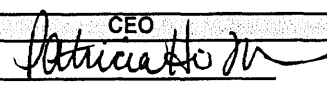
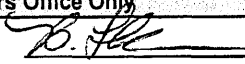


BATCH SCREEN

Journal Batch **SO MRJ** BO **--**
 Category **Budget**

Line	Coding Structure						Period	Description
	Fund	Org	Account	G/L Proj	Loc	Misc	AMOUNT	
1	100	28360	40001	7	6	6	71,160.00	Transfer from trust
2	100	28360	84070				71,160.00	Cars
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
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23								
24								
25								
Totals							142,320.00	

Explanation: Increase revenue & appropriations for 3 vehicles in the Civil Division funded by Civil Process Trust Funds - per board order dated 7/31/01

Requesting Department M. Jackson Signature July 19, 2001 Date	CEO  Signature 7-24-01 Date	Auditors Office Only  Prepared By Admin Approval (\$75K+) 7/23/01 Date
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**AUDITOR-CONTROLLER
STANDARD JOURNAL VOUCHER**

BATCH SCREEN

Batch SO
 Period Aug-01
 Description _____



JOURNAL SCREEN

Journal SO DB
 Category TRANSFER
 Balance Type A A = Actual or E = Encumbrance
 Description Transfer Civil Process Fee Trust funds for 3 vehicles
 Control Total 71,160

Line	Coding Structure							Debit	Credit	Description
	Fund 4	Org 7	Account 5	G/L Proj 7	Loc 6	Misc 6				
1	6384	64100	62400				.0	71,160.00		
2	100	28360	4000				.0		71,160.00	
3			<u>32000</u>				.0			
4							.0			
5							.0			
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Totals								71,160.00	71,160.00	

Transfer Civil Process Fee Trust funds for 3 vehicles - per board order

\$75K

Departments Outside Auditors' Office		Data Entry	Auditors Office Only	
Diane Bennett - 5-7013	M. Jackson <i>[Signature]</i>	Keyed by _____	Prepared By <i>[Signature]</i>	Approved By <i>[Signature]</i>
Prepared by _____	Supervisor's Approval _____	Date _____	Date _____	Date _____
July 19, 2001	July 19, 2001		7/23/01	