



**CORRESPONDENCE 3**

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BOARD OF SUPERVISORS

2006 DEC 22 A 9:54

AUDITOR-CONTROLLER

Larry D. Haugh  
Auditor - Controller

1010 10TH Street, Suite 5100, Modesto, CA 95354  
PO Box 770, Modesto, CA 95353-0770  
Phone: 209.525.6398 Fax: 209.525.6487

December 22, 2006

TO: Board of Supervisors

SUBJECT: **NOTIFICATION OF EXCEPTION - TRAVEL POLICY**

The County Travel Policy approved by the Board of Supervisors on June 15, 2004, requires that the Chief Executive Office approve exceptions to the Travel Policy. It further requires that exceptions to the policy be documented in writing with copies furnished to the Board of Supervisors.

The County has an existing contract with Ciber Corporation for an upgrade of the County's Human Resource Enterprise System. As part of the standard contract the vendor has agreed to comply with the Stanislaus County Travel Policy.

The vendor has requested the option of purchasing groceries on a weekly basis. This would cover breakfast and lunch items during the week rather than dining out. This is both fiscally beneficial to the County and is more productive for the consultants assigned to this project. It is anticipated that the upgrade project will be completed in March 2007.

The current County Travel Policy does not have a provision for the purchasing of groceries associated with long term stays. An exception was approved by the Chief Executive Office on December 21, 2006, and is attached for your reference.

Please let me know if you have any questions regarding this exception to the Policy.

LARRY D. HAUGH  
AUDITOR-CONTROLLER

C: Rick Robinson, Chief Executive Officer  
Monica Nino Reid, Assistant Chief Executive Officer



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AUDITOR-CONTROLLER

Larry D. Haugh  
Auditor - Controller

CHIEF EXECUTIVE OFFICE

1010 10TH Street, Suite 5100, Modesto, CA 95354  
PO Box 770, Modesto, CA 95353-0770  
Phone: 209.525.6398 Fax: 209.525.6487

2006 DEC 14 P 12:37

December 11, 2006

MEMO TO: Monica Nino-Reid, Assistant CEO

FROM: *Larry Haugh*  
Larry Haugh, Auditor Controller

SUBJECT: EXCEPTION TO PEOPLESOFT CONSULTANT CONTRACT

The County has a contract with Ciber for the PeopleSoft upgrade. As a part of this contract Ciber agreed to have their consultants comply with Stanislaus County's Travel Policy.

We would like to request an exception to the Ciber contract with regards to meals. The consultants would like to have the option of going to the grocery store on a weekly basis and purchasing breakfast and lunch items to eat throughout the week, rather than dining out. This is less expensive to the County for reimbursement and allows the consultants flexibility and additional options for meals, as well as the convenience to eat on-site and continue to work.

Thank you for your consideration of this request.

*Approved  
Monica Nino-Reid  
12/12/06  
Include in letter to  
BOS - and length of exception  
not that full amount  
less paid out  
equal to...*