

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: CHIEF EXECUTIVE OFFICE

BOARD AGENDA # IX. A

Urgent _____ Routine X

AGENDA DATE May 8, 2001

CEO Concurs with Recommendation YES X NO _____
(Information Attached)

4/5 Vote Required YES _____ NO xx

SUBJECT: STATUS REPORT ON THE CHIEF EXECUTIVE OFFICE'S PROJECTS

STAFF
RECOMMEN-
DATIONS:

ACCEPT THE STATUS REPORT

FISCAL
IMPACT:

There is no fiscal impact associated with the reporting of this information.

BOARD ACTION AS FOLLOWS:

No. 2001-358

On motion of Supervisor _____, Seconded by Supervisor _____
and approved by the following vote,

Ayes: Supervisors: _____

Noes: Supervisors: _____

Excused or Absent: Supervisors: _____

Abstaining: Supervisor: _____

1) _____ Approved as recommended

2) _____ Denied

3) _____ Approved as amended

Motion:

ACCEPTED THE STATUS REPORT - NO VOTE TAKEN

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

By: Deputy

File No.

STATUS REPORT ON THE CHIEF EXECUTIVE OFFICE'S PROJECTS

Page 2

DISCUSSION: In order to keep you, other County departments and the public better informed regarding the major projects being conducted within the Chief Executive Office, we have developed a report that will provide bimonthly information on the activity of major projects. This project report continues to be in development and as of this release includes the status of projects being conducted by the Risk Management Division of the Chief Executive Office.

The Project Report for April, 2001 features a list of completed projects.

The Project Report is broken down by Board priorities:

- Ensure a safe, healthy community
- Facilitate economic development
- Deliver excellent community services
- Promote efficient government operations
- Achieve multi-jurisdictional cooperation
- Model community leadership
- Each priority reflects all individual projects within that area. A Table of Contents is also included for your ease of use.

We expect to continue to simplify and modify the report to make it more readable. We are a continuous improvement organization, and welcome your feedback and comments regarding the report's content. It is our goal to ensure that this tool is both informative and useful to the Board.

POLICY

ISSUE: This Project Report meets the Board's priority of promoting efficient government operations.

STAFFING

IMPACT: There is no staffing impact associated with this recommendation.



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Project Status Report

For the Month of April 2001



Board Priority #1 - Ensure a Safe, Healthy Community

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: 1-877- 2 ASSIST Marketing Campaign

Project Description: An aggressive marketing campaign that will launch a 24-hour, 7 day-a-week hotline focusing on code enforcement issues, illegal dumping and substandard housing issues for use by all County residents

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: A marketing campaign was implemented on March 13, 2001 consisting of television, radio, print, and billboard advertisements to promote 1-877-2-ASSIST. This campaign is also translated into Spanish.

Project Title: Energy Crisis

Project Description: Public Information Coordination with Turlock Irrigation District, Modesto Irrigation District and Pacific Gas & Electric Company, for the duration of the 2001 Energy Crisis in California.

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: Coordinated efforts continue through the public information officers of all utility providers.

Project Update: Due to the continuing energy crisis the EOC has been activated on a limited basis three additional times in the month of March for planned rotational blackouts.

Project Title: Public Information Officer Disaster Response Team

Project Description: In response to the increased need for public information, a team of seasoned public information officers from various entities have been selected to be a part of the Emergency Operations Center Disaster Response Team.

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: The Disaster Response Team continues to meet on a regular basis and maintains close ties with media representatives. A public information officer web group has been established to exchange information among all members.

Project Title: Tobacco Funds

Project Description: Tobacco Funds

Project Initiation: 1/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: The Steering Committee has developed a matrix to review the numerous projects/proposals (See Renaissance 2000 Implementation). This matrix was shared with the Board of Supervisors at their Planning Meeting on April 17, 2001.

Division: Capital Projects

Division Manager: Patricia Hill Thomas

Mission Statement: Oversees and coordinates all major capital improvements which include new construction, major remodels and land acquisition.

Project Title: Ceres Recovery Center

Project Description: Collaborative Recovery Center

Project Initiation: 1/1/99 **Anticipated Completion:** 7/1/01

Team Leader: Andy Casazza

Project Update: The project is well into the construction phase and going well. The block wall on the north side of the property is complete and the adjoining property owners are very happy with it. Some delays have been incurred due to rain.

Project Title: Juvenile Hall Special Needs Housing

Project Description: Juvenile Hall Special Needs Housing

Project Initiation: 6/16/00 **Anticipated Completion:** 10/2/02

Team Leader: John Nichols

Project Update: On April 4, 2001, the team opened bids and identified the low bidder as Flintco of Rancho Cordova. The low bid amount was \$2,447,900. This amount was less than the architect's estimate for construction. On April 24th, the Board approved the award of this contract to the low bidder. The work is expected to start on April 30, 2001. Based upon the current contract duration, substantial completion is expected on May 15, 2002 for this new construction.

Project Title: Juvenile Retrofit Fire Spklr/Secur Elect

Project Description: Juvenile Hall retrofit fire sprinkler, addition of cameras, monitors, and other security components to the original Juvenile Hall

Project Initiation: 4/1/00 **Anticipated Completion:** 5/6/01

Team Leader: John Nichols

Project Update: Both projects began construction on 11/7/00. The electronic surveillance upgrade project was substantially complete on 4/6/01 as originally scheduled. The fire protection upgrade project is expected to be complete by 5/6/01.

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Proposition 10 Commission (Children & Families First)

Project Description: Implementation and establishment of Commission

Project Initiation: 6/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Bob Allaire

Project Update: Bob Allaire facilitated a Planning Day for the Commission and Noe Paramo, its executive director, on Saturday, March 17, 2001. The Commission also participated in a Community Meeting in Riverbank with the City of Riverbank, the Rio Alturo Healthy Start and the Riverbank School District on Thursday, March 22. It conducted its monthly meeting immediately following this community event. Finally, the Commission has formed 3 ad hoc groups to expedite the implementation of its Strategic Plan.

Project Title: Stanislaus Childrens Council

Project Description: Planning and coordination of services to/for children, youth and families

Project Initiation: 6/1/90 **Anticipated Completion:** 12/31/01

Team Leader: Bob Allaire

Project Update: The Council continues to meet monthly. The School - Linked Services Committee, chaired by Bob Allaire, supported the 21st Century Learning Center Grant Applications for the following school districts: Ceres Unified (Don Pedro, Walter White , Westport & Blaker Kinsr), Salida Union (Salida Elementary), Riverbank Unified (Rio Altura, California Avenue, Cardozo & Riverbank High), Modesto City (Orville Wright, Schackelford & Tuolumne), La Grange Elementary and Hughson Unified (Hughson Elementary & Ross Middle).

Project Title: Transportation

Project Description: Create and present information to the community and special groups detailing transportation funding, spending discretion and projects which promote economic development.

Project Initiation: 6/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: Staff has attended the StanCOG Technical Committee meetings and the StanCOG Policy Board meetings. Staff presented to the Board of Supervisors policy recommendations regarding transportation funding priorities and the estimated shortfall between available revenue and a project list(s) submitted by the Cities, CalTrans, the County, business community and StanCOG. Staff has also presented transportation information to the StanCOG Citizen Committee.

Division: Emergency Services / Fire

Division Manager: Reagan Wilson

Mission Statement: Provide the leadership to bring all emergency preparedness partners together. Ensure a safe and healthy community through training, response, recovery and mitigation measures that minimize the risks of natural or man-made disasters.

Project Title: Operations Plan for Emergency Operations Center

Project Description: Development of an Operations Plan for the New Emergency Operations Center

Project Initiation: 4/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Russ Richards

Project Update: The EOC has been activated an additional four times during the month of March for dealing with planned rotational blackouts. Meetings have continued with the City of Modesto to work through the language of cost sharing of fixed costs as well as day to day operational costs of the EOC specific rooms at 3705 Oakdale Rd.

Project Title: Plan for new Emergency Operations Center facility

Project Description: Completion of a plan and move in to new Emergency Operations Center facility at 3705 Oakdale Road

Project Initiation: 11/13/98 **Anticipated Completion:** 6/30/01

Team Leader: Russ Richards

Project Update: The server is being purchased for the computer system in the EOC at 3705 Oakdale Road. We are also working on the final punch list for the EOC rooms and equipment.

Project Title: Stanislaus County Emergency Action Plan

Project Description: Development of the new Emergency Action Plan for the County to conform with SEMS

Project Initiation: 1/1/99 **Anticipated Completion:** 6/30/01

Team Leader: Russ Richards

Project Update: Review of the final draft of the Stanislaus County Emergency Operations Plan is being conducted at this time. We have received preliminary approval from State OES at the Inland Region Coordinators level.

Division: Operations & Services

Division Manager: Patricia Hill Thomas

Mission Statement: Provides departmental support in the area of human resources, budget agenda item processing, and other department-specific operational needs. Additionally, staff supports a variety of commissions, advisory groups, committees and community groups.

Project Title: Family Support Transition

Project Description: Coordination with all stakeholders to ensure a smooth transition of the Family Support function to a separate, new County Department

Project Initiation: 10/30/00 **Anticipated Completion:** 12/31/02

Team Leader: Eileen Melson

Project Update: The team continues to meet on a regular basis. Department policies are being reviewed as well as job descriptions and plans from other counties. The next meeting will include the affected employee organizations and employees.

Division: RMD - Safety

Division Manager: David L Dolenar

Mission Statement: Manage risks, reduce frequency, severity and associated cost of claims for County employees through education and communication.

Project Title: Automatic External Defibrillator

Project Description: Placement of 100 AED units in County Departments with between 500 and 800 trained responders.

Project Initiation: 6/1/99 **Anticipated Completion:** 10/1/01

Team Leader: David Becker

Project Update: Training classes ongoing and AED units are being placed in facilities.

Board Priority #2 - Facilitate Economic Development

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Ag Pavilion

Project Description: Steering Committee fund raising to build a 23,000 sq. ft. facility - California Agricultural Technology and Learning Center

Project Initiation: 1/1/98 **Anticipated Completion:** 6/1/01

Team Leader: Richard Jantz

Project Update: Staff met with the Ag Foundation Steering Committee. A redraft of a use agreement between the Foundation and the County will be submitted to staff for review. The strategy for the Ag Pavilion fund raising is being revised.

Project Title: Business Park Development

Project Description: Increase of inventory of areas suitable for park development

Project Initiation: 1/1/96 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: Staff meets on a weekly basis to discuss planning for the Sperry/I-5 business park, Crows Landing Air Facility and the Kiernan Business Park. A master design and development plan has been drafted for Sperry/I-5 and circulated to property owners. The Crows Landing Steering Committee met and listened to experts on the development of military installations. Staff met with Navy representatives on environmental restoration of the contaminated areas and the priority for title transfer to the county. The Navy Base Closure Manager will meet with State Officials on an agreement for "early transfer" of property title. The City of Modesto and County staff will meet with property owners and realtors/developers regarding the proposed Keirnan Business Park. A plan to do an infrastructure master plan is underway.

Project Title: County-wide Revenue Sharing Agreement

Project Description: County-wide sales tax agreement with all nine cities

Project Initiation: 1/1/99 **Anticipated Completion:** 6/30/01

Team Leader: Richard Jantz

Project Update: The North McHenry Corridor Agreement has resulted in an actual revenue sharing transaction between the City of Modesto and the County. The City of Modesto received approximately \$750,000 from the County. The Economic Development Bank is being structured and will be funded on July 1st. The Cities and County will develop the guidelines.

Project Title: Regional Roundtable on Travel and Tourism

Project Description: Regional Roundtable on Travel and Tourism

Project Initiation: 6/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Keith Boggs

Project Update: April has been a very productive month for this on-going regional project. The roundtable continues to meet monthly - and to include the identified business sectors related to the travel and tourism industry. The group plans to take both an update report and proclamation to the Board in early May - as May is National Tourism Month. The proclamation is being encouraged at all nine city level governments as well. The Spend the Day marketing/branding component continues to be a major success - rallying the many opportunities found here in Stanislaus County. The roundtable is also gearing up to begin measuring customer service data at all of the festival and faire activities beginning in May with the Ceres Street Faire. Using Palm technology and a volunteer base provided by event planners, this mechanism will begin to create the baseline of data/information that future decisions will be based upon. There continues to be high cities, chambers, and business community participation in this regional approach. Our efforts were recognized as best practice and highlighted in a workshop breakout at the annual CALED (California Economic Development) conference recently held in Monterey and recognized by CALTIA (California Travel Industry of America) annual conference in March. This economic development project transcends the fiscal (\$320 million revenue generation annually in Stanislaus) and contributes significantly to improved county image, civic pride, regional decision-making, positive community self-worth, and ultimately a better quality of place.

Project Title: Renaissance 2000 Implementation

Project Description: Development of funding and priorities for Tobacco Settlement funds, Prop 10 and Welfare Reform Fiscal Incentives

Project Initiation: 8/1/99 **Anticipated Completion:** 4/1/01

Team Leader: Reagan Wilson

Project Update: The Steering Committee has transformed the recommendations for the Tobacco Tax Funds to a matrix that includes: total cost of each project, the amount of funds requested, the number of years the fund are requested, the benefit/impact to the customer, whether the project has multiple funding sources, a list of ongoing 3rd party funding sources, a list of partnerships and whether it is a one-time expenditure. This criteria will be used as each project is presented to the Board of Supervisors for approval.

Project Title: Telecommunication Infrastructure

Project Description: Infrastructure needs assessment with all nine cities

Project Initiation: 3/1/00 **Anticipated Completion:** 9/1/01

Team Leader: Richard Jantz

Project Update: The County's communication infrastructure and readiness report was presented at the State Capital as part of the Great Valley Center presentation. Staff is sharing information in the report with community stakeholders and developing recommendations for funding the six initiatives. The county has been notified by the State Trade and Commerce that a grant of approximately \$35,000 will be available to implement in part the initiatives.

Board Priority #3 - Deliver Excellent Community Service

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: Board Highlights

Project Description: Weekly news releases distributed to all County newspapers highlighting Board of Supervisors' action items to better inform citizens and employees

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: News releases continue to be sent out on a weekly basis to all newspapers in the County. The news releases will be posted weekly on the County's internet home page.

Division: Capital Projects

Division Manager: Patricia Hill Thomas

Mission Statement: Oversees and coordinates all major capital improvements which include new construction, major remodels and land acquisition.

Project Title: Health Services Agency Facilities Master Plan

Project Description: Development of a strategy for the deployment and development of Health Services Agency and related services facilities County-wide

Project Initiation: 8/14/00 **Anticipated Completion:** 6/30/01

Team Leader: Tim Fedorchak

Project Update: Board approval for contract with HDR Consulting for Population-based planning services has been secured, and data requirements, scope and fees have been established. Contract being prepared for HSA review by HDR Consulting.

Existing, owned-facility assets to be evaluated by CP team. To be scheduled this month.

Inventory of existing owned and leased space to be assembled in April. Evaluation of projected needs to be completed within two weeks of inventory availability.

Division: CARE Unit

Division Manager: Cathy Bankson

Mission Statement: To instill in every employee the personal commitment to meet and exceed the needs of our customers, to create a learning environment whereby each individual can achieve their highest level of performance.

Project Title: Balanced Scorecard - County-wide

Project Description: A "dashboard" of measures with which to measure and monitor the overall effectiveness of the organization's operations: customer satisfaction, employee satisfaction, service quality, financial performance, innovation and department specifics

Project Initiation: 2/1/99 **Anticipated Completion:** 12/1/01

Team Leader: Cathy Bankson

Project Update: On April 10, 2001 the Board of Supervisors accepted the County's Balance Scorecard. The project is being transitioned to Jeff Lambaren who will spearhead the County's Balanced Scorecard. The next step is to develop an implementation schedule and action plan.

Project Title: Institute Marketing Plan

Project Description: The template used by the Institute to market courses to the public

Project Initiation: 12/1/00 **Anticipated Completion:** 6/30/01

Team Leader: Christy Kneller

Project Update: The marketing plan was shared with the Board of Supervisors. Based upon their feedback, meetings are being scheduled with the Chambers of Commerce and cities to let them know what classes we offer and how they can register participants.

Project Title: Success Story Database

Project Description: Database designed to record TQM success stories

Project Initiation: 4/1/00 **Anticipated Completion:** 3/31/01

Team Leader: Christy Kneller

Project Update: This project is being transitioned to Jeff Lambaren, he will develop a database for the anecdotal evidence of the County's many success. The database will include names, dates and key factors that lead to the success.

Project Update: Design of the database has begun.

Division: Public Information Officer

Division Manager: Reagan Wilson

Mission Statement: To inform and educate the citizens of Stanislaus County about County services and programs using media and other communication mediums to get our message out.

Project Title: Annual Report

Project Description: Annual 12-page report published on progress of County government

Project Initiation: 3/1/00 **Anticipated Completion:** 7/15/01

Team Leader: Virginia Madueno

Project Update: This is a 28-page report on County programs and services offered to citizens. It was printed in both Spanish and English in two formats: one for general distribution and one for distribution through local newspapers, and paid for by private donors.

Board Priority #4 - Promote Efficient Government Operations

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: Alcohol & Drug Related Coordinating Council

Project Description: Alcohol & drug services coordination, leadership, and policy direction

Project Initiation: 6/1/97 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: The Council has assigned a Proposition 36 Implementation Committee to complete a plan/proposal by May 1, 2001. The Council will meet to review, discuss and support this plan/proposal in May before forwarding it to the Board of Supervisors for approval and submission to the State Department of Alcohol & Drug Programs.

Project Title: CableOne Reports

Project Description: "Know More Government" - Quarterly ten second vignettes highlighting a particular department to educate the community on County services

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: Preparation is under way to produce quarterly 10-second highlights focusing on a particular County department to educate the community regarding services provided by Stanislaus County.

Project Title: Chief Executive Office Reorganization

Project Description: Reorganization of staff to combine Operations and Human Resources functions, to create a new fiscal unit, and to strengthen other units within the Chief Executive Office

Project Initiation: 10/17/00 **Anticipated Completion:** 7/31/01

Team Leader: Reagan Wilson

Project Update: The reorganization was substantially completed in April and staff have moved into their new assignments. A new organization chart has been prepared, and departmental assignments have been established.

Project Title: County Graphics Standards Manual

Project Description: A manual to be distributed to all County departments with specific guidelines on utilizing the County logo in printing

Project Initiation: 1/1/01 **Anticipated Completion:** 4/1/01

Team Leader: Virginia Madueno

Project Update: Departments use the County logo in a variety of different mediums. To maintain consistency with the logo, a manual will provide specific direction on how it should be used in accordance with Board of Supervisor's policy.

Project Title: County Store

Project Description: An employee store which is designed to promote the County logo using a variety of promotional items that employees may purchase

Project Initiation: 1/1/01 **Anticipated Completion:** 12/31/01

Team Leader: Virginia Madueno

Project Update: The County Store is now officially open. A kick-off fashion show was presented on February 28, 2001. It will also be open at the Safety and Wellness Fair. Normal hours are Monday through Friday from 12 pm to 1 pm and Thursday from 12 pm to 4 pm at Central Services.

Project Title: Landfill

Project Description: Manage the closure of the landfill

Project Initiation: 1/1/98 **Anticipated Completion:** 6/1/01

Team Leader: Reagan Wilson

Project Update: The C.E.O. reviewed the initial B.O.S. survey with the Board of Supervisors on April 17, 2001 and requested additional feedback from the Board members. This project is completed at this time and will be reviewed at the next annual Board of Supervisors retreat.

Project Update:

Project Update: The Landfill Project is ongoing.

Division: Capital Projects

Division Manager: Rob Robinson

Mission Statement: Oversees and coordinates all major capital improvements which include new construction, major remodels and land acquisition.

Project Title: 12th Street Parking Garage

Project Description: Program, plan, design, bid and construct a 675-space multi-level parking facility on County-owned property on 12th Street between I and H Streets. The County will own and operate the parking garage after its completion.

Project Initiation: 12/19/00 **Anticipated Completion:** 10/7/02

Team Leader: John Nichols

Project Update: On December 19, 2000, the Board of Supervisors accepted the program plan for the new 12th Street Parking Garage and approved the project budget. Since that time, the project team issued a design RFQ and received qualification statements from various parking garage design firms. The respondents were then short-listed. Consultant selection interviews were held on April 11, 2001 with four firms. The project team expects to complete the final consultant selection process shortly, and begin the planning and design phase for this new downtown parking facility.

Project Title: City Hall Block

Project Description: City Hall Block

Project Initiation: 1/1/97 **Anticipated Completion:** 12/31/01

Team Leader: Patricia Hill Thomas

Project Update: On December 19, 2000 the Downtown Plan was approved by the Board of Supervisors. This plan included re-use of the former City Hall Building, former Bank of America Building and planning for a future District Attorney and Courts addition. Since that time, the Board of Supervisors partnering with the Central Valley Center for the Performing Arts has approved proceeding to the selection of a Design Architect and initial Environmental Review for the proposed Gallo Performing Arts Center. Since the Gallo Performing Arts center would be located at the former City Hall block site, reconsideration has been given to identify funding to replace the former City Hall Building as well as the other older buildings on the site. As a result of this effort, the City Hall Block project has been delayed to coordinate its future use and the Performing Arts Center Project.

Project Title: Courthouse Reuse and Expansion Plan

Project Description: Development of a new court's tower, improved security tunnel and renovations within the existing courthouse

Project Initiation: 7/1/97 **Anticipated Completion:** 12/1/02

Team Leader: Patricia Hill Thomas

Project Update: The feasibility study related to the expansion and remodeling of the Courthouse has begun. Team meetings are being established and a review of previous space programs for the Courts and District Attorney are being conducted.

Project Title: Public/Private Development - Westlands Development

Project Description: Proposal of a public/private development along 12th Street, between H and I Streets in Modesto, including a private commercial project, a public parking garage and a County facility

Project Initiation: 3/1/00 **Anticipated Completion:** 1/2/02

Team Leader: Patricia Hill Thomas

Project Update: Discussions continue with the Developer and design work is about to start on the private office building. Architect selection is underway for the county's parking garage. Architect selection should be complete by the end of May, 2001. The license agreement for the 160 parking spaces to be leased by the developer is being reviewed by legal counsel. Discussions about opportunities to collaborate and coordinate these projects are occurring.

Project Title: Salida Collaborative

Project Description: Coordinate all activities for Salida, including possible collaborative including the Library, Sheriff, Schools and Post Office

Project Initiation: 4/1/00 **Anticipated Completion:** 5/1/01

Team Leader: Tim Fedorchak

Project Update: Alternatives for the Sheriff's department location (in leased space) have been identified as best fitting within the two available sites on Broadway and Curtis; however, both will require partial development by the property owners to meet all needs of the Sheriff.

Investigation of property for the Regional Library is underway with negotiation of terms in progress.

Funding of Salida Partnership projects was requested as part of Tobacco Settlement funds.

Project Title: Waterford Library

Project Description: Collaborative with the Library, Sheriff and City of Waterford to move into an expanded site.

Project Initiation: 2/29/00 **Anticipated Completion:** 12/1/01

Team Leader: Tim Fedorchak

Project Update: As part of the lease negotiations it was identified that the lease rate was not based upon prevailing wages for the required tenant improvements. Quotes are now being received to include prevailing wage. Once the quotes are returned, a new lease rate will be identified, to include prevailing wage and triple net expenses. Our goal is to return to the Board in late June for approval to move ahead with the project and the new rate.

Project Title: West Modesto

Project Description: Development of West Modesto Collaborative project with the Health Services Agency, Community Services Agency, Probation Department, the Library, Behavioral Health & Recovery Services, etc.

Project Initiation: 12/1/98 **Anticipated Completion:** 12/31/01

Team Leader: Tim Fedorchak

Project Update: Architect submitted 90% Construction Drawings to County staff for review and comment. Developer anticipates submittal of plans to City of Modesto Building Department for review and permitting by June 15. Architect also submitted price estimates for additional (non-contracted) building energy management systems (+/- \$20,000) and security card reader locks (+/- \$45,000).

Three estimates for professional interior design services for the common spaces and building common materials and colors have been received. K Kohrman (HSA) to contract for services.

Division: CARE Unit

Division Manager: Cathy Bankson

Mission Statement: To instill in every employee the personal commitment to meet and exceed the needs of our customers, to create a learning environment whereby each individual can achieve their highest level of performance.

Project Title: Academic Institution Partnerships

Project Description: To establish partnerships with California State University, Stanislaus (CSUS), Modesto Junior College (MJC), and other academic institutions to increase access to continuing education or academic credits and to increase learning opportunities

Project Initiation: 1/1/00 **Anticipated Completion:** 6/30/01

Team Leader: Claudia Krausnick

Project Update: CARE Unit staff met with a California State University, Stanislaus professor to discuss methods for conducting a formal professional growth/educational needs assessment of county staff.

Project Title: Baldrige Training - Staff Level

Project Description: To implement a one-day Introduction to Baldrige course for staff at all levels of the organization to teach staff about the Malcolm Baldrige National Quality Award criteria and to develop internal instructors for this course.

Project Initiation: 4/1/01 **Anticipated Completion:**

Team Leader: Claudia Krausnick

Project Update: An one-day Introduction to Baldrige class has been approved by the Institute Committee and will be offered to staff. A process for certifying internal experts to teach the class is being developed.

Project Title: California Award for Performance Excellence (state Baldrige equ
Project Description: To coordinate an on-site C.A.P.E. Examiner Certification seminar for designated staff in county departments.
Project Initiation: 4/1/01 **Anticipated Completion:** 8/30/01
Team Leader: Claudia Krausnick
Project Update: A survey was sent to all county departments regarding interest in an on-site California Award for Performance Excellence Examiner training. Dates have been scheduled for the training.

Project Title: CEO Strategic Planning
Project Description: Creation of a strategic plan for the operations of the Chief Executive Office to align with the department's balanced scorecard as well as project updates
Project Initiation: 3/1/00 **Anticipated Completion:** 8/1/01
Team Leader: Cathy Bankson
Project Update: The C.E.O. reorganization is complete and the new teams, including the Senior Staff team are now in place. Phase One of the C.E.O. Strategic Planning process is scheduled for June 6 and will include the C.E.O., the Assistant C.E.O. and the Senior Staff Team partnering with Denise Shields.

Project Update:

Project Title: Customer Survey - All Departments (Follow-Up)
Project Description: To develop and implement continuous improvement plans of action based on customer survey feedback
Project Initiation: 5/1/00 **Anticipated Completion:** 12/1/01
Team Leader: Cathy Bankson
Project Update: The C.E.O. Senior Staff Team reviewed the survey follow-up process and will request a written update from each Deputy Executive Office by May 31, 2001

Project Title: Customer Survey - B.O.S. (Follow Up)
Project Description: To develop and implement continuous improvement plans of action based on customer survey feedback
Project Initiation: 5/1/00 **Anticipated Completion:** 12/1/01
Team Leader: Cathy Bankson
Project Update: Reviewed all internal customer surveys and identified action items needing follow up.

Project Title: Customer Survey - C.E.O. Dept (Follow-Up)
Project Description: Development and implementation of continuous improvement plans of action based on customer survey feedback
Project Initiation: 5/1/00 **Anticipated Completion:** 12/1/01
Team Leader: Cathy Bankson
Project Update: The C.E.O. reorganization is completed and the C.E.O. Senior Staff team reviewed the customer survey follow-up process. A written report requesting progress to date will be expected from each Deputy Executive Officer by May 31, 200.

Project Title: Parks TQM team facilitation
Project Description:
Project Initiation: 2/1/01 **Anticipated Completion:** 8/1/01
Team Leader: Christy Kneller
Project Update: Met with Steve Brodie to discuss Park's TQM plan. Offered training to the entire Parks Department on Proactive Listening, Introduction to TQM, Voice of the Customer and action planning. Facilitated public meeting on 2-21-01 and met with Team Leaders to train on how to facilitate a team meeting.

Project Title: Pay for Performance Evaluation System
Project Description: Revision of the current Pay for Performance System for Department Heads, Management and Confidential staff based on customer survey feedback
Project Initiation: 10/1/99 **Anticipated Completion:** 6/30/01
Team Leader: Cathy Bankson

Project Update: The Pay for Performance system continues. Representatives from various Department Human Resource Units will now be cross-trained to provide ongoing classes previously provided by the C.A.R.E. Unit Deputy Executive Officer

Project Title: Process Management Training

Project Description: Implementation of process management throughout the organization through the design of 4MATted curriculum, certification of internal experts and the training of all staff throughout the organization

Project Initiation: 2/1/99 **Anticipated Completion:** 12/1/04

Team Leader: Cathy Bankson

Project Update: The CARE Unit is developing internal experts to assist with the implementation of Process Management. Process Management is being transitioned to Jeff Lambaren who will work with other County employees and external consultants to move this process forward.

Project Title: Stanislaus County-wide Employee Survey

Project Description: Creation of a quantitative and qualitative survey regarding employee satisfaction and organizational health for the purpose of improving overall planning and decision making throughout the County and calculation of the metric for the County's scorecard

Project Initiation: 2/1/00 **Anticipated Completion:** 6/30/01

Team Leader: Cathy Bankson

Project Update: The C.E.O. Senior Staff Team and the Department Heads will meet to review action plans in conjunction with the County-wide Employee Survey within the next 60 days.

Project Title: Strategic Planning Implementation/Evaluation

Project Description: To provide coordination and assistance to departments in developing strategic plans and to assist in conducting Baldrige criteria evaluation of the departmental strategic plans.

Project Initiation: 4/1/01 **Anticipated Completion:** 4/1/02

Team Leader: Claudia Krausnick

Project Update: All county departments were surveyed to determine the status of their efforts in developing strategic plans and to determine which departments are seeking assistance in completing their strategic plans.

Project Title: Team Stanislaus Orientation

Project Description: Development of a Team Stanislaus Orientation to help all employees understand the culture of Stanislaus County and to help long-term employees understand the changes in the way we do business

Project Initiation: 7/1/98 **Anticipated Completion:** 6/30/01

Team Leader: Claudia Krausnick

Project Update: No status change.

Division: Clerk of the Board

Division Manager: Christine Ferraro-Tallman

Mission Statement: The Clerk of the Board maintains accurate legislative records of Stanislaus County and provides our customers access to those records in an efficient, courteous manner.

Project Title: Agenda Process Focus Group

Project Description: Create a focus group from users of the agenda system. Survey this group for process improvements. Meet with the group for discussion of survey results. Implement improvements in current agenda system. Utilize group in exploration of agenda automation.

Project Initiation: 9/1/00 **Anticipated Completion:** 6/1/01

Team Leader: Christine Ferraro-Tallman

Project Update: The Action Agenda Summary (yellow sheet) has been modified. The Agenda Focus Group will meet in May to discuss additional modifications and enhancements.

Project Title: Board Meeting Minutes Conversion to PDF Format

Project Description: To convert all of the Board of Supervisors meeting minutes from 1993 forward to pdf. format and place them on the internet for easy access for researching purposes.

Project Initiation: 10/1/00 **Anticipated Completion:** 12/1/01

Team Leader: Christine Ferraro-Tallman

Project Update: Addition work has been done on this project by MIS. A patch has been put on the search engine and additional enhancements will occur when the new software becomes available. Our customers can now research the Board minutes although not all of the minutes have been converted to PDF.

Project Title: Boards/Commissions and Districts Roster Automation

Project Description: To create an automated system for record keeping of the Boards and Commission and Special District rosters and facts sheets

Project Initiation: 9/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Christine Ferraro-Tallman

Project Update: The automation of these records is still in the research stages however work has been done to move this public information on to our website. This will provide our external customers with a way of viewing the Public Rosters from their computers rather than going to the Library or coming to our office.

Project Title: Clerk of the Board Strategic Plan

Project Description: Create a Strategic Plan for the Clerk of the Board Division

Project Initiation: 6/28/00 **Anticipated Completion:** 6/1/01

Team Leader: Christine Ferraro-Tallman

Project Update: We have responded to the survey sent out by the CEO's office regarding our needs for further assistance in this process. We have requested additional assistance and are waiting for additional help.

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Geographical Information System (GIS) User-Group Task Force

Project Description: GIS User-group task force

Project Initiation: 2/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Keith Boggs

Project Update: The GIS user-group task force will be re-convening for a question and answer session with the newly appointed CIO - John Emerson in April. Mr. Emerson will be taking the lead on bringing a centralized GIS program to all county departments (consistent with both the user-group analysis and the Third Wave technology assessment) over the coming months. This project, the group facilitation, readiness assessment, and analysis has been completed and shared with the organization. Project complete.

Division: Operations & Services

Division Manager: Patricia Hill Thomas

Mission Statement: Provides departmental support in the area of human resources, budget agenda item processing, and other department-specific operational needs. Additionally, staff supports a variety of commissions, advisory groups, committees and community groups.

Project Title: County Budget

Project Description: Ongoing fiscal analysis such as Mid Year, Third Quarter and Year End, as well as the budget preparation effort for fiscal year 2000-01

Project Initiation: 1/1/00 **Anticipated Completion:** 3/13/01

Team Leader: Monica Nino-Reid

Project Update: The Internal Service and Cost Allocation Departments submitted their budget on March 7, 2001. The early Proposed Budget submission of these departments gave them an opportunity to meet with their customers to determine what level of service needed to be budget in the 2001-2002 fiscal year. The Board approved the County's Mid-Year Fiscal Report on March 13, 2001. All other County Departments submitted their Proposed Budget for the 2001-2002 fiscal year on April 24, 2001. Chief Executive Office staff is currently in the process of reconciling and balancing the County's Proposed Budget.

Project Title: County/SCEA AFSCME Contract Negotiations

Project Description: Contract negotiations covering employees assigned to the four bargaining units represented by SCEA/AFSCME Local 10

Project Initiation: 4/24/01 **Anticipated Completion:** 9/30/01

Team Leader: Eileen Melson

Project Update: County and labor representatives spent two days together learning the interest based approach to contract negotiations. The outcome of the training provided an excellent beginning to the upcoming contract negotiations, slated to begin in early May.

Project Title: Improve the Project List

Project Description: Improve the inner workings of the Project List by adding a Table of Contents, a Team Leader combo box, an Update/Missing Project report, and install a separate Front and Backend (so multiple users can work simultaneously)

Project Initiation: 9/1/00 **Anticipated Completion:** 6/30/01

Team Leader: Pat Sweeny

Project Update: The CEO-Risk Management Division's projects will be included in the Project List beginning in April, 2001.

Project Title: Long-term Leave Positions

Project Description: A task force consisting of Department Injury Management Coordinators, Risk Management, and Chief Executive Office are meeting to explore ways to fill behind positions of employees who are on leave for an indefinite period of time

Project Initiation: 10/1/00 **Anticipated Completion:** 1/31/01

Team Leader: Brenda Kiely

Project Update: Peggy Huntsinger from Risk Management is finalizing the procedures for implementing current County Policy.

Project Title: Pay for Performance

Project Description: Pay for Performance

Project Initiation: 4/1/96 **Anticipated Completion:** 6/30/01

Team Leader: Eileen Melson

Project Update: The Labor/Management team continues to work toward finalizing the Incentive Pay Program as well as the new, evaluation system. The team has designed a training format to introduce the new process on a countywide basis once it has been approved by the Board and the employees. Information describing these changes will be distributed to the departments.

Project Title: Technology Strategy Plan

Project Description: A County-wide effort to develop a strategic plan for technology to allow us to invest wisely, avoid duplication, and measure our resources more effectively in the future

Project Initiation: 1/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: This past month the County welcomed John Emerson as it's first Chief Information Officer. Mr. Emerson will be focusing on implementation of the Technology Strategy. The Board recently approved the contract for a new collections system (CUBS) which should be completed by November 2001. The feasibility study for an integrated county justice information system is progressing and should be completed in late May.

Project Title: Trial Court Negotiations With Court

Project Description: AB 233-Related Transition Issues

Project Initiation: 10/1/97 **Anticipated Completion:** 12/31/02

Team Leader: Reagan Wilson

Project Update: The Court has submitted a proposal to the County regarding the use of Traffic Civil Assessment Fee revenue. The County and the Court have mutually agreed to extend the notice period for Chief Executive Office and Auditor services through May 31, 2001. The County and the Court have met on two occasions to discuss whether agreement can be reached on the provision of these services.

Division: Risk Management - Admin

Division Manager: David L Dolenar

Mission Statement:

Project Title: RMD Project List

Project Description: To develop the Project List process and receive training to implement and incorporate Risk Management Division's projects into the Department project List presented to the Board of Supervisors every other month.

Project Initiation: 4/1/00 **Anticipated Completion:** 6/1/01

Team Leader: David L Dolenar

Project Update: The Chief Executive Office requested the CEO-Risk Management Division to begin providing its project list to be included in the semi-monthly project report. A review of the technical aspects of this project was presented to the Leader Team on 4/16/01 by Jeff Lambaren and Michele Hunter. Training is to completed by June 1, 2002.

Division: RMD - Administration

Division Manager: David L Dolenar

Mission Statement: Manage risks, reduce frequency, severity and associated cost of claims for County employees through education and communication.

Project Title: Challenge Grant Award Application

Project Description: Complete Challenge Grant Award application and write a 15 page description of the CEO-Risk Management Division's strategic planning process, strategic plan and associated benchmarking data.

Project Initiation: 4/1/00 **Anticipated Completion:** 5/1/01

Team Leader: David L Dolenar

Project Update: Several Leader meetings were held and final overviews were presented to the Leader Team. Draft application to Leader Team is scheduled to be presented on May 14th. Overview section has been completed and the 10 page Baldrige section is scheduled to be completed on May 14. The Intent to Apply was submitted April 27. The CCQS application will be mailed on May 29th.

Project Title: Health Care Organization

Project Description: Form a task force to explore the concept of Health Care Organizations (HCO) in the area of Workers' Compensation.

Project Initiation: 7/1/00 **Anticipated Completion:** 1/1/02

Team Leader: David L Dolenar

Project Update: Researched the concept of a Health Care Organization (HCO) and held the first task force meeting on 9/19/00; followed up with tasks assigned at that meeting. Discussed HCO concept with Kaiser 3/28/01; Presentation by Corvel on 4/18/01 at the Disability Management Employees' Coalition (DMEC) local chapter meeting; task force to reconvene in June 2001.

Project Title: Risk Management - Balanced Scorecard

Project Description: To develop the CEO-Risk Management Division's Balanced Scorecard.

Project Initiation: 4/1/00 **Anticipated Completion:** 6/1/02

Team Leader: David L Dolenar

Project Update: Presented information to Risk Management Division (RMD) staff at annual retreat held in May, 2000; Leader Team focused on two sections (financial and supplier/partner) and defined possible metrics in each category. The County Balanced Scorecard was adopted by the Board of Supervisors on 4/10/01. The CEO Balanced Scorecard Team will reconvene to complete the department's Balanced Scorecard. The CEO-Risk Management Division will continue to prepare its Balanced Scorecard based on information developed by CEO Team.

Project Title: Strategic Plan

Project Description: To develop a multi-year strategic plan.

Project Initiation: 5/1/99 **Anticipated Completion:** 5/31/01

Team Leader: David L Dolenar

Project Update: Many meetings have been held with the Leader Team to develop the Risk Management Division's Strategic Plan. Staff retreats and Leader mini-retreats have been conducted to exchange information and share ideas. The Strategic Plan is in the final stages of completion and was presented to the Leader Team on 4/16/01. A final copy of the plan is scheduled for 5/14/01 with the Leader Team. Circulation to department heads of a small scale version of the plan is scheduled in June. Planning for the 2001-2002 unit business plans will commence in July 2001.

Project Title: Streamline Driver Authorization Program

Project Description: To streamline the Driver Authorization Program to reduce amount of time currently required for increased effectiveness and efficiency.

Project Initiation: 7/1/01 **Anticipated Completion:** 1/1/02

Team Leader: David L Dolenar

Project Update: Reviewed internal process and determined that the County should benchmark with other counties. Survey sent to several counties; benchmarked with Fresno and Solano Counties. Development of streamlined process currently in progress. Draft to be circulated to departments for input.

Division: RMD - Disability Manage

Division Manager: David L Dolenar

Mission Statement: Manage risks, reduce frequency, severity and associated cost of claims for County employees through education and communication.

Project Title: Brochure for Pregnancy

Project Description: Create and produce a concise brochure covering leave issues pertaining to pregnancy. Pregnancy leave often-incorporate Family and Medical Leave, California Family Rights Act, Pregnancy Disability Leave, Sick Leave, SDI, Vacation and unpaid leave status.

Project Initiation: 4/1/01 **Anticipated Completion:** 6/1/01

Team Leader: Peggy Huntsinger

Project Update: Pregnancy disability related leaves have been researched and compiled. Brochure will be prepared to aid the employee in explaining how various leaves interrelate.

Project Title: Injured Worker Survey

Project Description: Conduct customer satisfaction survey to employees that have filed workers' compensation claims to determine satisfaction levels of occupational medical providers, claims examiners, and performance of staff in the Disability Management Unit.

Project Initiation: 2/1/01 **Anticipated Completion:** 4/1/01

Team Leader: Peggy Huntsinger

Project Update: Survey was developed and sent to injured employees that sustained new injuries within the last 6 months. Surveys have been returned and data is being compiled.

Project Title: Job Task Analysis Completion for Remaining Jobs.

Project Description: Complete Job Task Analysis for all job classifications within the County with the exception of key employee positions.

Project Initiation: 7/1/01 **Anticipated Completion:** 6/1/02

Team Leader: Peggy Huntsinger

Project Update: Phase 5B has been completed and phase 5C has been submitted to Andersen and Baim for completion. Phase 5D will be submitted as soon as 5C is completed. During budget year 2001/2002 Phase 6 will be submitted and we expect at that time all job classifications will be completed with the exception of key employee positions.

Project Title: Medical Records Retention

Project Description: Investigate laws requiring medical record retention, develop a matrix w/various timelines. Investigate various storage options, develop a P & P to comply w/laws that impact the medical record retention requirements.

Project Initiation: 4/1/00 **Anticipated Completion:** 9/1/01

Team Leader: Peggy Huntsinger

Project Update: Project team has been established. A timeline has not been set as of this date.

Project Title: Post Offer Preplacement Testing

Project Description: Train hiring authorities on physical abilities testing and ergonomic screening protocols. Develop a monitoring process between Personnel, Departments, CEO-RMD, H.S.A. & Anderson & Baim. Develop Benchmarking Criteria.

Project Initiation: 4/1/01 **Anticipated Completion:** 7/1/01

Team Leader: Peggy Huntsinger

Project Update: Job classifications where Job Task Analysis have been completed have been reviewed and recommendations have been made as to ergonomic screening or physical abilities testing. The recommendations will need to be reviewed by Personnel and County Counsel for final determination. Once a consensus has been made we will develop a listing of all job classifications and note which jobs require testing. This list will be distributed to all departmental hiring authorities and training dates will be established.

Project Title: Pre-Employment Medical Screening

Project Description: Survey other counties to see if they have pre-employment medical screening, what job classifications they screen and request copies of their protocol. Form a task force, review data received & determine a course of direction.

Project Initiation: 1/1/98 **Anticipated Completion:** 1/1/02

Team Leader: Peggy Huntsinger

Project Update: Currently investigating the medical screening requirements for Deputy Probation Officers (DPO). Once DPO issue has been resolved, a survey instrument will be created to survey other counties to determine which job classifications require pre employment medical screening, the protocol used and associated costs.

Project Title: Return to Work Brochure

Project Description: Create and produce a brochure explaining the Return to Work process. This tool should assist in conveying information to our injured workforce.

Project Initiation: 5/1/01 **Anticipated Completion:** 7/1/01

Team Leader: Peggy Huntsinger

Project Update: Rough draft has been prepared and will be routed to Injury Management Coordinators for input.

Division: RMD - Employee Benefits

Division Manager: David L Dolanar

Mission Statement: Manage risks, reduce frequency, severity and associated cost of claims for County employees through education and communication.

Project Title: PBGH Cal Linx

Project Description: Automatic Carrier and PBGH Eligibility

Project Initiation: 7/1/00 **Anticipated Completion:** 1/1/02

Team Leader: Barbara Cooper

Project Update: Team was assembled with Casie Persons representing Employee Benefits and Andrew Gonzales with MIS. Basic programming was completed in Spring of 1999 but then project was delayed while PeopleSoft was implemented and resumed in fiscal year 2000-2001.

Project Title: Voluntary Benefits Program

Project Description: Menu of voluntary benefits packaged with administration.

Project Initiation: 7/1/00 **Anticipated Completion:** 7/1/02

Team Leader: Barbara Cooper

Project Update: Barbara Cooper and David L. Dolenar have met with two potential vendors. A request for proposal (RFP) is being developed with the Purchasing Department, and the RFP will be sent to qualified vendors.

Project Title: WEB Enrollment

Project Description: Employee Benefits in self-serve format.

Project Initiation: 1/1/01 **Anticipated Completion:** 1/1/02

Team Leader: Barbara Cooper

Project Update: Employee Benefits website has been completed with links to all carriers. The next step is contingent on PeopleSoft upgrade to 8.0 which is web-enabled.

Division: RMD - Liability Claims/In

Division Manager: David L Dolenar

Mission Statement: Manage risks, reduce frequency, severity and associated cost of claims for County employees through education and communication.

Project Title: Liability Claims Procedure Manual

Project Description: Create a manual for General Liability and Insurance procedures.

Project Initiation: 3/1/01 **Anticipated Completion:** 7/1/01

Team Leader: Ed Fenton

Project Update: A Liability Claims Procedure Manual has been drafted and reviewed. The manual will be used to assist other staff members in handling claims in the absence of the Liability Claims/Insurance Manager.

Board Priority #5 - Achieve Multi-Jurisdictional Cooperation

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: Mayenne, France Visitors

Project Description:

Project Initiation: 1/1/01 **Anticipated Completion:** 4/30/01

Team Leader: Eileen Melson

Project Update: Together with the Modesto Chamber of Commerce, the City of Modesto we hosted ten visitors from Laval, France from April 9 through April 13, 2001. Reception in their honor were held. They visited businesses in Oakdale, Modesto, and Turlock. The visit served to strengthen our ties with our Sister County of Mayenne in France.

Project Title: Waste-To-Energy Plant

Project Description: Waste To Energy

Project Initiation: 1/1/99 **Anticipated Completion:** 10/31/01

Team Leader: Reagan Wilson

Project Update: The Board of Supervisors took action on May 1, 2001 to approve a reduction of the tipping fee at the Stanislaus Waste-to-Energy Facility to \$34.00 per ton effective June 1, 2001. This resulted in the Board also approving a reduction in the residential and commercial refuse collection rate. Action was also taken by the Board on May 1, 2001 which approved landfill tipping fee decrease for Waste-to-Energy combustion ash disposal, class II refuse, at the Fink Road Landfill.

Division: Capital Projects

Division Manager: Patricia Hill Thomas

Mission Statement: Oversees and coordinates all major capital improvements which include new construction, major remodels and land acquisition.

Project Title: Ag Center Water Feature

Project Description: Water feature construction at Ag Center with MID & TID

Project Initiation: 8/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: Staff met with representatives from MID and TID to review new project design and reduced estimated cost. MID and TID staff will discuss with the proposed scaled back water feature with their general managers regarding the willingness to make a financial contribution to the project.

Project Update: The parties met on April 24, 2001, to discuss the project and discuss presenting the concept to the new Turlock Irrigation District General Manager.

Project Title: CSUS/SCEDCO 10th Street

Project Description: Co-locating to Tenth Street Place

Project Initiation: 11/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Patricia Hill Thomas

Project Update:

Project Update: Architect Steve Gaffney has been retained, and has conducted several meetings with representatives of CSUS/SCEDCO/Library. Design of space on the first floor of 10th Street Place has been completed. Team continues to work on furniture layouts.

Project Title: Tenth Street Place

Project Description: Resolution of Issues concerning Tenth Street Place Project

Project Initiation: 1/1/96 **Anticipated Completion:** 12/31/01

Team Leader: Patricia Hill Thomas

Project Update: On May 2, 2001, the JPA team reviewed the final completion work necessary to close out the 10th Street Place project, including millwork, furnishings, completion of the blinds, and other close-out activities. This month, the city and county staff will schedule interviews of applicants who applied for the position of JPA Maintenance Director. Final project close-out will require reimbursement from the city for cash advanced by the County for the project.

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Technology Access: Digital Divide

Project Description: Technology Access: Digital Divide

Project Initiation: 11/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Keith Boggs

Project Update: Access to technology has been identified as a critical initiative through the Connecting Stanislaus - Readiness Assessment project recently completed. Working with community and corporate champions (PacBell, COMPAQ, SCOE, Rotary, and others), we are developing a model for community learning centers to make technology accessible to a greater number of our County residents. Several learning center projects are well underway, including a center with a senior citizen focus. Partners to this project include Area Agency on Aging, The Center for Senior Employment, DET, and local rotarians. With the assistance from COMPAQ computers, we plan to "seed" three additional community learning centers over the next year. In addition, we have finalized a technology resource guide which will be published this Spring targeting all K-3rd graders and their families. This guide will be a roadmap for free and minimal charge learning centers in our county, indexed by city. We plan to publish this document in both English and Spanish.

Board Priority #6 - Model Community Leadership

Division: Administration

Division Manager: Reagan Wilson

Mission Statement: To effectively lead policy development and effective administration of County government on behalf of the Board of Supervisors

Project Title: Gallo Performing Arts Center

Project Description: Gallo Performing Arts Center

Project Initiation: 6/1/98 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: On March 27, 2001, the Board of Supervisors authorized County Staff to proceed with the Program Validation and Design Competition Selection for the Performing Arts Center. The selection process is proceeding and Statements of Qualifications are due May 3, 2001. Firms will then be shortlisted and 10 will be invited to interview with the selection committee. Staff is continuing to refine the Program for the Center and costs. Fund-raising is continuing through the Central Valley Center for the Performing Arts and is going very well.

Project Title: Visioning Process

Project Description: Vision of the Future of the Region

Project Initiation: 12/1/98 **Anticipated Completion:** 12/31/01

Team Leader: Reagan Wilson

Project Update: Staff continues to collaborate with representatives of each participating jurisdiction to develop an educational video explaining and elaborating on each of the "Vision" statements, and other educational material, for distribution to high school seniors.

Project Title: Water Coalition

Project Description: Water Coalition

Project Initiation: 1/1/99 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: The San Joaquin Valley Water Coalition met and discuss the eigh county participation and membership. Full member as of this date has not been obtained. Also water policy was discussed. Supervisor Paul Caruso attended the meeting along with staff.

Division: Economic Development

Division Manager: Richard Jantz

Mission Statement: To help facilitate a community business environment which provides economic advantage to existing and new businesses and that provides for a quality of place which promotes high skill job opportunities.

Project Title: Agricultural Conservation

Project Description: Farm Land Trust Committee participation, and emerging consumer-driven technology

Project Initiation: 4/1/00 **Anticipated Completion:** 12/31/01

Team Leader: Richard Jantz

Project Update: No action to report



**CHIEF EXECUTIVE OFFICE PROJECT LIST
COMPLETED PROJECTS
April, 2001**

Title of Project	Manager	TeamLeader	Actual Completion Date:
Baldrige Implementation	Cathy Bankson	Claudia Krausnick	4/30/01
Benchmarking Training and Development	Cathy Bankson	Claudia Krausnick	4/30/01
Institute Administration	Cathy Bankson	Claudia Krausnick	4/30/01
Project List	Pat Sweeny	Pat Sweeny	4/17/01
Life Insurance Vendor Change	David L Dolenar	Barbara Cooper	4/1/01
Animal Services Modular Kennel Project	Patricia Hill Thomas	Andy Casazza	3/1/01
Mayenne-Stanislaus County Leadership Project	Cathy Bankson	Cathy Bankson	3/1/01
County News - Employees Newsletter	Reagan Wilson	Virginia Madueno	2/1/01
Human Resources Automation	Patricia Hill Thomas	Gina Leguria	1/1/01
Human Resources - Re-engineering	Patricia Hill Thomas	Gina Leguria	1/1/01
Empire Tot Lot	Patricia Hill Thomas	Pat Sweeny	1/1/01
Doctors Medical Center/HSA Contract Issues	Reagan Wilson	Reagan Wilson	1/1/01
State of County Video	Reagan Wilson	Becky Hackler	1/1/01
Facilitation for Library	Cathy Bankson	Claudia Krausnick	12/7/00
Emergency Dispatch Center (EDC) Project	Patricia Hill Thomas	John Nichols	11/8/00
Emergency Dispatch Center Move	Patricia Hill Thomas	John Nichols	11/3/00
County Center III Demolition	Patricia Hill Thomas	Andy Casazza	11/3/00
Regional Criminal Justice Training Center MOU	Reagan Wilson	Reagan Wilson	10/2/00
County Transportation Planning	Reagan Wilson	Richard Jantz	10/1/00
Team Leader Consultation / Coordination	Cathy Bankson	Claudia Krausnick	9/30/00
Marketing Institute Classes	Cathy Bankson	Claudia Krausnick	9/30/00
Strategic Planning Training	Cathy Bankson	Claudia Krausnick	9/30/00
Institute Evaluation Measurement	Cathy Bankson	Claudia Krausnick	9/30/00
On-site Facilitator Seminar	Cathy Bankson	Claudia Krausnick	9/30/00
Training Needs Assessment	Cathy Bankson	Claudia Krausnick	9/30/00
CEO Balanced Scorecard Team	Cathy Bankson	Claudia Krausnick	9/30/00
4MAT Redesign	Cathy Bankson	Claudia Krausnick	9/30/00
Balanced Scorecard Consultation	Cathy Bankson	Claudia Krausnick	9/30/00

Title of Project	Manager	TeamLeader	Actual Completion Date:
Effective Meeting Curriculum Design	Cathy Bankson	Christy Kneller	9/30/00
CSUS Academic Credit	Cathy Bankson	Claudia Krausnick	9/30/00
Institute Strategic Planning	Cathy Bankson	Claudia Krausnick	9/30/00
Cal Poly USDA Limited Resource Farmer Conference	Reagan Wilson	Michele Laverty	9/30/00
District Attorney Office Reorganization	Patricia Hill Thomas	Eileen Melson	9/12/00
Juvenile Hall Expansion	Patricia Hill Thomas	Gary Crawshaw	8/22/00
United Way of Stanislaus County	Richard Jantz	Bob Allaire	7/31/00
Training Web Page	Cathy Bankson	Christy Kneller	7/31/00
Teenwork	Richard Jantz	Bob Allaire	7/31/00
Taking Care of Yourself Orientation	Cathy Bankson	Claudia Krausnick	7/31/00
Baldrige Training	Cathy Bankson	Claudia Krausnick	7/31/00
Statistics Training	Cathy Bankson	Claudia Krausnick	7/31/00
Organizational/Corporate Citizenship	Richard Jantz	Bob Allaire	7/31/00
Keeping Public Informed About Board of Supervisors	Reagan Wilson	Libby Lane	7/31/00
Jail Medical Contract Renewal	Patricia Hill Thomas	Pat Sweeny	7/31/00
Updating Board of Supervisor Web Page	Reagan Wilson	Virginia Madueno	7/31/00
CCQS Applications	Cathy Bankson	Cathy Bankson	7/31/00
Leadership Retreat	Cathy Bankson	Christy Kneller	7/30/00
Renegotiation of Indigent Defense Contracts	Patricia Hill Thomas	Arlene Stevens	7/14/00
Resident Negotiations	Reagan Wilson	Pat Sweeny	7/1/00
Instructor Newsletter	Cathy Bankson	Christy Kneller	7/1/00
Groundwater Advisory Facilitation	Cathy Bankson	Cathy Bankson	7/1/00
Instructor Development On-site Seminar	Cathy Bankson	Claudia Krausnick	6/30/00
Water Use and Conservation	Richard Jantz	Richard Jantz	6/1/00
Ag Video Conference Center	Richard Jantz	Richard Jantz	6/1/00
Asset-Based Mapping (CSU Stanislaus)	Richard Jantz	Bob Allaire	6/1/00
4MAT instructor recertification	Cathy Bankson	Claudia Krausnick	5/31/00
County Leadership Team Retreat	Cathy Bankson	Cathy Bankson	5/31/00
County Schools Leadership 2000 Partnership	Cathy Bankson	Claudia Krausnick	5/31/00
CSA Information Processing Unit Retreat	Cathy Bankson	Christy Kneller	5/31/00
CSA Supervisors Facilitation	Cathy Bankson	Christy Kneller	5/31/00
DET House of Quality	Cathy Bankson	Christy Kneller	5/31/00
Institute Committee Retreat	Cathy Bankson	Claudia Krausnick	5/31/00
Instructor Appreciation Reception	Cathy Bankson	Christy Kneller	5/31/00

Title of Project	Manager	TeamLeader	Actual Completion Date:
Open House for County Center III, building 9	Cathy Bankson	Christy Kneller	5/31/00
4MAT Assessment Workshop	Cathy Bankson	Claudia Krausnick	5/31/00
StanCog Facilitation	Cathy Bankson	Christy Kneller	5/31/00
Sally Port	Patricia Hill Thomas	Gary Crawshaw	5/30/00
Administration Building/SCOE	Patricia Hill Thomas	Andy Casazza	5/30/00
Center III Building One Remodel	Patricia Hill Thomas	Andy Casazza	5/30/00