

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: ENVIRONMENTAL RESOURCES *KMW*
Urgent _____ Routine X
CEO Concurs with Recommendation YES X NO _____
(Information Attached)

BOARD AGENDA # *B-6
AGENDA DATE January 9, 2001
4/5 Vote Required YES _____ NO _____

SUBJECT:

ACCEPTANCE OF HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT

STAFF
RECOMMEN-
DATIONS:

1. **AUTHORIZE THE DEPARTMENT OF ENVIRONMENTAL RESOURCES TO ACCEPT A GRANT FROM THE STATE OFFICE OF EMERGENCY SERVICES FOR \$14,693.**
2. **AUTHORIZE DIRECTOR OF ENVIRONMENTAL RESOURCES TO SIGN FUTURE AMENDMENTS TO THE CONTRACT NOT EXCEEDING \$100,000 IN AMOUNT.**
3. **AUTHORIZE THE AUDITOR/CONTROLLER TO ESTABLISH THE NECESSARY ACCOUNTS TO RECEIVE AND DISBURSE THE GRANT FUNDS.**

FISCAL
IMPACT:

Acceptance of the grant funds requires a 20% county match which will be provided by the department in the form of approximately 60 hours of staff in-kind time. The total project amount is \$18,366.

BOARD ACTION

No. 2001- 12

On motion of Supervisor Simon, Seconded by Supervisor Blom,
and approved by the following vote,

Ayes: Supervisors: Mayfield, Blom, Simon, Caruso, and Chair Paul

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

Motion:

Christoni Ferraro

File No.

ATTEST: REAGAN M. WILSON, Clerk By: Deputy Clerk

DISCUSSION: The California Health and Safety Code mandates that each Certified Unified Program Agency (CUPA) develop an Area Plan, and update the plan every three years. The Department of Environmental Resources, as Stanislaus County's CUPA, completed the Area Plan in 1995. The plan was revised in 1998. The Stanislaus County Area Plan details the roles and responsibilities of emergency response agencies during a hazardous materials incident. The plan will be reviewed and updated again in 2001. The Department will oversee the project and will collaboratively work with other emergency response agencies such as local fire departments, law enforcement agencies and emergency planning agencies to review and update the Area Plan.

The State Office of Emergency Services (State OES) offers funding to assist with Area Plan revisions through the Hazardous Materials Emergency Preparedness Grant Program. The Department submitted an application for these funds. State OES approved the total project budget of \$18,366. The grant provisions require the county to provide a 20% fund match. State OES will provide \$14,693 in funds for the project and the county match share will be \$3,673. The Department will provide approximately 60 staff hours, printing, postage and office supplies to satisfy the match amount. The Department, through the grant funds, will reimburse those emergency response agencies that participate in this planning process.

The Department has prepared Attachment 1, the Grant Budget Sheet, for the Board's review and approval. If the Board approves the budget request, the Auditor/Controller will establish the necessary accounts to receive and disburse the grant funds. Attachment 2 is the Budget Journal Sheet to establish the necessary accounts.

**POLICY
ISSUES:**

The adoption of the Hazardous Materials Emergency Preparedness Grant supports the Board's priority of safe and healthy communities.

**STAFFING
IMPACT:**

None.

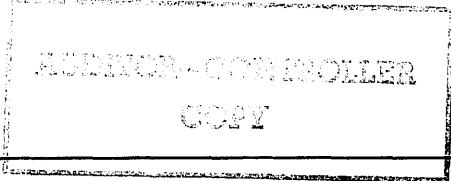
BUDGET SHEETApplicant Stanislaus County Department of Environmental ResourcesProject Title Stanislaus County Area Plan Update and Revision

	HMEP SHARE	MATCH SHARE	TOTAL COSTS
PERSONNEL SERVICES			
Salaries and Wages	\$ 14,284.80	\$3,571.20	\$17,856
OPERATING EXPENSES			
Travel			
Office Supplies	\$24.00	\$6.00	\$30.00
Facility Rental			
Communications			
Printing	\$288.00	\$72.00	\$360.00
Postage	\$96.00	\$24.00	\$120.00
Other Direct Expenses			
SUBTOTAL	\$14,692.80	\$3673.20	\$18,366.00
PROFESSIONAL SERVICES			
Professional/Consultant			
TOTAL COSTS	\$14,692.80	\$3673.20	\$18,366.00

NOTE: The operating expenses line items require brief written justifications describing the need for these items, how the dollar amounts were derived and how the items will be used for the project.

MATCH SHARE: The minimum required match percentage must be itemized per line item. The required match share is no less than 20% of the total cost of the project.

AUDITOR-CONTROLLER
BUDGET JOURNAL



BUDGET JOURNAL SCREEN

Budget Organization **Stanislaus Budget Org**
 Budget **LEGAL BUDGET**
 Accounting Period From **Jul-00**
 To **Jun-01**



BATCH SCREEN

Journal Batch **ER-DRH**
 Category **Budget**

Line	Coding Structure						Period	Description	
	Fund 4	Org 7	Account 5	G/L Proj 7	Loc 6	Misc 8	AMOUNT		
1	1001	34110	25000			.0	14,692.80	State Other	
2	1001	34110	62600			.0	24.00	Office Supplies	
3	1001	34110	62630				288.00	Outside Printing Svcs	
4	1001	34110	62730			0	96.00	Postage	
5	1001	34110	63410			.0	14,284.80	Administrative Services	
6						.0			
7						.0			
8						.0			
9						.0			
10						.0			
11						.0			
12						.0			
13						.0			
14						.0			
15						.0			
16						.0			
17						.0			
18						.0			
19						.0			
20						.0			
21						.0			
22						.0			
23						.0			
24						.0			
25						.0			
Totals								29,385.60	

Explanation: To set up appropriations for revenue and expenses to receive grant from State O.E.S. costs of vehicle.

Requesting Department		CEO	Auditors Office Only	
<i>Joseph K. Danziger</i>		<i>James H. Reid</i>	575	Admin Approval (\$75K+)
Signature		Signature	Prepared By	Date
<u>01/04/01</u>		<u>01/04/01</u>	<u>12/21/00</u>	
Date		Date	Date	Date