

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: CHIEF EXECUTIVE OFFICE - OES

BOARD AGENDA# *B-9

Urgent _____ Routine X

AGENDA DATE October 12, 2004

CEO Concurs with Recommendation YES mt NO _____
(Information Attached)

4/5 Vote Required YES _____ NO ✓

SUBJECT: APPROVAL TO TRANSFER FUNDS FROM FIXED ASSETS TO SERVICES AND SUPPLIES TO PURCHASE EQUIPMENT FOR THE CITY OF OAKDALE AND THE SHERIFF'S DEPARTMENT AS PART OF THE FISCAL YEAR 2003 STATE HOMELAND SECURITY GRANT PROGRAM PART II

STAFF
RECOMMEN-1.
DATIONS:

AUTHORIZE THE USE OF FISCAL YEAR 2003 STATE HOMELAND SECURITY GRANT PROGRAM PART II FUNDS PREVIOUSLY APPROVED FOR FIXED ASSET PROCUREMENTS FOR THE ACQUISITION OF COMMUNICATION EQUIPMENT FOR THE CITY OF OAKDALE POLICE DEPARTMENT AND THE SHERIFF'S DEPARTMENT.

2. DIRECT THE AUDITOR CONTROLLER TO MAKE THE NECESSARY CHANGES CONSISTENT WITH THE BUDGET JOURNAL.

FISCAL
IMPACT:

On December 9, 2003, the Board approved acceptance of Fiscal Year 2003 State Homeland Security Group Program Part II funds and established the budget. The budget included \$12,000 for the Oakdale Police Department and \$30,000 for the Sheriff's Department for the procurement of fixed assets. Since that time, the Police Department and Sheriff have requested that the funds be used to acquire communication equipment. Consequently, although there is no net change in the amount of the funds, it is necessary to change the fixed asset and communications budget line items in the Services and Supplies budget object for the acquisition of the communication equipment.

BOARD ACTION AS FOLLOWS:

No. 2004-796

On motion of Supervisor Paul, Seconded by Supervisor Grover

and approved by the following vote,

Ayes: Supervisors: Paul, Mayfield, Grover, Simon, and Chairman Caruso

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

Christine Ferraro
CHRISTINE FERRARO TALLMAN, Clerk

APPROVAL TO TRANSFER FUNDS FROM FIXED ASSETS TO SERVICES AND SUPPLIES TO PURCHASE EQUIPMENT FOR THE CITY OF OAKDALE AND THE SHERIFF'S DEPARTMENT AS PART OF THE FISCAL YEAR 2003 STATE HOMELAND SECURITY GRANT PROGRAM PART II

DISCUSSION: On December 9, 2003, the Board approved acceptance of Fiscal Year 2003 State Homeland Security Group Program Part II funds in the amount of \$1,129,609, and established the budget. The budget included \$12,000 for the procurement of a radio repeater by the Oakdale Police Department, and \$30,000 for aerial surveillance downlink equipment for the Sheriff's Department. These would be fixed asset purchases because they exceed \$10,000.

After the Board approved the grant budget, an engineering study revealed that the radio repeater would not provide the planned enhancements to radio communications. Consequently, the Police Department requested a modification in the use of grant funds to acquire portable radios. Moreover, the cost of the downlink equipment was \$40,000 more than expected, and the Sheriff obtained funds for the project from another source. Subsequently, the Sheriff's Department requested reallocation of the grant funds to purchase portable radios and a wireless communication system for the bomb squad.

Although there would not be any net change in the amount of the funds, Board approval is necessary to change the use of the funds because they had been approved for fixed assets. If this revision were approved, the Auditor Controller would modify the existing grant budget to transfer \$12,000 for the Police Department equipment from Fixed Assets to Services and Supplies. As to the Sheriff's Department's allocation, \$23,400 would be moved from Fixed Assets to Services and Supplies, and would be used to purchase portable radios. \$6,600 would remain in Fixed Assets, and would be used towards the purchase of the wireless communication system.

POLICY ISSUE: Board approval is required to transfer funds in an amount greater than \$10,000 to or from Fixed Assets. The Board may wish to evaluate whether approval of the staff recommendations would support and enhance the Board's priorities of ensuring a safe and healthy community and achieving multi-jurisdictional cooperation.

STAFFING IMPACT: There is no staffing impact associated with the recommendations. Existing Office of Emergency Services and County Purchasing staff are performing the tasks associated with the grant requirements.

AUDITOR-CONTROLLER BUDGET JOURNAL

BUDGET JOURNAL SCREEN

Budget Organization: **Stanislaus Budget Org - EM**
 Budget: **LEGAL BUDGET**
 Accounting Period From: **Jul-04**
 To: **Jun-05**



BATCH SCREEN

Journal Batch: **ELM-CEO**
 Category: **Budget**

Line	Coding Structure							Period	Description
	Fund	Org	Account	G/L Proj	Loc	Misc	May-00		
	4	7	5	7	8	6	AMOUNT		
1	1794	0017541	84480	0000000	000000	000000	.0	(12,000.00)	Decrease Radio & Telecommunications
2	1794	0017541	60400	0000000	000000	000000	.0	12,000.00	Increase Communications
3									Oakdale Police Department
4	1794	0017541	84452	0000000	000000	000000	.0	(30,000.00)	Decrease Special Police Equipment
5	1794	0017541	84480	0000000	000000	000000	.0	6,600.00	Increase Radio & Telecommunications
6	1794	0017541	60400	0000000	000000	000000	.0	23,400.00	Increase Communications
7							.0		Sheriff's Department
8							.0		
9							.0		
10							.0		
11							.0		
12							.0		
13							.0		
14							.0		
15							.0		
16							.0		
17							.0		
18							.0		
19							.0		
20							.0		
21							.0		
22							.0		
23							.0		
24							.0		
25							.0		
Totals								0.00	

Explanation: Move funds from fixed assets to services and supplies to reflect changes in the FY03 Part II Homeland Security Grant

Requesting Department	CEO	Auditors Office Only	
Gary Hinshaw	<i>[Signature]</i>		
Signature	Signature	Prepared By	Admin Approval (\$75K+)
4-Oct-04	10.5.04		10/9/04
Date	Date	Date	Date