

County of Stanislaus

Conflict of Interest Code

Approved by the Stanislaus County Board of Supervisors

December 6, 2016

ATTACHMENT A
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS

The Political Reform Act, Government Code section 81000, et seq., requires each state and local government agency to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs., Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs., Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference and along with the attached Appendix consisting of this Attachment A and Attachments B through D, in which members and employees are designated and disclosure categories are set forth, and the place of filing is specified, shall constitute the Conflict of Interest Code of the County of Stanislaus.

Designated employees shall file statements of economic interests with the agency. Upon receipt of the statements of the various designated members and employees, the designated agency shall make and retain a copy and forward the original of these statements to the place of filing, as indicated on Attachment D.

ATTACHMENT B

CONFLICT OF INTEREST CODE FOR THE

COUNTY OF STANISLAUS

PART I - DESIGNATED EMPLOYEES

Under provisions of the Standard Code, designated employees shall file statements of economic interests. Listed below are the designated employees for the County of Stanislaus and the appropriate schedules for filing:

AGENCY/POSITIONS:

DISCLOSURE CATEGORY:

AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES:

Agricultural Commissioner/Sealer of Weights and Measures	I
Assistant Agricultural Commissioner/Sealer of Weights and Measures	I
Deputy Agricultural Commissioner/Sealer of Weights & Measure	I
Agricultural/Weights and Measures Inspector I/II/III	I
Consultant(s)	XI

AREA AGING & VETERANS SERVICES:

Director of Area Agency on Aging/Veterans Services	I
Manager II – Area Agency on Aging	I
Manager II – Multipurpose Senior Services Program	I
Manager I – Veterans Service Office	I
Manager I – Fiscal Officer	I
Consultant(s)	XI

ALLIANCE WORKNET:

Alliance Worknet Director	I
Manager III – Business and Career Services	II
Manager III – Welfare to Work Services	II
Manager III – Contracts/Planning/Human Resources	II
Manager III – Fiscal Division	II
Consultant(s)	XI

ASSESSOR:

Assessor	
Manager IV Assistant Assessor – Administration	
Manager IV Assistant Assessor – Valuation	
Supervising Auditor – Appraiser	
Supervising Appraiser	
Appraisal Standards Supervisor	
Senior Auditor-Appraiser	
Senior Appraiser	
Auditor-Appraiser III	
Appraiser III	
Auditor-Appraiser II	
Appraiser II	
Auditor-Appraiser I	
Appraiser I	
Sr. Software Developer/Analyst	
Consultant(s)	XI
Account Clerk II	
Account Clerk III	
Admin Clerk I	
Appraiser Technician	
Cadastral Technician II	
Cadastral Supervisor	
Confidential Assistant IV	
Software Developer/Analyst III	
Supervising Account Admin Clerk I	
Supervising Account Admin Clerk II	
Application Specialist II	
Application Specialist III	

AUDITOR-CONTROLLER:

Auditor-Controller	
Assistant Auditor-Controller	
Financial Reporting Section Manager	
Consultant(s)	XI

BEHAVIORAL HEALTH AND RECOVERY SERVICES:

Director of Behavioral Health and Recovery Services	VI
Associate Director	VI
Assistant Director	VI
Manager IV	VI
Public Guardian	VI
Medical Director	VI

Assistant Medical Director	VI
Manager III	VI
Manager II	VI
Manager I	VI
Consultant(s)	VI

CHIEF EXECUTIVE OFFICE:

Chief Executive Officer	I
Assistant Executive Officer	I
Human Resources Director	I
Deputy Executive Officer	I
Fire Warden	I
Manager I – Assistant Management Consultant	I
Manager I – Assistant Clerk of the Board	I
Manager II – Associate Management Consultant	I
Manager III – Management Consultant	I
Manager IV – Senior Management Consultant & Clerk of the Board	I
Consultant(s)	XI

CHILD SUPPORT SERVICES:

Director of Child Support Services	I
Assistant Director	I
Chief Attorney	I
Manager I	I
Manager II	I
Manager III	I

CLERK RECORDER:

Clerk-Recorder	II
Assistant Recorder	II
Assistant Registrar of Voters	II
Election Manager I	II
Election Manager II	II
Senior Systems Engineer	II
Consultant(s)	XI

COMMUNITY SERVICES AGENCY:

Director of Community Services Agency	II
Assistant Director – Adult, Child and Family Services Division	II
Assistant Director – StanWORKs Division	II
Assistant Director – Finance and Operations Division	II
Manager III – PIO, Staff Development	II
Manager III – Human Resources	II
Manager I – Human Resources	II
Staff Services Analyst	II
Manager IV – Public Authority Executive Director	II
Manager III – Adult Services	II
Manager IV – Emergency Response Services	II
Manager IV – Family Reunification/Court/Permanent Placement	II
Manager III – Court/Family Reunification	II
Manager III – Family Maintenance Services	II
Manager III – Permanency/Transition Age Youth	II
Manager III – Systems Improvements	II
Manager IV – Information Technology	II
Manager IV – Financial Services	II
Manager III – General Services	II
Manager III – Community Services Facility	II
Manager II – Accounting	II
Manager II – Facilities	II
Manager II – Fiscal Analysis	II
Manager II – Fiscal Operations	II
Buyer – Finance & Operations	II
Manager IV – StanWORKs	II
Manager IV – StanWORKs	II
Manager IV – Department of Health Care Services	II
Manager III – Cal Fresh/Homeless	II
Manager III – Medi-Cal	II
Manager III – Refugee	II
Manager III - Customer Service Center/CalWORKs	II
Manager III – Welfare Fraud	II
Manager III – Intake	II
Manager III – Customer Benefit Center	II
Manager II – Training Unit	II
Manager II – Child Care	II
Manager II – Welfare to Work	II
Manager I – C-IV	II
Consultant(s)	II

COUNTY COUNSEL:

County Counsel	I
Assistant County Counsel	I
Deputy County Counsel I-V	I
Consultant(s)	XI

DISTRICT ATTORNEY:

District Attorney	I
Assistant District Attorney	II
Chief Deputy District Attorney	II
Chief Investigator	II
Lieutenant	II
Manager III - Administrative Services Manager	II
Manager III – Information Technology Manager	II
Manager I - Fiscal Manager	II
Consultant(s)	XI

ENVIRONMENTAL RESOURCES/PARKS:

Director of Environmental Resources/Parks	I
Assistant Director (Environmental Resources)	I
Managers (Environmental Resources & Parks)	I
Senior Environmental Health Specialists	I
Senior Hazardous Materials Specialists	I
Senior Resource Management Specialists	I
Staff Services Coordinator	I
Park Commissioners	I
Park Supervisor	I
Environmental Trust Fund Trustees	I
Nuisance Abatement Hearing Board Members	I
Consultant(s)	XI

GENERAL SERVICES AGENCY:

Director of General Services Agency	I
Deputy Director	I
Facilities Manager(s)	I
Fleet Manager	I
Supervisor(s)	VIII
Purchasing Manager	I
Senior Buyer/Buyer	II
Consultant(s)	XI
Central Services Supervisor	I
Building Services Supervisor(s)	VIII

Contract Administrator I

GRAND JURY:

None

HEALTH SERVICES AGENCY:

Managing Director of Health Services Agency	VI
Chief Deputy Director	VI
Assistant Directors	VI
Associate Directors	VI
Medical Director – Health Services Agency	VI
Public Health Officer	VI
Assistant Public Health Officer	VI
Information Services Manager	VI
Materials Manager	VI
Manager – Central Billing Office	VI
Indigent Health Care Program Manager	VI
Controller	VI

LIBRARY:

County Librarian	III
Manager II	III
Manager III	I

PLANNING AND COMMUNITY DEVELOPMENT:

Director of Planning and Community Development	I
Assistant Director	I
Manager IV	I
Manager III	I
Manager II	I
Associate Planner	I
Assistant Planner	I
Supervising Building Inspector	I
Plan Check Engineer	I
Building Inspector I, II, III	I
Staff Services Coordinator	I
Staff Services Technician (Permit Technician)	I
Consultant(s)	XI

PROBATION:

Chief Probation Officer	II
Assistant Chief Probation	II
Probation Managers	II
Supervising Probation Officers	II
Administrative Services Manager	II
Supervising Probation Corrections Officers	II
Human Resources Manager	II
Information Technology Manager	II
Clerical Manager	II
Consultant(s)	II

PUBLIC DEFENDER:

Public Defender	I
-----------------	---

PUBLIC WORKS:

Administrative Division:

Director of Public Works	VIII
Deputy Director	VIII
Manager IV (Assistant Director)	VIII
Manager I	VII

Engineering Division:

Senior Civil Engineer	VIII
Associate Civil Engineer	VIII
Consultant	XI

Transit Division:

Manager III	VIII
-------------	------

Road and Bridge Division:

Manager III (Road Superintendent)	VIII
-----------------------------------	------

Morgan Shop:

Manager III	VIII
-------------	------

SHERIFF/CORONER:

Sheriff	I
Undersheriff	I
Captain	I
Supervising Public Administrator	I
Lieutenant	I
Custodial Lieutenant	I
Manager I	I
Manager II	I
Manager III	I
Manager IV	I
Consultant(s)	XI

STANISLAUS REGIONAL 9-1-1:

Director of Stanislaus Regional 9-1-1	I
Deputy Directors	I
Consultant(s)	XI

STRATEGIC BUSINESS TECHNOLOGY:

Director of Strategic Business Technology (SBT)	II
Manager IV	II
Manager III	II
Sr. Systems Engineer	II
Sr. Software Developer/Analyst	II
Sr. Application Specialist	II
Software Developer/Analyst III	II
Systems Engineer II	II
Consultant(s)	II

TREASURER-TAX COLLECTOR:

Treasurer Tax-Collector	I
Chief Deputy Treasurer	I
Assistant Treasurer-Tax Collector	I
Chief of Revenue Recovery	I
Consultant(s)	XI

ATTACHMENT C

CONFLICT OF INTEREST CODE FOR THE

COUNTY OF STANISLAUS

DISCLOSURE CATEGORIES FOR DESIGNATED EMPLOYEES

CATEGORY I

All sources of income, interests in real property and investments and business positions in business entities located in or doing business in Stanislaus County.

CATEGORY II

Investments and business positions in business entities and sources of income which provide services, supplies, materials, machinery or equipment of the type utilized by the County department or agency.

CATEGORY III

Investments and business positions in business entities and sources of income which provide library services, supplies, materials, machinery or equipment of the type utilized by the library.

CATEGORY IV

Investments and business positions in business entities and sources of income which provide fire fighting services, supplies, materials, machinery or equipment of the type utilized by the Fire Warden.

CATEGORY V

Any reportable interests in real property; any reportable investments and business positions held in business entities which have done business with the County government in the previous two (2) years; any reportable income from business entities which have done business with the County government in the previous two (2) years; any reportable income from individuals who are County employees.

CATEGORY VI

Investments and business positions in business entities and income from sources which are providers of health care services, including, but not limited to, pharmacies, physicians, etc.

Investments and business positions in business entities and/or nonprofit corporations and income from sources which may be the recipient of patient referrals for the delivery of health care services or supplies by the employee's hospitals.

Investments and business positions in business entities or nonprofit corporations and income from sources which are of the type which provide consultant services to any business entity or nonprofit corporation made reportable by this disclosure category.

CATEGORY VII

All sources of income, investments and business positions in business entities located in or doing business in Stanislaus County.

CATEGORY VIII

Investments and business positions in business entities and sources of income which provide transportation and road services, supplies, materials, machinery or equipment for review or approval by the Public Works Department; any reportable interests in real property.

CATEGORY IX

Any income from any employee of the County.

CATEGORY X

Interests in real property.

Investments and business positions in any business entity located in or doing business in Stanislaus County or income from any source if the business entity or source of income manufactures or sells supplies, machinery or equipment of the type utilized by the County.

Investments and business positions in any business entity or income from any source if the business entity or source of income is a contractor or subcontractor engaged in the performance of work or services of the type utilized by the County.

CATEGORY XI

Consultants

Consultants shall disclose, pursuant to Category I, subject to the following limitation:

The Chief Executive Officer of County may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**ATTACHMENT D
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS**

PLACE OF FILING

PART I - DESIGNATED EMPLOYEES:

Where: Respective Departments

Each department shall furnish to each designated employee, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests. The employee will submit the completed Statement to his or her department and the department shall retain the original. Department heads shall retain a copy of their completed Statement in the department and shall forward the original to the Clerk of the Board of Supervisors.

PART II - BOARDS, COMMITTEES AND COMMISSIONS

Where: Clerk of the Board of Supervisors
 Attention: Elizabeth (Liz) King
 1010 Tenth Street, Suite 6700
 Modesto, CA 95354

The Clerk of the Stanislaus County Board of Supervisors shall furnish to each designated member, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests. Boards, committees and commissions shall retain a copy of each member's completed Statement and shall forward the originals to the Clerk of the Board of Supervisors who shall retain the originals in the Clerk of the Board Office.

PART III - OFFICIALS LISTED IN GOVERNMENT CODE SECTION 87200

Where: County Clerk-Recorder
 Attention: Lee Lundrigan
 1021 I Street, Room 101
 Modesto, CA 95354

The County Clerk shall furnish the following public officials, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests: Board of Supervisors, Planning Commissioners, District Attorney, County Counsel, Chief Executive Officer and the Treasurer-Tax Collector. Each official shall retain a copy of their completed Statement in their department and shall forward the original to the County Clerk. The County Clerk shall make and retain a copy of each Statement and shall forward the originals to the Fair Political Practices Commission.