

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: COMMUNITY SERVICES AGENCY *du*

Urgent \_\_\_\_\_ Routine X

CEO Concurs with Recommendation YES du NO \_\_\_\_\_  
(Information Attached)

BOARD AGENDA # \*B-4

AGENDA DATE JANUARY 30, 2001

4/5 Vote Required YES \_\_\_\_\_ NO X

SUBJECT: APPROVAL OF A FY 00-01 CONTRACT AMENDMENT FOR THE MULTIPURPOSE SENIOR SERVICES PROGRAM (MSSP) WITH THE CALIFORNIA DEPARTMENT OF AGING TO PROVIDE SUPPORTIVE SERVICES FOR FRAIL ELDERLY RESIDENTS OF OUR COUNTY.

STAFF  
RECOMMEN-  
DATIONS:

1. APPROVE ACCEPTANCE OF A CONTRACT AMENDMENT NUMBER MS-0001-14 1 WITH THE CALIFORNIA DEPARTMENT OF AGING FOR ADMINISTRATION OF THE MULTIPURPOSE SENIOR SERVICES PROGRAM (MSSP) FOR FY 2000/2001.
2. AUTHORIZE THE DIRECTOR OF COMMUNITY SERVICES AGENCY (CSA) OR HIS ASSISTANT DIRECTOR DESIGNEE TO SIGN CONTRACT AMENDMENT NUMBER MS-0001-14 1 AND ANY AMENDMENTS NOT TO EXCEED THE CONTRACT MAXIMUM AMOUNT OF \$738,208.
3. AUTHORIZE THE CEO AND AUDITOR CONTROLLER'S OFFICE TO MAKE THE NECESSARY ADJUSTMENTS TO FUND 1631 AS DESCRIBED IN THE ATTACHED BUDGET JOURNAL FORM.

FISCAL  
IMPACT:

The contract amendment for \$39,500 increases this contract from \$698,708 to \$738,208 in State/Federal funds. The attached journal form includes the necessary increase in CSA appropriations and estimated revenues for FY 00-01. There is no additional County costs to the County General fund above the original \$53,584 included in CSA's FY 00-01 budget.

BOARD ACTION

No. 2001-63

On motion of Supervisor Simon, Seconded by Supervisor Blom,  
and approved by the following vote,

Ayes: Supervisors: Mayfield, Blom, Simon, Caruso, and Chair Paul

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

Motion:

*Cristina Ferraro*

File No.

APPROVAL OF A CONTRACT AMENDMENT FOR THE FY 00-01 MULTIPURPOSE SENIOR SERVICES PROGRAM CONTRACT WITH THE CALIFORNIA DEPARTMENT OF AGING TO PROVIDE SUPPORTIVE SERVICES FOR FRAIL ELDERLY RESIDENTS OF OUR COUNTY.

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**DISCUSSION:** MSSP is a social/health case management program designed to prevent or delay institutional placement of the frail elderly and to provide for the return to the community of elderly persons already institutionalized. This is accomplished by assessment, regular contact and coordinated supervision by the Case Manager and MSSP Nurse. In addition, MSSP purchases an array of contracted services and equipment to insure client safety in their own home. Services include but not limited to: personal care, chore services, respite care for the live-in care takers, adult day care and communication services for clients seeking assistance in emergency situations.

The California State Budget Act of 2000 provided the first cost of living increase to MSSP sites' budget, since the program was implemented in 1985. Stanislaus County's MSSP FY 2000-2001 budget will increase \$39,500, from \$698,708 to a total contract maximum of \$738,208.

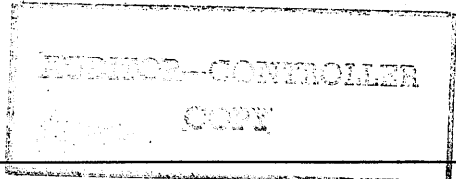
The additional funds will be used to increase the contract with Health Services Agency for the provision of additional hours. This increase will reduce caseload ratios to 40 clients per case manager, improving services to elderly customers enrolled in MSSP. Additionally, the 20 potential clients on the current waiting list can be assessed for MSSP eligibility, allowing us to increase the average monthly case counts from 190 to 200.

The agency recommends accepting the contract amendment which will supplement the existing MSSP Contract effective July 1, 2000 through June 30, 2001.

**POLICY ISSUE:** This program supports the Board of Supervisors priority of safe, healthy communities by providing additional services to frail elderly residents in order to maintain their independence and avoid institutionalized care.

**STAFFING IMPACT:** None.

**AUDITOR-CONTROLLER  
BUDGET JOURNAL**



**BUDGET JOURNAL SCREEN**

Budget Organization **Stanislaus Budget Org CSA Program Services & Support**  
 Budget **LEGAL BUDGET** Fund 1631 Org 45050  
 Accounting Period From **Jul-00**  
 To **Jun-01**



**BATCH SCREEN**

Journal Batch **CSA KAD CON BO --**  
 Category **Budget**

Line	Coding Structure							Period	Description
	Fund 4	Org 7	Account 5	G/L Proj 7	Loc 6	Misc 6	AMOUNT		
1	1631	45051	73700	0	0	0	0.0	39,500.00	Increase Appopr MSSP MED SVS
2	1631	45051	27130	0	0	0	0.0	20,145.00	Increase Rev-Fed Admin
3	1631	45051	21200	0	0	0	0.0	19,355.00	Increase Rev-State Admin
4							0.0		
5							0.0		
6							0.0		
7							0.0		
8							0.0		
9							0.0		
10							0.0		
11							0.0		
12							0.0		
13							0.0		
14							0.0		
15							0.0		
16							0.0		
17							0.0		
18							0.0		
19							0.0		
20							0.0		
21							0.0		
22							0.0		
23							0.0		
24							0.0		
25							0.0		
Totals								79,000.00	

Explanation: To increase appropriations and estimated revenue due to COLA increase to MSSP Budget for the PHN.

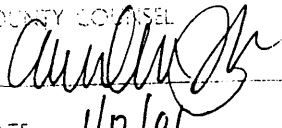
<b>Requesting Department</b>		<b>CEO</b>	<b>Auditors Office Only</b>	
<i>Patricia O'Keefe</i>		<i>Patricia O'Keefe</i>	<i>[Signature]</i>	
Signature		Signature	Prepared By	Admin Approval (\$75K+)
17-Jan-01		1/25/01		1-18-01
Date		Date	Date	Date

STATE OF CALIFORNIA  
**STANDARD AGREEMENT**  
 STD. 213 A (NEW 02/98)

AGREEMENT NUMBER	AMENDMENT NUMBER
MS-0001-14	1



- This Agreement is entered into between the State Agency and the Contractor named below  
 STATE AGENCY'S NAME  
 California Department of Aging  
 CONTRACTOR'S NAME  
 Stanislaus County, Community Services Agency
- The term of this Agreement is: July 1, 2000 through June 30, 2001
- The maximum amount of this Agreement is: \$ 738,208.00
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Exhibit B is hereby deleted.  
 Exhibit B-1 is attached and incorporated by reference.  
 The maximum amount of this Agreement is increased by \$39,500.00..  
 This increase in funds is needed to off-set COLA increases.

APPROVED AS TO FORM  
 MICHAEL H. KRAUSNICK  
 COUNTY COUNSEL  
 BY:   
 DATE: 1/12/01

All other terms and conditions shall remain the same.

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

<b>CONTRACTOR</b>		CALIFORNIA <b>Department of General Services</b> Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Stanislaus County, Community Services Agency		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 251 East Hackett Street, P.O. Box 42, Modesto, California 95358		
<b>STATE OF CALIFORNIA</b>		
AGENCY NAME California Department of Aging		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Business Services and Contracts Section		
ADDRESS 1600 K Street, Sacramento, CA 95814		

LINE ITEM TITLES	FTE	LINE	FY 00-01 BUDGET
<b>CASE MANAGEMENT</b>			
Position Title			
SSSC MARTIN	0.600	(1)	\$33,864.00
		(2)	
SSC DELBARBA	1.000	(3)	\$43,951.00
SSC SCHAEFER	1.000	(4)	\$43,951.00
SSC SILVERIA	1.000	(5)	\$43,951.00
		(6)	\$0.00
CONTRACTED PHN GACK	1.000	(7)	\$63,122.00
CONTRACTED PHN ROBERTS	0.500	(8)	\$63,122.00
CONTRACTED PH NUTRITIONIST		(9)	\$3,000.00
		(10)	\$0.00
		(11)	\$0.00
		(12)	\$0.00
		(13)	\$0.00
		(14)	\$0.00
		(15)	\$0.00
		(16)	\$0.00
		(17)	\$0.00
		(18)	\$0.00
		(19)	\$0.00
		(20)	\$0.00
		(21)	\$0.00
		(22)	\$0.00
		(23)	\$0.00
		(24)	\$0.00
		(25)	\$0.00
<b>SUBTOTAL CASE MGMT SALARIES</b>		<b>(26)</b>	<b>\$294,961.00</b>
BENEFITS		(27)	\$101,919.00
SALARY SAVINGS		(28)	\$0.00
<b>TOTAL CASE MANAGEMENT</b>		<b>(29)</b>	<b>\$396,880.00</b>
<b>ADMINISTRATION</b>			
Site Administrator Salary MARTIN	0.400	(30)	\$22,575.00
CLERICAL SUPERVISOR	0.050	(31)	\$1,698.00
Clerical Support Salaries OSUNA	0.500	(32)	\$12,857.00
Data Support Salaries POLLY	1.000	(33)	\$29,059.00
FISCAL OFFICER		(34)	
		(35)	\$0.00
<b>SUBTOTAL ADMIN SALARIES</b>		<b>(36)</b>	<b>\$66,189.00</b>
ADMINISTRATION BENEFITS		(37)	\$23,166.00
SALARY SAVINGS		(38)	\$0.00
<b>TOTAL ADMIN SAL &amp; BENEFITS</b>		<b>(39)</b>	<b>\$89,355.00</b>
Office Supplies/Equip		(40)	\$8,945.00
Library Purchases/Subscriptions		(41)	\$358.00
Equipment \$300/unit or more		(42)	\$0.00
Recruitment costs		(43)	\$0.00
Equipment Rental		(44)	\$1,069.00
Equipment Maintenance		(45)	\$1,415.00
Reproduction, Printing and Copy		(46)	\$242.00
Communications		(47)	\$2,965.00
Postage		(48)	\$1,500.00
Consultation/Professional Services		(49)	\$3,186.00
Insurance		(50)	\$2,086.00
Travel		(51)	\$2,526.00
Training w/out associated travel costs		(52)	\$1,464.00
Facility, Rent and Operations		(53)	\$20,562.00
Indirect Costs (IC) (IC / Base)	5.48%	(54)	\$26,625.00
Base = Salaries & Benefits ((29) & (39))	486,235.00	(55)	
Temporary Help		(56)	\$0.00
		(57)	\$72,943.00
		(58)	\$0.00
<b>SUBTL OTHER EXP</b>		<b>(59)</b>	<b>\$0.00</b>
<b>TOTAL ADMINISTRATION</b>		<b>(60)</b>	<b>\$162,298.00</b>
WAIVED SERVICES		(61)	\$179,030.00
SPECIAL SERVICES		(62)	\$0.00
<b>GRAND TOTAL</b>		<b>(63)</b>	<b>\$738,208.00</b>

CHANGES TO BE IMPLEMENTED ON OR AFTER 7-1-00

	CASE MANAGEMENT Position Title	Last Name	FTE	MONTHLY WAGE (AS OF 6/30/00)	MERIT/STEP SALARY ADJUSTMENTS			COLA ADJUSTMENTS			TOTAL ANNUAL SALARY
					PERCENT OF INCREASE	DOLLAR AMOUNT	EFFECTIVE DATE	PERCENT OF INCREASE	DOLLAR AMOUNT	EFFECTIVE DATE	
(1)	SSSC	MARTIN	0.600	2699	2.50%	\$810	7/1/2000	2.00%	\$664	7/1/2000	\$33,864
(2)	SSSC										
(3)	SSC	DEL BARBA	1.000	\$3,591				2.00%	\$862	7/1/2000	\$43,951
(4)	SSC	SCHAEFER	1.000	\$3,591				2.00%	\$862	7/1/2000	\$43,951
(5)	SSC	SILVERIA	1.000	\$3,591				2.00%	\$862	7/1/2000	\$43,951
(6)	HP										
(7)	HP CONTRACTED	GACK	1.000	\$5,165				2.00%	\$1,136	8/1/2000	\$63,122
(8)	HP CONTRACTED	ROBERTS	1.000	\$5,165				2.00%	\$1,136	8/1/2000	\$63,122
(9)	HP NUTRITIONIST CONTRACT			\$3,000							\$3,000
(10)	SSA										
(11)	SSA										
(12)	SSA										
(13)											
(14)											
(15)											
(16)											
(17)											
(18)											
(19)											
(20)											
	SITE ADMIN.										
	Position Title										
(30)	Site Administrator	MARTIN	0.400	1799	2.50%	\$540	7/1/2000	2.00%	\$443	7/1/2000	\$22,575
(31)	Fiscal Officer										
(32)	Clerical Support	OSUNA	0.500	\$1,050				2.00%	\$252	7/1/2000	\$12,857
(33)	Data Support	POLLY	1.000	\$2,261	5.00%	\$1,357	3/15/2000	2.00%	\$570	7/1/2000	\$29,059
(34)	Clerical Supervisor	CERVANTES	0.050	\$139				2.00%	\$33	7/1/2000	\$1,698
(35)											

(42)	Equipm't \$300/unit or more	NONE
(53)	Facility, Rent & Opers.	\$20,562 = 1,050 SQ FT @ 1.08 = 1,134 @ 12 = \$13,608 PLUS \$6,954 FACILITY AND OPERATIONS
(56)	Temporary Help	NONE

Note: Salaries rounded